

TOWN OF AUSTERLITZ

Columbia County
New York

Robert Lagonia

Supervisor

Workshop/Regular Meeting June 15, 2023 6:00 p.m.

*******AGENDA*******

Please understand that this agenda is provided at an early date to provide the public with as much information as possible, but it is also subject to change as meeting material is often not available until the very day of the meeting.

- 1.) Workshop Called to Order**
- 2.) Regular Meeting Called to Order**
- 3.) Moment of Silence, Followed by the Pledge of Allegiance**
- 4.) Roll Call**
- 5.) Minutes**
- 6.) Budget Amendment/Auditing of Accounts and Claims**
- 7.) Reports**
 - A.) Monthly Cash Disbursements
 - B.) Supervisor
 - C.) Highway Superintendent
 - D.) Town Clerk/Tax Collector
 - E.) Planning Board
 - F.) Comprehensive Plan Oversight Committee
 - G.) Building Inspector
 - H.) Justice Court
 - I.) Dog Control Report
 - J.) Climate Smart Cmt Report
- 8.) Correspondence**
 - A.) Columbia County Children's Camp Inspection Report
- 9.) Unfinished Business**
 - A.) Spencertown/Austerlitz Parks
 - B.) Heating/Cooling Bid
 - C.) Smoking on Town Property
 - D.) Updated Highway 284 Form
- 10.) New Business**

- A.) Planning Board Fees
- B.) Firefighter Exemption
- C.) Senior Citizen Exemption
- D.) Disability and Low-Income Exemption

11.) Public Comment

12.) Adjournment

Next Regular Town Board Meeting August 17, 2023

Town of Austerlitz
Regular Town Board Meeting
May 18, 2023

Present: Robert Lagonia, Town Supervisor, Greg Vogler, Christopher Schober, Jere Wrightsman and Maureen Wilson, Town Board Members and Peter Fitzpatrick, Highway Superintendent.

Susan Haag, Town Clerk, absent due to conference.

Attorney for the Town, Joseph Catalano, in attendance.

Meeting called to order at 7:00 p.m.

Moment of Silence followed by the Pledge of Allegiance.

Reference Material

JUN 15 2023

For
Town Board Meeting

Minutes

A motion to accept the April 20, 2023 Regular Meeting minutes was made by J. Wrightsman and seconded by M. Wilson.

R. Lagonia: yes

G. Vogler: yes

C. Schober : yes

M. Wilson: yes

J. Wrightsman: yes

Motion carried 5:0.

Auditing of Accounts and Claims

A motion to authorize payment of the May General Fund, #196-228 in the amount of \$33073.20 and Highway Fund, #92-102 in the amount of \$17356.81 was made by C. Schober and seconded by M. Wilson.

R. Lagonia: yes

G. Vogler: yes

C. Schober : yes

M. Wilson: yes

J. Wrightsman: yes

Motion carried 5:0.

Reports

Monthly Cash Disbursement and Supervisor Report

Monthly Cash Disbursement Report for the Month of April 2023 submitted.

Concerning the lighting issue in the park behind the Spencertown Academy, Supervisor Lagonia received an estimate from Leggett Electric for \$3290.00 to fix the problem.

A motion to authorize Supervisor Lagonia to accept the estimate from Leggett Electric and go forward with the project was made by G. Vogler and seconded by M. Wilson.

R. Lagonia: yes

G. Vogler: yes
C. Schober : yes
M. Wilson: yes
J. Wrightsman: yes
Motion carried 5:0.

The Town Board discussed the condition of the tennis courts and the needed repairs and enhancements: sealing around posts and the addition of pickle ball. Supervisor Lagonia noted he received a bid from Copeland for \$13,900 excluding nets. In total, the bid is approximately \$16,000. Town Board Member Wilson asked about last time the tennis courts have been repaired. Supervisor Lagonia said they haven't been adequately maintained for approximately 7 years or so.

A motion to authorize Supervisor Lagonia to inform the vendor (Copeland) to perform the work was made by J. Wrightsman, seconded by C. Schober.

R. Lagonia: yes
G. Vogler: yes
C. Schober : yes
M. Wilson: yes
J. Wrightsman: yes
Motion carried 5:0.

Reference Material

JUN 15 2023

For
Town Board Meeting

Supervisor Lagonia reminded members of the Town Board of the Ellsworth Kelly Town Hall dedication that is set for Saturday, May 20, 2023 at 11:00 am at the Town Hall.

Supervisor Lagonia has done further research on reinvesting \$1 million to be staggered by investment type (CDs and Money Markets), and timeframe, e.g, 3 months, six months etc. The goal is to maximize return while maintaining liquidity.

A motion to authorize the Supervisor to make these investments was made by C. Schober seconded by M. Wilson.

R. Lagonia: yes
G. Vogler: yes
C. Schober : yes
M. Wilson: yes
J. Wrightsman: yes
Motion carried 5:0.

Supervisor Lagonia advised that the County has been very busy with developing strategies in the event of a surprise surge of immigrants as has happened elsewhere.

Highway Report Peter Absent

Highway Superintendent Fitzpatrick was absent and submitted the following report to the town board by email:

Apologize for my absence tonight. Though I am feeling tremendously better think it's best I keep my distance.

We have received a few very nice compliments and thanks for our recent work. Specifically on Mallory, Beaver Dam, Fern Hill and Fog Hill.

It was nice, thank you and You're Welcome.

Few weeks ago we needed a break from the rain and now we are begging for it to rain!! It's unusually dry out and dust control has begun.

Speed Sign has been dusted off and is out of its winter hibernation.

End of Report

Town Clerk Report for the month of April 2023 submitted.

Tax Collector Report for the month of April 2023 submitted.

Planning Board Report for the month of May 2023 submitted.

No Comprehensive Plan Oversight Committee Report for the month of April 2023 submitted. Town Board Member Vogler said that instead of CPOC, the Comprehensive Plan Advisory Committee (CPAC) continues to meet, and a summary of the recent town-wide survey will be posted to the town's website. Town Board Member G. Vogler discussed the survey findings as tabulated, noting that the Town received approximately 341 responses out of 850 households.

Building Inspector/Code Enforcement Report for the month of April 2023 submitted.

Justice Cassuto Justice Court Report for the month of April 2023 submitted.

Justice Grubin Justice Court Report for the month of April 2023 submitted.

No Dog Control Report for the month of April 2023 submitted.

Climate Smart Report for the month of May 2023 submitted. (Add report)

The Climate Smart Committee submitted a Climate Action Plan for Government Operations for the Town of Austerlitz. The Committee is asking that the Town Board approve the Climate Action Plan to be uploaded to the Town website for public review and to allow feedback. Included in the plan is an example of an anti-idling policy and a green fleet procurement policy enacted by a local law.

A motion to accept the draft CAP, and post it to the town website for public input for one month was made by J. Wrightsman, seconded by C. Schober.

R. Lagonia: yes

Reference Material
JUN 15 2023
For
Town Board Meeting

G. Vogler: yes
C. Schober : yes
M. Wilson: yes
J. Wrightsman: yes
Motion carried 5:0.

Resolution #30-2023, To Undertake a Community Greenhouse Gas Inventory and Community Climate Action Plan

A motion to adopt Resolution #30-2023, To Undertake a Community Greenhouse Gas Inventory and Community Climate Action Plan was made by J. Wrightsman and seconded by C. Schober removing the section concerning zoom meetings and adding 'after approval by the Town Board' at the end of the first resolved.

R. Lagonia: yes
G. Vogler: yes
C. Schober : yes
M. Wilson: yes
J. Wrightsman: yes
Motion carried 5:0.

Reference Material

JUN 15 2023

For
Town Board Meeting

WHEREAS, the Town of Austerlitz pledged to take part in the NYS DEC Climate Smart Communities Certification Program that includes the preparation of a Community Greenhouse Gas Emissions Inventory Report and Community Climate Action Plan; and

WHEREAS, these publications are developed using 2019 baseline data with no cost assistance from the Capital District Regional Planning Commission (CDRPC) through a NYS DEC Climate Leadership Coordinator Services grant toward completion of the following action items toward Climate Smart Communities certification:

- 1) Pledge Element 2- Develop a Community Greenhouse Gas (GHG) Emissions Inventory; and
- 2) Pledge Element 2.5- Develop a Community Climate Action Plan; and

WHEREAS, the Climate Smart Task Force, comprised of town officials and environmental volunteer community leaders, will collaborate with CDRPC in the development of these publications, reviewed drafts, and provide valuable feedback on iterations that result in final draft; and

WHEREAS, the task force will present a summary of the inventory results, target reduction plan and components of the draft community climate action plan to the Town Board regular meeting...

NOW THEREFORE BE IT RESOLVED, that the Town of Austerlitz hereby undertake a Community Greenhouse Emission Inventory Report and the Community Climate Action Plan; and

BE IT FURTHER RESOLVED, the Town Board authorizes submission of these documents to the NYS DEC Office for Climate Change for consideration of points toward Climate Smart Communities certification for the Town of Austerlitz after approval by the Town Board.

The Town Board discussion centered around the air conditioning at the Historic Center at 812 Route 203. A presentation on what options are available and how much they will cost (and what is the net cost to the town), and what is the Climate Committee recommendation will be made to the Town Board at the June Town Board meeting.

A motion to accept the monthly reports was made by M. Wilson and seconded by J. Wrightsman.

R. Lagonia: yes

G. Vogler: yes

C. Schober : yes

M. Wilson: yes

J. Wrightsman: yes

Motion carried 5:0.

Reference Material

JUN 15 2023

For
Town Board Meeting

Correspondence

Teamsters Local 294: Requests that the Town Board enact Juneteenth as an observed holiday for the Town of Austerlitz.

Resolution #31-2023, Juneteenth Holiday for 2023

A motion to adopt Resolution #31-2023, Juneteenth Holiday for 2023 was by C. Schober and seconded by M. Wilson.

R. Lagonia: yes

G. Vogler: yes

C. Schober : yes

M. Wilson: yes

J. Wrightsman: yes

Motion carried 5:0.

WHEREAS, this coming June 19th marks the 157th anniversary of Juneteenth, when the official announcement was made in the State of Texas, more than two years after President Lincoln's Emancipation Proclamation went into effect, that slavery was abolished in the United States and that all of the enslaved African Americans in Texas were free; and

WHEREAS, in 2021, Juneteenth was designated a federal holiday when President Biden signed the Juneteenth National Independence Day into law and the following year New York State Governor Hochul proclaimed June 19th as Juneteenth; and

WHEREAS, as a reminder to reflect on this inhuman aspect of our country's history and in furtherance of honoring the history, perseverance and achievements of the African American community, the Town Board desires to honor the significance of this date and what it means in order to continue to strive for full realization of the American principles of freedom, equality and justice for all people;

NOW, THEREFORE, BE IT RESOLVED, that the Town Board of the Town of Austerlitz hereby establishes June 19, 2023, as Juneteenth in the Town of Austerlitz and a paid holiday for all Town employees.

Perma

Perma requests that the Town Board supports via letter to the Town's local State Legislators, 2 bills concerning the Alternative Contribution Program designed for large public entities and municipal pools that prefer to absorb the initial cost of a claim in return for a savings on their annual contribution. In effect, these provide members with a large deductible option that is customized to the Town's needs.

A motion authorizing Supervisor Lagonia to send a letter on behalf of the Town Board supporting bill numbers NYS A.52A and S.6410 was made by G. Vogler and seconded by C. Schober.

R. Lagonia: yes

G. Vogler: yes

C. Schober : yes

M. Wilson: yes

J. Wrightsman: yes

Motion carried 5:0.

Reference Material
JUN 19 2023
For
Town Board Meeting

Unfinished Business

Spencertown/Austerlitz Parks

Tabled for June.

History Center Heating and Cooling Bid

Tabled for June.

New Business

Updated 2023 Highway Form 284

Tabled for June.

Comprehensive Plan Update Survey Results

See above.

Moratorium

The Town Board discussed that there should be a workshop soon to discuss possibilities. Before then, Attorney for the Town, Joe Catalano, will query the Planning Board, Building Inspector and ZBA for their input.

Town of Austerlitz No Smoking Policy

Town Board Member M. Wilson discussed whether the Town's policy on no smoking extends to vaping and cannabis. Attorney Catalano said the policy says no smoking at all on public properties. But does this include vaping, and should we have a sign at the Town Parks that include cannabis and vaping? Further discussion will be held at the June Town Board meeting.

Public Comment

William Cully asked a question re immigration preparation, wondering how possible that is here. The Supervisor stated that the probability is low but we don't know for sure and we need to be prepared.

William Cully also asked about CPAC survey input. He was informed that there was multiple outreaches to residents including press releases, a physical mailing to every household, use of the town sign outside the town hall, and two email notices from the town website. Still, there will be additional opportunities by the public as we approach public hearings (to be scheduled).

Deb Oleynek asked about funding for the parks. The Supervisor said that there will be a meeting setup to solicit public input on how to use the parks.

Tom Sternall asked a question about what CPAC survey posting. A summary of the survey results will be posted to the town website shortly.

Adjournment

A motion to adjourn was made J. Wrightsman and seconded by C. Schober.

R. Lagonia: yes

G. Vogler: yes

C. Schober : yes

M. Wilson: yes

J. Wrightsman: yes

Motion carried 5:0.

Meeting adjourned 8:09 p.m.

Respectfully Submitted,
Greg Vogler

Reference Material
JUN 15 2023
For
Town Board Meeting

May 31, 2023

AT THE DATE OF THIS REPORT, COLLATERAL AT THE BANK IS SUFFICIENT WHEN COMPARED WITH BANK BALANCES

Reference Material
JUN 15 2023
For
Town Board Meeting

| TOWN OF AUSTERLITZ | | | | | | | | | | | | |
|------------------------------------|----------------------|-----------------|-----------------|--------------------------|--------------------------|--------------------------|--------------|-------------|-------------|-----------------|--|--|
| BANK ACCOUNT ACTIVITY AND BALANCES | | | | | | | | | | | | |
| FYE 12/31/2023 | | | | | | | | | | | | |
| KINDERHOOK | | | | | | | | | | | | |
| | GENERAL MONEY MARKET | | | SPEC CAPITAL RESERVES | SPEC HIGHWAY RESERVES | KELLY GRANT TOWN HALL | SALT SHED | HEALTH | ESCROW | T&A CHECKING | | |
| | TOTAL | GENERAL | HIGHWAY | | | | | | | | | |
| Bal 1/1/2023 | \$ 2,212,779.92 | \$ 1,416,553.21 | \$ 431,214.87 | \$ 280,000.00 | \$ 64,426.93 | \$ 7,806.52 | \$ 12,778.39 | 5,999.67 | 1,981.66 | \$ 7,112.14 | | |
| Interest | 1,494.91 | 1,494.91 | | | | | | 0.05 | 0.02 | 0.07 | | |
| Receipts | 1,128,879.04 | 447,657.04 | 681,222.00 | | | | | | | 44,538.92 | | |
| Trans out | (347,117.23) | (296,470.29) | (50,646.94) | | | | | (545.91) | | (45,962.06) | | |
| Balance 1/31/2023 | \$ 2,996,036.64 | \$ 1,569,234.87 | \$ 1,061,789.93 | \$ 280,000.00 | \$ 64,426.93 | \$ 7,806.52 | \$ 12,778.39 | \$ 5,453.81 | \$ 1,981.68 | \$ 5,689.07 | | |
| Interest | \$ 5,441.72 | 5,441.72 | | | | | | 0.03 | 0.02 | 0.06 | | |
| Receipts | 183,181.84 | 183,181.84 | | | | | | | | 39,004.61 | | |
| Trans out | (88,315.41) | (48,677.68) | (39,637.73) | | | | | (2,419.12) | | (39,004.61) | | |
| Interfund Transfer | - | | | | | | | | | | | |
| Balance 2/28/2023 | \$ 3,096,344.79 | \$ 1,709,180.75 | \$ 1,022,152.20 | \$ 280,000.00 | \$ 64,426.93 | \$ 7,806.52 | \$ 12,778.39 | \$ 3,034.72 | \$ 1,981.70 | \$ 5,689.13 | | |
| Interest | 5,857.90 | 5,857.90 | | | | | | 0.01 | 0.02 | 0.08 | | |
| Receipts | 25,931.00 | 25,931.00 | | | | | | | | 41,272.86 | | |
| Trans out | (74,061.69) | (39,760.43) | (34,301.26) | | | | | (1,837.80) | | (41,272.86) | | |
| Interfund Transfer | - | | | | | | | | | | | |
| Balance 3/31/2023 | \$ 3,054,072.00 | \$ 1,701,209.22 | \$ 987,850.94 | \$ 280,000.00 | \$ 64,426.93 | \$ 7,806.52 | \$ 12,778.39 | \$ 1,196.93 | \$ 1,981.72 | \$ 5,689.21 | | |
| Interest | 5,664.99 | 5,664.99 | | | | | | 0.01 | 0.02 | 0.07 | | |
| Receipts | 168,053.01 | 118,053.01 | 50,000.00 | | | | | | | 38,693.50 | | |
| Trans out | (91,492.25) | (55,173.53) | (36,318.72) | | | | | (29.92) | | (38,686.93) | | |
| Interfund Transfer | - | | | | | | | | | | | |
| Balance 4/30/2023 | \$ 3,136,297.75 | \$ 1,769,753.69 | \$ 1,001,532.22 | \$ 280,000.00 | \$ 64,426.93 | \$ 7,806.52 | \$ 12,778.39 | \$ 1,167.02 | \$ 1,981.74 | \$ 5,695.85 | | |
| Interest | 5,949.33 | 5,949.33 | | | | | | 0.02 | 0.02 | 0.08 | | |
| Receipts | 75,795.03 | 75,795.03 | | | | | | | | 53,162.28 | | |
| Trans out | (111,429.35) | (61,673.81) | (49,755.54) | | | | | (757.21) | | (51,206.12) | | |
| Interfund Transfer | (5,000.00) | | (5,000.00) | | | | | 5,000.00 | | | | |
| Balance 5/31/2023 | \$ 3,101,612.76 | \$ 1,789,824.24 | \$ 946,776.68 | \$ 280,000.00 | \$ 64,426.93 | \$ 7,806.52 | \$ 12,778.39 | \$ 5,409.83 | \$ 1,981.76 | \$ 7,652.09 | | |

Reference Material
JUN 15 2023
For
Town Board Meeting

**TOWN OF AUSTERLITZ
GENERAL FUND ESTIMATED REVENUES
FYE DECEMBER 31, 2023**

| TOWN OF AUSTERLITZ GENERAL FUND ESTIMATED REVENUES FYE DECEMBER 31, 2023 | | | | | | | | | | | | | | 2023 | | | | | |
|--------------------------------------------------------------------------------|------------|---------------|------------|------------|-----------|-------------------|-----------|-----------|-----------|-------|--|--|------------|-------------|----------|-----|-----|---------|---------|
| | 2023 | | | | 2023 | | | | 2023 | | | | | | | | | | |
| | ORIGINAL | BUDGET ADJ | | | ADJUSTED | ACTUAL JANUARY | | | FEBRUARY | MARCH | | | | | APRIL | MAY | YTD | BALANCE | % Rec'd |
| REVENUES | | | | | | | | | | | | | | | | | | | |
| Local Sources | | | | | | | | | | | | | | | | | | | |
| 1001 REAL PROPERTY TAXES | - | | - | | | | | | | | | | 446 76 | - | #DIV/0! | | | | |
| 1005 1 INTERFUND TRANSFER | | | | | | | | | | | | | 1 340 29 | | n/a | | | | |
| 1081 OTHER PAYMENTS IN LIEU OF TAXES | | | | | | | | | 446 76 | | | | 1 340 29 | 8 000 00 | 0 00% | | | | |
| 1089 OTHER TAX ITEMS | 8 000 00 | | 8 000 00 | | | | | | | | | | | 194 336 10 | 35 22% | | | | |
| 1090 INTEREST ON TAXES | 300 000 00 | | 300 000 00 | | | | | | 40 023 95 | | | | 105 663 90 | 7 634 77 | 254 49% | | | | |
| 1120 SALES TAX | 3 000 00 | | 3 000 00 | | | | | | | | | | | | | | | | |
| 1170 FRANCHISE TAX | | | | | | | | | | | | | | | | | | | |
| Local Sources | 311 000 00 | - | 311 000 00 | - | 40 470 71 | - | 74 615 01 | - | | | | | 115 085 72 | 196 361 04 | 0 00% | | | | |
| Departmental | | | | | | | | | | | | | | | | | | | |
| 1255 CLERK FEES | 2 000 00 | | 2 000 00 | 145 00 | 118 25 | 10 00 | 22 00 | 33 36 | | | | | 328 61 | 1 671 39 | 16 43% | | | | |
| 1550 DOG CONTROL FEES | | | | | 100 00 | | | | | | | | 100 00 | (100 00) | #DIV/0! | | | | |
| 1570 CHARGE FOR DEMO OF BLDGS | | | | | | | | | | | | | | | #DIV/0! | | | | |
| 2001 PARK/RECREATION FEES | 5 000 00 | - | 5 000 00 | 100 00 | | 3 000 00 | 600 00 | 1 650 00 | | | | | 5 250 00 | (250 00) | 105 00% | | | | |
| 2110 ZONING FEES | | | | | | | | | | | | | 100 00 | (100 00) | #DIV/0! | | | | |
| 2115 PLANNING | 500 00 | | 500 00 | | 300 00 | | 600 00 | 350 00 | | | | | 1 250 00 | (750 00) | 250 00% | | | | |
| 2189 OTHER HOME & COMM SERV INC (EV CHARGE \$) | | | | | 68 58 | | | 51 88 | | | | | 120 46 | (120 46) | #DIV/0! | | | | |
| 2360 LIBRARY SERV- OTHER GOV FEES | | | 16 000 00 | | | 92 00 | | | | | | | 92 00 | (92 00) | 0 00% | | | | |
| 2389 LOCAL MUNICIPAL AID | 16 000 00 | | | | | | | | | | | | | 16 000 00 | #DIV/0! | | | | |
| 2410 RENTAL OF PROPERTY | | | | | | | | | | | | | | | #DIV/0! | | | | |
| 2440 RENTAL TOWN HALL | | | | | | | | | | | | | | | #DIV/0! | | | | |
| Total Departmental | 23 500 00 | - | 23 500 00 | 245 00 | 586 83 | 3 102 00 | 1 222 00 | 2 085 24 | | | | | 7 241 07 | 16 258 93 | 30 81% | | | | |
| Use of Money | | | | | | | | | | | | | | | | | | | |
| 2401 INTEREST & EARNINGS | 2 000 00 | | 2 000 00 | 1 494 93 | 5 441 74 | 5 857 90 | 5 664 99 | 5 949 35 | | | | | 24 408 91 | (22 408 91) | 1220 45% | | | | |
| Licenses | | | | | | | | | | | | | | | | | | | |
| 2544 DOG LICENSES | 500 00 | | 500 00 | 15 00 | 40 00 | | 5 00 | 30 00 | | | | | 90 00 | 410 00 | 18 00% | | | | |
| 2555 BUILDING PERMITS | 40 000 00 | | 40 000 00 | 1 115 14 | 9 793 30 | 3 346 00 | 3 248 00 | 6 869 00 | | | | | 24 371 44 | 15 628 56 | 60 93% | | | | |
| 2590 SEARCH FEES | 3 000 00 | | 3 000 00 | 200 00 | 150 00 | 50 00 | 50 00 | 300 00 | | | | | 750 00 | 2 250 00 | | | | | |
| Total Licenses | 43 500 00 | - | 43 500 00 | 1 330 14 | 9 983 30 | 3 396 00 | 3 303 00 | 7 199 00 | | | | | 25 211 44 | 18 288 56 | 57 96% | | | | |
| Fines | | | | | | | | | | | | | | | | | | | |
| 2610 FINES & FORFEITURES | 165 000 00 | | 165 000 00 | 12 694 00 | 22 198 00 | 19 433 00 | 21 204 00 | 20 614 00 | | | | | 96 143 00 | 68 857 00 | 58 27% | | | | |
| | 165 000 00 | | 165 000 00 | 12 694 00 | 22 198 00 | 19 433 00 | 21 204 00 | 20 614 00 | | | | | 96 143 00 | 68 857 00 | 0 00% | | | | |
| Miscellaneous | | | | | | | | | | | | | | | | | | | |
| 2650 MINOR SALES | | | | (4 250 00) | | | | | | | | | (4 250 00) | 4 250 00 | #DIV/0! | | | | |
| 2680 INSURANCE RECOVERIES | | | | | | | | | | | | | | | #DIV/0! | | | | |
| 2705 GIFTS & DONATIONS | | | | | | | | | | | | | | | #DIV/0! | | | | |
| 2701 REFUND OF PRIOR YR EXP | | | | | | | | | | | | | | | #DIV/0! | | | | |
| 2750 AIM RELATED PAYMENTS | | | | | | | | 400 00 | | | | | 400 00 | (400 00) | n/a | | | | |
| 2770 MISCELLANEOUS | | | | | | | | | | | | | | | | | | | |
| Total Miscellaneous | - | | - | (4 250 00) | - | - | - | 400 00 | | | | | (3 850 00) | (400 00) | #DIV/0! | | | | |
| State Aid | | | | | | | | | | | | | | | | | | | |
| 3001 S/A REVENUE SHARING | 2 000 00 | | 2 000 00 | | | | | | | | | | | 2 000 00 | 0 00% | | | | |
| 3004 NY/SDRA GRT CL ENERGY COMM SOLAR | | | | | 11 472 00 | | 5 000 00 | | | | | | 16 472 00 | (16 472 00) | #DIV/0! | | | | |
| 3005 S/A MORTGAGE TAX | 120 000 00 | | 120 000 00 | | | | | 33 060 78 | | | | | 33 060 78 | 86 939 22 | 27 55% | | | | |
| 3389 S/A OTHER STIMULUS MONEY | | | | | | | | | | | | | | | n/a | | | | |
| 3820 S/A YOUTH | | | | | | | | | | | | | | | n/a | | | | |
| 3840 S/A PROP TAX SERV | | | | | | | | | | | | | | | n/a | | | | |
| 3880 S/A ARCHIVES | | | | | | | | | | | | | | | n/a | | | | |

Reference Material
JUN 15 2023
For
Town Board Meeting

| TOWN OF AUSTERLITZ GENERAL FUND FOR YEAR ENDING 12/31/2023 | | | | | | | | | | 2023 | | |
|------------------------------------------------------------------|-------------------|----------|-------------------|------------------|------------------|------------------|------------------|------------------|-------------------|-------------------|---------------|--|
| APPROPRIATIONS | BUDGET | | 2023 | | ACTUAL | | 2023 | | ACTUAL | | 2023 | |
| | ORIGINAL | ADJ | ADJUSTED | JANUARY | FEBRUARY | MARCH | APRIL | MAY | YTD | BALANCE | % USED | |
| General Government Support | | | | | | | | | | | | |
| 1010.1 TOWN BOARD | 9,734.00 | | 9,734.00 | 811.20 | 811.20 | 811.20 | 811.20 | 811.20 | 4,056.00 | 5,678.00 | 41.67% | |
| 1010.4 TOWN BOARD | 2,500.00 | | 2,500.00 | 80.26 | | 678.06 | 110.00 | | 868.32 | 1,631.68 | 34.73% | |
| 1110.1 TOWN JUSTICE | 23,636.00 | | 23,636.00 | 1,969.68 | 1,969.68 | 1,969.68 | 1,969.68 | 1,969.68 | 9,848.40 | 13,787.60 | 41.67% | |
| 1110.11 JUSTICE - CLERK | 13,458.00 | | 13,458.00 | 1,121.50 | 1,121.50 | 1,121.50 | 1,121.50 | 1,121.50 | 5,607.50 | 7,850.50 | 41.67% | |
| 1110.12 JUSTICE - CLERK | 5,571.00 | | 5,571.00 | 464.25 | 464.25 | 464.25 | 464.25 | 464.25 | 2,321.25 | 3,249.75 | 41.67% | |
| 1110.4 TOWN JUSTICE | 9,100.00 | | 9,100.00 | 74.00 | 1,281.41 | 307.58 | 756.00 | 584.16 | 3,003.15 | 6,096.85 | 33.00% | |
| 1220.1 SUPERVISOR | 7,578.00 | | 7,578.00 | 631.50 | 631.50 | 631.50 | 631.50 | 631.50 | 3,157.50 | 4,420.50 | 41.67% | |
| 1220.11 BUDGET OFFICER | 2,625.00 | | 2,625.00 | 218.75 | 218.75 | 218.75 | 218.75 | 218.75 | 1,093.75 | 1,531.25 | 41.67% | |
| 1220.4 SUPERVISOR | 1,000.00 | | 1,000.00 | | | 45.71 | | | 45.71 | 954.29 | 4.57% | |
| 1320.4 ACCOUNTANT | 15,500.00 | | 15,500.00 | 531.25 | 1,234.50 | 1,254.00 | 1,236.75 | 1,234.50 | 5,491.00 | 10,009.00 | 35.43% | |
| 1355.1 ASSESSOR | 24,378.00 | | 24,378.00 | 2,031.50 | 2,031.50 | 2,031.50 | 2,031.50 | 2,031.50 | 10,157.50 | 14,220.50 | 41.67% | |
| 1355.4 ASSESSOR | 1,815.00 | | 1,815.00 | 62.50 | | | 75.68 | 168.94 | 307.12 | 1,507.88 | 16.92% | |
| 1410.1 TOWN CLERK | 33,974.00 | | 33,974.00 | 2,613.40 | 2,613.40 | 2,613.40 | 2,613.40 | 2,613.40 | 13,067.00 | 20,907.00 | 38.46% | |
| 1410.11 TOWN CLERK-DEP | 1,696.00 | | 1,696.00 | | | | | | - | 1,696.00 | 0.00% | |
| 1410.4 TOWN CLERK | 8,740.00 | | 8,740.00 | 1,735.54 | 715.88 | 602.01 | 392.35 | 210.00 | 3,655.78 | 5,084.22 | 41.83% | |
| 1420.4 ATTORNEY | 25,000.00 | | 25,000.00 | | | 5,115.00 | | 6,030.00 | 11,145.00 | 13,855.00 | 44.58% | |
| 1440.4 ENGINEER | 3,000.00 | | 3,000.00 | | | | | | - | 3,000.00 | 0.00% | |
| 1450.4 ELECTIONS | | | | | | | | | - | - | #DIV/0! | |
| 1460.4 RECORD | 3,000.00 | | 3,000.00 | | | | | | - | 3,000.00 | 0.00% | |
| 1620.1 BUILDING | 8,652.00 | | 8,652.00 | 665.54 | 665.54 | 665.54 | 665.54 | 665.54 | 3,327.70 | 5,324.30 | 38.46% | |
| 1620.4 BUILDING | 40,000.00 | | 40,000.00 | 15,437.51 | 2,495.66 | 972.91 | 9,769.01 | 5,382.86 | 34,057.95 | 5,942.05 | 85.14% | |
| 1910.4 INSURANCE | 37,000.00 | | 37,000.00 | 2,021.05 | 985.00 | | | | 3,006.05 | 33,993.95 | 8.12% | |
| 1920.2 DUES | 1,000.00 | | 1,000.00 | 800.00 | | | | | 800.00 | 200.00 | 80.00% | |
| 1990.4 CONTINGENT | 70,000.00 | | 70,000.00 | | | | | 600.00 | 600.00 | 69,400.00 | 0.86% | |
| Total General Gov't Support | 348,957.00 | - | 348,957.00 | 31,269.43 | 17,239.77 | 19,456.88 | 22,912.82 | 24,737.78 | 115,616.68 | 233,340.32 | 33.13% | |
| Public Safety | | | | | | | | | | | | |
| 3120.4 POLICE | 30,000.00 | | 30,000.00 | | 3,465.06 | 4,500.42 | 4,499.54 | 3,474.59 | 15,939.61 | 14,060.39 | 53.13% | |
| 3310.1 TRAFFIC CONTROL | | | | | | | | | - | - | 0.00% | |
| 3310.4 TRAFFIC CONTROL | 500.00 | | 500.00 | | | | | | - | 500.00 | 0.00% | |
| 3510.1 DOG CONTROL | 2,487.00 | | 2,487.00 | 207.25 | 207.25 | 207.25 | 207.25 | 207.25 | 1,036.25 | 1,450.75 | 41.67% | |
| 3510.4 DOG CONTROL | | | | | | 70.00 | | | 70.00 | (70.00) | #DIV/0! | |
| 3620.1 BUILDING INSPECTION | 17,090.00 | | 17,090.00 | 1,314.62 | 1,314.62 | 1,314.62 | 1,314.62 | 1,314.62 | 6,573.10 | 10,516.90 | 38.46% | |
| 3620.11 BLDG INSPECTOR CLERK | 7,632.00 | | 7,632.00 | | | | | | - | 7,632.00 | 0.00% | |
| 3620.4 BUILDING INSPECTOR | 3,000.00 | | 3,000.00 | 28.03 | 28.03 | 522.00 | | 178.34 | 728.37 | 2,271.63 | 24.28% | |
| Total Public Safety | 60,709.00 | - | 60,709.00 | 1,521.87 | 5,014.96 | 6,614.29 | 6,021.41 | 5,174.80 | 24,347.33 | 36,361.67 | 40.10% | |
| Health | | | | | | | | | | | | |
| 4020.1 REGISTRAR | 450.00 | | 450.00 | 34.62 | 34.62 | 34.62 | 34.62 | 34.62 | 173.10 | 276.90 | 38.47% | |
| Total Health | 450.00 | | 450.00 | 34.62 | 34.62 | 34.62 | 34.62 | 34.62 | 173.10 | 276.90 | 38.47% | |
| Transportation | | | | | | | | | | | | |
| 5010.1 HIGHWAY SUPER | 60,266.00 | | 60,266.00 | 4,635.86 | 4,635.86 | 4,635.86 | 4,635.86 | 4,635.86 | 23,179.30 | 37,086.70 | 38.46% | |
| 5010.4 HIGHWAY SUPER | 3,500.00 | | 3,500.00 | 300.00 | 53.93 | 203.68 | 179.20 | 736.81 | 736.81 | 2,763.19 | 21.05% | |
| 5132.4 GARAGE | 19,000.00 | | 19,000.00 | 606.41 | 2,367.75 | 1,250.18 | 5,530.53 | 1,171.79 | 10,926.66 | 8,073.34 | 57.51% | |
| 5182.4 STREET LIGHTING | 2,000.00 | | 2,000.00 | | 304.63 | 226.92 | 245.07 | 167.14 | 943.76 | 1,056.24 | 47.19% | |
| Total Transportation | 84,766.00 | - | 84,766.00 | 5,542.27 | 7,362.17 | 6,316.64 | 10,590.66 | 5,974.79 | 35,786.53 | 48,979.47 | 42.22% | |
| Economic Assistance and Opportunity | | | | | | | | | | | | |
| 6772.4 AGED PROGRAMS | 750.00 | | 750.00 | | | 26.20 | 99.56 | 39.30 | 165.06 | 584.94 | 22.01% | |

| TOWN OF AUSTERLITZ GENERAL FUND FOR YEAR ENDING 12/31/2023 | | | | | | | | | | 2023 | | 2023 | |
|------------------------------------------------------------------|------------|-----|------------|-----------|-----------|-----------|-----------|------------|------------|---------|------|--------|---------|
| APPROPRIATIONS | BUDGET | | ACTUAL | | MARCH | APRIL | MAY | YTD | BALANCE | % USED | 2023 | ACTUAL | 2023 |
| | ORIGINAL | ADJ | ADJUSTED | JANUARY | | | | | | | | | |
| Total E & O | 750.00 | - | 750.00 | - | 26.20 | 99.56 | 39.30 | 165.06 | 584.94 | 22.01% | | | |
| Culture and Recreation | | | | | | | | | | | | | |
| 7140.1 PARKS | - | - | - | 20.70 | 20.70 | | 20.85 | 84.57 | 1,915.43 | 4.23% | | | #DIV/0! |
| 7140.4 PLAYGROUNDS | 2,000.00 | - | 2,000.00 | 22.32 | | | | - | 17,000.00 | 0.00% | | | 0.00% |
| 7310.1 YOUTH PROGRAMS | 17,000.00 | - | 17,000.00 | | | | | - | 500.00 | 0.00% | | | 0.00% |
| 7310.2 YOUTH PROGRAMS | 500.00 | - | 500.00 | | | | | - | 4,000.00 | 0.00% | | | 0.00% |
| 7310.4 YOUTH PROGRAMS | 4,000.00 | - | 4,000.00 | 161.92 | 161.92 | | 161.92 | 809.60 | 1,133.40 | 41.67% | | | 0.00% |
| 7510.1 HISTORIAN | 1,943.00 | - | 1,943.00 | | | | | - | 2,000.00 | 0.00% | | | 0.00% |
| 7510.4 HISTORIAN | 2,000.00 | - | 2,000.00 | | | | | - | 500.00 | 0.00% | | | 0.00% |
| 7550.4 CELEBRATIONS | 500.00 | - | 500.00 | | | | | - | | | | | |
| Total Culture and Recreation | 27,943.00 | - | 27,943.00 | 182.62 | 182.62 | 161.92 | 182.77 | 894.17 | 27,048.83 | 3.20% | | | |
| Home and Community Services | | | | | | | | | | | | | |
| 8010.1 ZONING | 788.00 | - | 788.00 | 38.27 | | | 74.82 | 113.09 | 788.00 | 0.00% | | | 0.00% |
| 8010.4 ZONING | 250.00 | - | 250.00 | 565.28 | 565.28 | 565.28 | 485.21 | 2,746.33 | 136.91 | 45.24% | | | 45.24% |
| 8020.1 PLANNING MEMBERS | 6,783.00 | - | 6,783.00 | 75.00 | 1,187.50 | 537.50 | 742.57 | 2,542.57 | 4,036.67 | 40.49% | | | 40.49% |
| 8020.11 PLANNING CLERK | 4,452.00 | - | 4,452.00 | | | | | - | 1,909.43 | 57.11% | | | 57.11% |
| 8020.12 PLANNING BD MINUTE TAKER | 600.00 | - | 600.00 | | | | | - | 600.00 | 0.00% | | | 0.00% |
| 8020.4 PLANNING | 1,750.00 | - | 1,750.00 | 295.00 | 578.03 | | 70.13 | 1,020.73 | 729.27 | 58.33% | | | 58.33% |
| 8025.4 JOINT PLANNING BOARD | 30,000.00 | - | 30,000.00 | 39.78 | 1,806.61 | 165.00 | 832.98 | 5,477.87 | 24,522.13 | 18.26% | | | 18.26% |
| 8666.4 CLEARANCE, DEMO & REHAB | - | - | - | - | - | - | - | - | - | 0.00% | | | 0.00% |
| Total Home and Comm. Services | 44,623.00 | - | 44,623.00 | 938.33 | 4,137.42 | 1,267.78 | 2,205.71 | 11,900.59 | 32,722.41 | 26.67% | | | |
| Undistributed | | | | | | | | | | | | | |
| 9010.8 RETIREMENT | 33,000.00 | - | 33,000.00 | 1,334.65 | 1,425.48 | 1,375.76 | 1,385.32 | 6,861.59 | 33,000.00 | 0.00% | | | 0.00% |
| 9030.8 SOCIAL SECURITY | 20,054.00 | - | 20,054.00 | | | | | - | 13,192.41 | 34.22% | | | 34.22% |
| 9055.8 DISABILITY INSURANCE | - | - | - | 679.19 | 679.19 | | 1,358.38 | 3,395.95 | - | #DIV/0! | | | #DIV/0! |
| 9060.8 HOSPITALIZATION | 9,000.00 | - | 9,000.00 | | | | | - | 5,604.05 | 37.73% | | | 37.73% |
| 9710.6 PRINCIPAL SER BONDS | 85,000.00 | - | 85,000.00 | | | | | - | 85,000.00 | 0.00% | | | 0.00% |
| 9710.7 INTEREST SERIAL BONDS | 28,293.00 | - | 28,293.00 | | | | | - | 28,293.00 | 0.00% | | | 0.00% |
| Total Undistributed | 175,347.00 | - | 175,347.00 | 2,013.84 | 2,104.67 | 1,375.76 | 2,743.70 | 10,257.54 | 165,089.46 | 5.85% | | | |
| 9950.9 TRANSF TO CAPITAL FD | 23,455.00 | - | 23,455.00 | | | | | | | | | | |
| TOTAL APPROPRIATIONS | 767,000.00 | - | 767,000.00 | 41,502.98 | 38,873.34 | 42,464.53 | 41,093.47 | 199,141.00 | 544,404.00 | | | | |

Reference Material
JUN 15 2023
For
Town Board Meeting

| TOWN OF AUSTERLITZ HIGHWAY FUND FOR YEAR ENDING DECEMBER 31, 2023 | | | | | | | | | | | | |
|-------------------------------------------------------------------------|------------------------------|----------------|--------------|----------------|-----------|-----------|-----------|-----------|------------|----------------|---------|--|
| | | 2023 BUDGET | | 2023 ACTUAL | | | | | | 2023 ACTUAL | | |
| | ORIGINAL | ADJ | ADJUSTED | JANUARY | FEBRUARY | MARCH | APRIL | MAY | YTD | BALANCE | % REC'D | |
| REVENUES | | | | | | | | | | | | |
| 1001 | PROPERTY TAXES | | 681,222.00 | 681,222.00 | | | | | 681,222.00 | - | 100.00% | |
| 1120 | SALES TAX | | 50,000.00 | | | | 50,000.00 | | 50,000.00 | - | 100.00% | |
| 2401 | INTEREST | - | - | | 0.03 | 0.01 | 0.01 | | 0.05 | (0.05) | 0.00% | |
| 2655 | SALE OF EQUIPMENT | | - | | | | - | | - | - | 0.00% | |
| 2801 | INTERFUND TRANSFER | - | 23,455.00 | | | | | | - | 23,455.00 | 0.00% | |
| 3501 | S/A CHIPS | | 291,000.00 | | | | | | - | 291,000.00 | 0.00% | |
| 5031 | OTHER INCOME | - | - | | | | | | - | - | 0.00% | |
| TOTAL REVENUES | | - | 1,045,677.00 | 681,222.00 | 0.03 | 0.01 | 50,000.01 | - | 731,222.05 | 314,454.95 | 69.93% | |
| UNEXPENDED BALANCE | | | | | | | | | | | | |
| | | | | | | | | - | | - | 0.00% | |
| TOTAL AVAILABLE FUNDS | | - | 1,045,677.00 | 681,222.00 | 0.03 | 0.01 | 50,000.01 | - | 731,222.05 | 314,454.95 | 69.93% | |
| APPROPRIATIONS | | | | | | | | | | | | |
| 5110.1 | GEN REPAIRS (PAYROLL) | | 157,000.00 | 4,540.85 | 399.00 | 1,372.24 | 8,805.92 | 14,563.72 | 29,681.73 | 127,318.27 | 18.91% | |
| 5110.11 | GEN REPAIRS (CLERK) | | 11,000.00 | | 212.50 | 175.00 | 350.00 | 50.00 | 787.50 | 10,212.50 | 7.16% | |
| 5110.41 | HIGHWAY REPAIRS & MAINTEN | | 165,000.00 | 1,125.20 | 1,578.99 | 3,177.12 | 4,510.98 | 11,288.59 | 21,680.88 | 143,319.12 | 13.14% | |
| 5110.42 | DUST CONTROL | | 15,000.00 | | | | | | - | 15,000.00 | 0.00% | |
| 5112.2 | CHIPS | | 291,000.00 | 219.58 | 1,114.74 | 65.50 | 393.00 | | 1,792.82 | 289,207.18 | 0.62% | |
| 5130.1 | MACHINERY | | 55,000.00 | 1,913.68 | 5,454.20 | 3,262.60 | 1,060.77 | 1,729.96 | 13,421.21 | 41,578.79 | 24.40% | |
| 5130.4 | MACHINERY | | 60,000.00 | 1,364.33 | 5,600.27 | 4,920.14 | 6,656.00 | 973.01 | 19,513.75 | 40,486.25 | 32.52% | |
| 5140.1 | BRUSH & WEEDS | | 25,000.00 | 2,604.72 | 5,671.98 | 3,322.70 | 7,546.11 | 1,085.30 | 20,230.81 | 4,769.19 | 80.92% | |
| 5142.1 | SNOW REMOVAL(PAYROLL) | | 66,000.00 | 10,374.24 | 6,778.68 | 11,360.27 | | | 28,513.19 | 37,486.81 | 43.20% | |
| 5142.4 | SNOW REMOVAL | | 50,000.00 | | 6,613.65 | 357.27 | 5,602.62 | 297.99 | 12,871.53 | 37,128.47 | 25.74% | |
| 9010.8 | RETIREMENT | | 50,000.00 | | | | | | - | 50,000.00 | 0.00% | |
| 9030.8 | SOCIAL SECURITY | | 25,000.00 | 1,792.66 | 1,416.50 | 1,491.20 | 1,358.82 | 1,333.32 | 7,392.50 | 17,607.50 | 29.57% | |
| 9060.8 | HOSPITALIZATION | | 69,877.00 | 5,325.83 | 7,216.34 | 6,635.02 | 64.42 | 10,334.40 | 29,576.01 | 40,300.99 | 42.33% | |
| 9089.8 | OTHER EMP BENEFITS-LONGEVITY | | 4,000.00 | 4,000.00 | | | | | 4,000.00 | - | 100.00% | |
| 9090.8 | UNIFORMS | | 1,800.00 | | | | | | - | 1,800.00 | 0.00% | |
| TOTAL APPROPRIATIONS | | - | 1,045,677.00 | 33,261.09 | 42,056.85 | 36,139.06 | 36,348.64 | 41,656.29 | 189,461.93 | 854,415.07 | 18.12% | |

Reference Material

JUN 15 2023

For
Town Board Meeting

**TOWN OF AUSTERLITZ
Broadband Project
FYE 12/31/2023**

| Broadband | ACTIVITY | BALANCE IN FUND |
|---------------------------------------------------|-----------------|----------------------------|
| Description | | |
| ARPA Balance forward January 1 2023 | | \$ 80,823.69 |
| 1/6/2023 Donation from Ellsworth Kelly Foundation | \$ 200,000.00 | \$ 280,823.69 |
| | | 280,823.69 |

Reference Material

JUN 15 2023

For
Town Board Meeting

SPECIAL GRANTS A3004
FYE 12/31/2023

| FYE 12/31/2023 | | | | BALANCE |
|-----------------------------------------------------|-------------|--------------------------------------------|----|--------------|
| NYSERDA Grants | | | | |
| | 12/31/2022 | Balance Forward | \$ | 4,480.00 |
| | 4/3/2023 | Grant Recvd | \$ | 5,000.00 |
| Note: 2021 grant of \$16,000 fully expended in 2021 | | | | |
| RSF Social Finance (Scout Grant) | | | | |
| | 2/11/2022 | Grant Rec'd | \$ | 16,000.00 |
| | 2/17/2022 | K BEILKE | | (330.00) |
| | 4/14/2022 | K BEILKE | | (968.00) |
| | 6/16/2022 | K BEILKE | | (1,738.00) |
| | 7/14/2022 | K BEILKE | | (990.00) |
| | 8/15/2022 | K BEILKE | | (1,122.00) |
| | 9/15/2022 | K BEILKE | | (1,870.00) |
| | 10/19/2022 | K BEILKE | | (1,430.00) |
| | 11/21/2022 | K BEILKE | | (1,672.00) |
| | 12/14/2022 | K BEILKE | | (1,540.00) |
| | 12/31/2022 | Balance Forward | | 4,340.00 |
| | 1/17/23 | Kathryn Bielke | | (1,232.00) |
| | 2/16/2023 | Kathryn Bielke | | (528.00) |
| | 2/17/2023 | Grant Rec'd | | 12,000.00 |
| | 3/16/2023 | Kathryn Bielke | | (792.00) |
| | 3/16/2023 | Johnson Newspaper | | (95.09) |
| | 5/11/2023 | Kathryn Beilke | \$ | (1,705.00) |
| | 5/11/2023 | Intl Council for Local Environ Initiatives | \$ | (600.00) |
| | | | | \$ 11,387.91 |
| | Grand Total | | | \$ 20,867.91 |

Additional Notes
 Grants from Nyserderda for solar panels and from DEC for a charging station were obtained and fully expended in prior years. They have a zero balance.

Reference Material
 JUN 15 2023
 For
 Town Board Meeting

| | | | | | |
|--|--------------------------------|--|-----------------|-------------------|--|
| | | | | | |
| | | | | | |
| | TOWN OF AUSTERLITZ | | | | |
| | ELLSWORTH KELLY GRANT | | | | |
| | FYE 12/31/2023 | | | | |
| | | | | | |
| | TOWN HALL | | ACTIVITY | BALANCE IN | |
| | | | | FUND | |
| | Description | | | | |
| | Balance forward January 1 2023 | | | \$ 7,806.52 | |
| | | | | | |
| | | | | | |
| | | | | | |

Reference Material

JUN 15 2023

For
Town Board Meeting

**TOWN OF AUSTERLITZ
Highway Salt Shed
FYE 12/31/2023**

| | Description | A/C # K105 | Funds In | ACTIVITY | BALANCE IN FUND |
|---------|-------------|---------------|----------|----------|--------------------|
| | | | | | \$ 12,778.39 |
| January | | | | \$ - | \$ 12,778.39 |

Reference Material

JUN 15 2023

For
Town Board Meeting

10:14 AM

06/01/23

**Austerlitz TA Payroll
Reconciliation Detail
T&A Checking, Period Ending 05/31/2023**

| Type | Date | Num | Name | Clr | Amount | Balance |
|------------------------------------------|------------|-------|---------------------|-----|------------|------------|
| Beginning Balance | | | | | | 5,695.85 |
| Cleared Transactions | | | | | | |
| Checks and Payments - 13 items | | | | | | |
| Check | 05/02/2023 | DM | Adirondack Payroll | X | -9,281.72 | -9,281.72 |
| Check | 05/02/2023 | DM | Adirondack Payroll | X | -3,862.29 | -13,144.01 |
| Check | 05/02/2023 | 75181 | Duane Hotaling | X | -1,278.28 | -14,422.29 |
| Check | 05/02/2023 | 1032 | Teamsters Local 294 | X | -238.00 | -14,660.29 |
| Check | 05/02/2023 | DM | Adirondack Payroll | X | -82.50 | -14,742.79 |
| General Journal | 05/16/2023 | 381 | | X | -940.90 | -15,683.69 |
| Check | 05/18/2023 | DM | Adirondack Payroll | X | -15,661.59 | -31,345.28 |
| Check | 05/18/2023 | DM | Adirondack Payroll | X | -5,665.18 | -37,010.46 |
| Check | 05/18/2023 | 75182 | Duane Hotaling | X | -1,328.84 | -38,339.30 |
| Check | 05/18/2023 | DM | Adirondack Payroll | X | -127.00 | -38,466.30 |
| Check | 06/01/2023 | DM | Adirondack Payroll | X | -8,901.76 | -47,368.06 |
| Check | 06/01/2023 | DM | Adirondack Payroll | X | -3,757.81 | -51,125.87 |
| Check | 06/01/2023 | DM | Adirondack Payroll | X | -80.25 | -51,206.12 |
| Total Checks and Payments | | | | | -51,206.12 | -51,206.12 |
| Deposits and Credits - 7 items | | | | | | |
| Transfer | 05/02/2023 | | | X | 5,782.04 | 5,782.04 |
| Transfer | 05/02/2023 | | | X | 9,400.44 | 15,182.48 |
| Transfer | 05/18/2023 | | | X | 9,361.86 | 24,544.34 |
| Transfer | 05/18/2023 | | | X | 13,922.15 | 38,466.49 |
| Deposit | 05/31/2023 | | | X | 0.08 | 38,466.57 |
| Transfer | 05/31/2023 | | | X | 5,839.33 | 44,305.90 |
| Transfer | 05/31/2023 | | | X | 8,856.46 | 53,162.36 |
| Total Deposits and Credits | | | | | 53,162.36 | 53,162.36 |
| Total Cleared Transactions | | | | | 1,956.24 | 1,956.24 |
| Cleared Balance | | | | | 1,956.24 | 7,652.09 |
| Register Balance as of 05/31/2023 | | | | | 1,956.24 | 7,652.09 |
| New Transactions | | | | | | |
| Checks and Payments - 2 items | | | | | | |
| Check | 06/01/2023 | 75183 | Duane Hotaling | | -1,278.28 | -1,278.28 |
| Check | 06/01/2023 | 1033 | Teamsters Local 294 | | -238.00 | -1,516.28 |
| Total Checks and Payments | | | | | -1,516.28 | -1,516.28 |
| Total New Transactions | | | | | -1,516.28 | -1,516.28 |
| Ending Balance | | | | | 439.96 | 6,135.81 |

Reference Material
JUN 13 2023
For
Town Board Meeting

10:30 AM

06/01/23

Austerlitz Highway Reconciliation Detail

BGC Highway Checking, Period Ending 05/31/2023

| Type | Date | Num | Name | Clr | Amount | Balance |
|------------------------------------------|------------|------|------------------------|-----|-------------------|-------------------|
| Beginning Balance | | | | | | 1,000,768.91 |
| Cleared Transactions | | | | | | |
| Checks and Payments - 13 items | | | | | | |
| Check | 04/14/2023 | 2802 | Cargill, Inc. | X | -4,000.62 | -4,000.62 |
| Check | 04/14/2023 | 2805 | Checkered Flag Fab... | X | -16.04 | -4,016.66 |
| Transfer | 05/02/2023 | | | X | -9,400.44 | -13,417.10 |
| Check | 05/10/2023 | 2856 | Bemiss Trucking Se... | X | -1,810.44 | -15,227.54 |
| Check | 05/10/2023 | 2863 | NAPA | X | -667.48 | -15,895.02 |
| Check | 05/10/2023 | 2861 | Main Brothers Oil C... | X | -541.29 | -16,436.31 |
| Check | 05/10/2023 | 2860 | Kimball Midwest | X | -207.97 | -16,644.28 |
| Check | 05/10/2023 | 2862 | Main Brothers Oil C... | X | -87.66 | -16,731.94 |
| Transfer | 05/18/2023 | | | X | -9,361.86 | -26,093.80 |
| Transfer | 05/22/2023 | | | X | -4,353.86 | -30,447.66 |
| Transfer | 05/23/2023 | | | X | -5,000.00 | -35,447.66 |
| Transfer | 05/24/2023 | | | X | -426.11 | -35,873.77 |
| Transfer | 05/31/2023 | | | X | -8,856.46 | -44,730.23 |
| Total Checks and Payments | | | | | -44,730.23 | -44,730.23 |
| Total Cleared Transactions | | | | | -44,730.23 | -44,730.23 |
| Cleared Balance | | | | | -44,730.23 | 956,038.68 |
| Uncleared Transactions | | | | | | |
| Checks and Payments - 4 items | | | | | | |
| Check | 05/10/2023 | 2858 | BOB BOLL EXCAV... | | -8,215.53 | -8,215.53 |
| Check | 05/10/2023 | 2857 | BOB BOLL EXCAV... | | -1,019.32 | -9,234.85 |
| Check | 05/10/2023 | 2859 | Health Equity | | -17.25 | -9,252.10 |
| Check | 05/10/2023 | 2855 | Airgas USA LLC | | -9.90 | -9,262.00 |
| Total Checks and Payments | | | | | -9,262.00 | -9,262.00 |
| Total Uncleared Transactions | | | | | -9,262.00 | -9,262.00 |
| Register Balance as of 05/31/2023 | | | | | -53,992.23 | 946,776.68 |
| Ending Balance | | | | | -53,992.23 | 946,776.68 |

Reference Material

JUN 15 2023

For
Town Board Meeting

1:37 PM

06/01/23

Austerlitz General Fund Reconciliation Detail

Bank of Greene County checking, Period Ending 05/31/2023

| Type | Date | Num | Name | Clr | Amount | Balance |
|----------------------------------------|------------|------|----------------------------|-----|------------|--------------|
| Beginning Balance | | | | | | 1,774,340.41 |
| Cleared Transactions | | | | | | |
| Checks and Payments - 24 items | | | | | | |
| Check | 04/14/2023 | 2847 | Peter Fitzpatrick | X | -2,755.28 | -2,755.28 |
| Check | 04/14/2023 | 2838 | Postmaster - Spenc... | X | -756.00 | -3,511.28 |
| Check | 04/14/2023 | 2832 | Howes Horticultural | X | -730.00 | -4,241.28 |
| Check | 04/14/2023 | 2841 | Nan Stolzenburg | X | -165.00 | -4,406.28 |
| Check | 04/14/2023 | 2840 | Staples | X | -37.58 | -4,443.86 |
| Check | 04/14/2023 | 2825 | Commonwealth of MA | X | -3.30 | -4,447.16 |
| Check | 05/01/2023 | 2849 | CDPHP, INC | X | -4,987.05 | -9,434.21 |
| Check | 05/01/2023 | 2851 | NYSEG | X | -1,761.52 | -11,195.73 |
| Check | 05/01/2023 | 2852 | Plugin Stations Onli... | X | -600.00 | -11,795.73 |
| Check | 05/01/2023 | 2850 | Guardian Dental | X | -472.11 | -12,267.84 |
| Transfer | 05/02/2023 | | | X | -5,782.04 | -18,049.88 |
| Check | 05/08/2023 | 2853 | STATE COMPTROL... | X | -12,428.00 | -30,477.88 |
| Check | 05/08/2023 | 2854 | NYSEG | X | -167.14 | -30,645.02 |
| Check | 05/11/2023 | 2865 | Beilke, Kathryn | X | -1,705.00 | -32,350.02 |
| Check | 05/11/2023 | 2875 | Edmunds Gov Tech... | X | -1,547.50 | -33,897.52 |
| Check | 05/11/2023 | 2886 | Staples | X | -713.39 | -34,610.91 |
| Check | 05/11/2023 | 2883 | Main Brothers Oil C... | X | -295.46 | -34,906.37 |
| Check | 05/11/2023 | 2864 | Carmen Barbato Inc | X | -95.00 | -35,001.37 |
| Check | 05/11/2023 | 2885 | Leonard Seligman | X | -39.30 | -35,040.67 |
| Check | 05/11/2023 | 2884 | Erin Reis | X | -33.34 | -35,074.01 |
| Check | 05/11/2023 | 2866 | Canon Solutions Am... | X | -32.29 | -35,106.30 |
| Transfer | 05/18/2023 | | | X | -13,922.15 | -49,028.45 |
| Check | 05/22/2023 | 2890 | NYSEG | X | -1,177.90 | -50,206.35 |
| Transfer | 05/31/2023 | | | X | -5,839.33 | -56,045.68 |
| Total Checks and Payments | | | | | -56,045.68 | -56,045.68 |
| Deposits and Credits - 13 items | | | | | | |
| General Journal | 05/01/2023 | 324 | | X | 4,779.97 | 4,779.97 |
| Deposit | 05/02/2023 | | | X | 63.36 | 4,843.33 |
| Deposit | 05/03/2023 | | | X | 7,419.00 | 12,262.33 |
| Deposit | 05/05/2023 | | | X | 15,789.00 | 28,051.33 |
| Deposit | 05/08/2023 | | | X | 17,603.00 | 45,654.33 |
| Deposit | 05/09/2023 | | | X | 250.00 | 45,904.33 |
| Deposit | 05/16/2023 | | | X | 51.88 | 45,956.21 |
| Deposit | 05/22/2023 | | | X | 1,158.01 | 47,114.22 |
| General Journal | 05/22/2023 | 327 | | X | 4,353.86 | 51,468.08 |
| Deposit | 05/23/2023 | | | X | 33,060.78 | 84,528.86 |
| General Journal | 05/24/2023 | 328 | | X | 426.11 | 84,954.97 |
| Deposit | 05/25/2023 | | | X | 400.00 | 85,354.97 |
| Deposit | 05/31/2023 | | | X | 5,949.33 | 91,304.30 |
| Total Deposits and Credits | | | | | 91,304.30 | 91,304.30 |
| Total Cleared Transactions | | | | | 35,258.62 | 35,258.62 |
| Cleared Balance | | | | | 35,258.62 | 1,809,599.03 |
| Uncleared Transactions | | | | | | |
| Checks and Payments - 23 items | | | | | | |
| Check | 01/17/2023 | 2684 | NYS Town Clerk's A... | | -40.00 | -40.00 |
| Check | 04/14/2023 | 2839 | Michele Quigley | | -99.56 | -139.56 |
| Check | 05/11/2023 | 2870 | Columbia County | | -3,474.59 | -3,614.15 |
| Check | 05/11/2023 | 2868 | Joseph Catalano, Esq | | -3,255.00 | -6,869.15 |
| Check | 05/11/2023 | 2867 | Joseph Catalano, Esq | | -2,775.00 | -9,644.15 |
| Check | 05/11/2023 | 2876 | NELSON FURLANO... | | -1,025.00 | -10,669.15 |
| Check | 05/11/2023 | 2887 | Nan Stolzenburg | | -832.98 | -11,502.13 |
| Check | 05/11/2023 | 2878 | ICLEI | | -600.00 | -12,102.13 |
| Check | 05/11/2023 | 2871 | Consolidated Comm... | | -519.34 | -12,621.47 |
| Check | 05/11/2023 | 2879 | Intl Institute of Munic... | | -210.00 | -12,831.47 |
| Check | 05/11/2023 | 2869 | Columbia County | | -157.50 | -12,988.97 |
| Check | 05/11/2023 | 2877 | International Code C... | | -145.00 | -13,133.97 |
| Check | 05/11/2023 | 2873 | Pamela Cook | | -118.00 | -13,251.97 |
| Check | 05/11/2023 | 2872 | Consolidated Comm... | | -114.93 | -13,366.90 |
| Check | 05/11/2023 | 2880 | Johnson Newspaper... | | -74.82 | -13,441.72 |
| Check | 05/11/2023 | 2881 | Johnson Newspaper... | | -70.13 | -13,511.85 |

1:37 PM

06/01/23

Austerlitz General Fund Reconciliation Detail

Bank of Greene County checking, Period Ending 05/31/2023

| Type | Date | Num | Name | Clr | Amount | Balance |
|--------------------------------------|------------|------|-------------------------|-----|------------------|---------------------|
| Check | 05/11/2023 | 2888 | Thomas Pest Servic... | | -64.00 | -13,575.85 |
| Check | 05/11/2023 | 2882 | Johnson Newspaper... | | -50.94 | -13,626.79 |
| Check | 05/11/2023 | 2889 | VERIZON | | -50.87 | -13,677.66 |
| Check | 05/11/2023 | 2874 | Crystal Rock | | -37.97 | -13,715.63 |
| Check | 05/22/2023 | 2891 | CDPHP, INC | | -4,987.05 | -18,702.68 |
| Check | 05/24/2023 | 2892 | Plugin Stations Onli... | | -600.00 | -19,302.68 |
| Check | 05/24/2023 | 2893 | Guardian Dental | | -472.11 | -19,774.79 |
| Total Checks and Payments | | | | | -19,774.79 | -19,774.79 |
| Total Uncleared Transactions | | | | | -19,774.79 | -19,774.79 |
| Register Balance as of 05/31/2023 | | | | | 15,483.83 | 1,789,824.24 |
| New Transactions | | | | | | |
| Deposits and Credits - 1 item | | | | | | |
| Deposit | 06/07/2023 | | | | 100.00 | 100.00 |
| Total Deposits and Credits | | | | | 100.00 | 100.00 |
| Total New Transactions | | | | | 100.00 | 100.00 |
| Ending Balance | | | | | 15,583.83 | 1,789,924.24 |

Reference Material

JUN 15 2023

For
Town Board Meeting

SHaag

From: Peter Fitzpatrick
Sent: Thursday, June 15, 2023 10:36 AM
To: SHaag
Subject: June 23 Highway Report

May Slid quickly by into an exceptionally dry start to June.

Spring Grading was challenging with the unusually dry weather at the end of May beginning of June.

Mallory Rd came out nice. We've had some thank yous and compliments on our work and it's condition!
Thank you and Your Welcome.

We have picked up and continued on East hill rd with adding material in the worst areas.

Summer Ditching has begun on Schoolhouse, Slate Hill, and Angel Hill roads.

Regular Summer tasks like mowing, dust control, and spot grading holes has begun, earlier than usual.
We could use some rain, It's unusually dry causing more dust earlier than normal.

Had a couple good conversations about removal of some of our dead trees and will be moving forward soon.

Our crew had their annual safety training day this week at the fairgrounds with the other municipalities of the county.
It went well and many important topics were covered.

I attended the annual Superintendents Highway School in Ithaca, there's a wealth of knowledge available both from the speakers and the other attendees.
Great information both from a management and in practice standpoint.

We don't have a start date for the Dugway project yet but expect to have one soon, have a meeting with them next week.

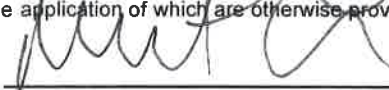
Also next week, Will be meeting to finalize our summers paving projects.

Reference Material
JUN 15 2023
For
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| Account# | Account Description | Fee Description | Qty | Local Share | |
|---------------------------------------|-------------------------------------------|-----------------------------|---------------------------|-------------|----------|
| A1255 | Certified Copies | Death | 10 | 100.00 | |
| | Conservation | Conservation | 3 | 1.94 | |
| | Foil Requests | Foil Requests | 276 | 69.00 | |
| | Solid Waste | Large Red Tags | 10 | 4.00 | |
| | | Meduim Blue Tags | 35 | 7.00 | |
| | | Recycling Stickers - Senior | 1 | 5.00 | |
| | | Sub-Total: | | | \$186.94 |
| A2544 | Dog Licensing | Female, Spayed | 3 | 15.00 | |
| | | Male, Neutered | 2 | 10.00 | |
| | | Sub-Total: | | | \$25.00 |
| Total Local Shares Remitted: | | | | \$211.94 | |
| Amount paid to: | Columbia County Solid Waste | | | 174.00 | |
| Amount paid to: | NYS Ag. & Markets for spay/neuter program | | | 5.00 | |
| Amount paid to: | NYS Environmental Conservation | | | 33.06 | |
| Total State, County & Local Revenues: | | \$424.00 | Total Non-Local Revenues: | | \$212.06 |

To the Supervisor:

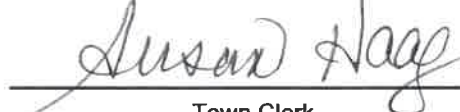
Pursuant to Section 27, Sub 1, of the Town Law, I hereby certify that the foregoing is a full and true statement of all fees and monies received by me, Susan Haag, Town Clerk, Town of Austerlitz during the period stated above, in connection with my office, excepting only such fees and monies, the application of which are otherwise provided for by law.



Supervisor

6/8/23

Date



Town Clerk

6/8/23

Date

Reference Material

JUN 15 2023

For
Town Board Meeting

Town of Austerlitz Town & County 2023 Collection Summary

Transactions Posted on 12/26/2022 thru 06/02/2023

| District: | Taxes Collected: | Penalty: | Surcharge: | Notice Fee: | Remaining Uncollected: |
|--------------------|-------------------|----------------|-------------|--------------|------------------------|
| Town & County 2023 | 3397554.73 | 5506.26 | 0.00 | 27.00 | 222631.06 |
| Totals: | 3397554.73 | 5506.26 | 0.00 | 27.00 | 222631.06 |

Collection Statistics:

| | | | |
|-----------------------------------------|----------|---------------------------------------|-------------------|
| Number of Postings: | 1450 | Cash: | 15271.96 |
| Percentage Collected: | 94% | Check: | 2817931.13 |
| Number of Adjustments: | 3 | Other: | 569884.90 |
| Number of Voids: | 18 | Total: | 3403087.99 |
| Number of Returned Payments: | 4 | Minus Duplicate/Over Payments: | 0.00 |
| Number Refunded Duplicate Pmnts: | 4 | | 3403087.99 |
| Total Refunded: | 10332.39 | Taxes: | 3397554.73 |
| Notice Handling Fees Collected: | 27.00 | Penalty: | 5506.26 |
| | | Surcharge: | 0.00 |
| | | Ret. Check Fees: | 0.00 |
| | | Notice Fees: | 27.00 |
| | | Total: | 3403087.99 |
| | | Minus Direct / Under Payments: | |
| | | 0 Direct: | 0.00 |
| | | 0 Under: | 0.00 |
| | | | 3403087.99 |

Received Via:

On-Line: 175
Mail: 991
Counter: 270

Other Payment Type Breakout:

| | | |
|-----------------|-----|-----------|
| Credit Card: | 3 | 6970.77 |
| Another Type: | 13 | 34924.08 |
| Online Payment: | 175 | 527990.05 |

Reference Material

JUN 15 2023

For
Town Board Meeting

Town of Austerlitz
Planning Board Meeting
June 1, 2023

Reference Material

JUN 15 2023

For
Town Board Meeting

The Planning Board meeting was held in person.

Present: Deborah Lans, Chair; Eric Sieber, Chris Ferrone, Steve Lobel and Dale Madsen, Members. Joseph Catalano, Attorney for the Town, Town Clerk Susan Haag and Planning Board Clerk J Lotus.

The continuation of the public hearing on the two-lot subdivision proposed by Yaghoobzadeh and Schwarcz on Schoolhouse Road was opened at 7:00 p.m. Since the May meeting the applicants finalized their survey (with no changes since the map presented in May) and it had been signed by their surveyor. The final version of the road maintenance agreement was provided to the Board. Once signed, it will be filed with the Town. No members of the public had comments or questions. The hearing was closed at 7:__ p.m.

The regular meeting was opened at 7:__ p.m. and the minutes of the May meeting approved.

In old business the Board addressed the Yaghoobzadeh/Schwarcz subdivision application. The Board reviewed the SEQRA Part 2 questions and issued a negative declaration. The Board then considered and approved the application.

In new business the Board heard a presentation of an application by Beulah 624 LLC for site plan approval and a special use permit for a retreat and wedding venue at 270 Harrington Drive. Numerous members of the public were present but were advised that this was not the appropriate time for them to voice their concerns, which would be at a public hearing once a complete application has been presented. The public was also advised that all members of the Board are in receipt of the emails and letters that have been sent to the Town Supervisor and Deputy Supervisor and the Board Chair, and all will be considered carefully by all Board members. Also present was William Better, Esq., representing certain neighbors, and a court stenographer who recorded the discussion and will provide the Town with a transcript of it.

The application was presented by Samantha Cummin of Taconic Engineering and Mitchell Khosrova, Esq. The business plan proposes 20 multi-day religious retreats per year of a church based in New Jersey of which applicant is a member, attended by 150 people, and 35 weddings per year attended by 200 people. The events would be held inside a barn to be constructed by applicant. Access would be from Harrington Drive. All meals would be catered, a warming kitchen only constructed.

The sketch plans prepared to date were briefly reviewed.

The Board addressed a number of questions and information requests to the applicant. These included: a request that the applicant advise the Board of the legal basis on which applicant believes a wedding or other event venue is permitted under the Town Code; the adequacy of the proposed parking space for 67 cars; the details of the proposed barn structure; landscaping and

JUN 15 2023

For
Town Board Meeting

lighting plans; traffic and noise implications. The site plan needs considerable detail added. The Board advised the applicant that these were among the issues that it should address in moving forward with the application. The Board indicated it would like to see a traffic study and likely a noise study and would likely seek an escrow so that the Town may hire an engineer to review the plans especially concerning wastewater, stormwater and drainage issues. The application was deemed incomplete at this time.

In another matter, Dale Hartka presented a site plan application by Melissa Hartka to upgrade an approximately 1000 foot driveway at 4447 Crow Hill Road to Town specifications so that the home located on that site can receive a certificate of occupancy. Mr. Hartka was advised to obtain a survey of the proposed road and to have the road (which has been roughly installed) reviewed by the Town Highway Supervisor and the Fire Chief for adequacy, and then to return to the Board. The application was deemed incomplete at this time.

In Other Business the Board considered whether the Planning Board website requires changes. Chris Ferrone, Joe Catalano and Deb Lans have prepared a flow chart indicating the typical steps followed in an application. The Board agreed that that document should be added to the website, at which point the website would be considered complete. J Lotus will format and post the flowchart.

Finally, the Board agreed to recommend to the Town Board raising certain of its fees, based on a review of other towns' fee structures that show our fees to be quite low. The survey conducted and recommended new fees are attached.

In Public Comments William Better, Esq. made comments concerning the Beulah application and whether a wedding venue is permitted under the Town Code at all, how he felt the Board should proceed and some of the questions presented by the application. His comments echoed a letter he had earlier transmitted to the Board. The Chair reiterated to the public that a Public Hearing will be held if/when the application is complete and all members of the public will be heard then.

Respectfully,

Deborah E. Lans, Chair

MAY 2023 MONTHLY REPORT

| | |
|------------------------|---------------------------------------------|
| Payments received | \$14,013.00 |
| Permits issued/Renewed | 19 |
| CO Searches | 3 |
| CO/CC Issued | 2 |
| Inspections completed | 1 Complaint and 9 Construction |
| Complaints | 2 New Complaint & 1 Order to Remedy Expired |

Reference Material

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For
Town Board Meeting

JUN 15 2023

For
Town Board Meeting

Permit Status Report

05/01/2023 - 05/31/2023

Permit Type: All

| Permit # | Applicant | Parcel Location | SBL# | Permit Type | Issued | Status |
|----------|-------------------------------------------|----------------------|----------------|--------------------------|------------|-----------|
| P21-025 | Troy Soka | 16 Hemlock Ln | 87.-1-11 | Accessory/Addition | 05/30/2023 | Open |
| P23-039 | Fred Oleynek | 18 Indian Trl | 77.-2-5 | Demolition | 05/02/2023 | Open |
| P23-040 | Eckhart Kiesel | 292 Stonewall Rd | 78.-1-52.200 | Plumbing/HVAC | 05/02/2023 | Open |
| P23-041 | Eckhart Kiesel | 292 Stonewall Rd | 78.-1-52.200 | Accessory | 05/02/2023 | Open |
| P23-042 | Anna Nearburg | 155 Fern Hill Rd | 104.-1-26.122 | Plumbing/HVAC | 05/02/2023 | Open |
| P23-043 | Samuel Wilder Tassinari | 1108 Dugway Rd | 86.2-1-1 | Residential Alteration | 05/09/2023 | Open |
| P23-044 | Alison & Heidi Sommers | 4602 Crow Hill Rd | 95.-1-34 | Residential Addition | 05/09/2023 | Open |
| P23-045 | North River Abstract | 1134 State Route 203 | 77.-1-3 | C/O Search | 05/09/2023 | Completed |
| P23-046 | Sneeringer Monahan Provost Redgrave | 11351 Route 22 | 97.-1-5.200 | C/O Search | 05/09/2023 | Completed |
| P23-047 | Michael Knights | 11480 Route 22 | 97.-1-12 | PVA Solar Panels | 05/11/2023 | Open |
| P23-048 | Emily McCully | 2092 Red Rock Rd | 67.-1-12 | PVA Solar Panels | 05/16/2023 | Open |
| P23-049 | Town Of Austerlitz | 790 Route 203 | 86.1-1-23 | 12d public assembly | 05/16/2023 | Open |
| P23-050 | 5100 South Street LLC | 5100 South St | 86.-2-36.100 | 12d public assembly | 05/16/2023 | Open |
| P23-051 | Marcus Ziemke | Talmadge Tpk | 68.-1-12 | Res. Add/Alter | 05/16/2023 | Open |
| P23-052 | Linda Hartka Reiss | 155 Fern Hill Rd | 104.-1-24 | Residential Addition | 05/16/2023 | Open |
| P23-053 | Matthew Keffer | 41 Chicory Ln | 77.-1-76 | Residential Alteration | 05/18/2023 | Open |
| P23-054 | Jessica Davis | 23 Lilac Ln | 95.-1-42 | Garage - Detached | 05/23/2023 | Open |
| P23-055 | Town Of Austerlitz | 790 Route 203 | 86.1-1-23 | sign | 05/23/2023 | Open |
| P23-056 | Roy Kanwit | Stever Hill Rd | 76.-1-24 | PVA Solar Panels | 05/25/2023 | Open |
| P23-057 | Goosetown Network Services L | West Hill Rd | 87.-2-51.112-2 | Communication Antenna | 05/25/2023 | Open |
| P23-058 | Louden Hildegard E | Louden Rd | 94.-1-18.-2 | Communication Antenna | 05/30/2023 | Open |

| Permit # | Applicant | Parcel Location | SBL# | Permit Type | Issued | Status |
|----------|-------------|-----------------|----------|-------------|----------------|-----------|
| P23-059 | Abdi Assadi | 225 County Rt 5 | 79.-1-40 | C/O Search | 05/30/2023 | Completed |
| | | | | | Total # | 22 |

Reference Material

JUN 15 2023

For
Town Board Meeting

Completion Issued Report

05/01/2023 - 05/31/2023

Contact Type: Applicant

| Permit # | SBL | Completion Type | Completion Number | Applicant | Location | Completion Date |
|-------------------------------------------|--------------|-----------------|-------------------|----------------------------------------|----------------------|-----------------|
| P06-33 | 86.1-1-36 | CC Issued | CC23-06 | Stephen Benedict | 5191 South St | 05/16/2023 |
| Deck/Porch # of CC/CO : Issued : 1 | | | | | | |
| Permit # | SBL | Completion Type | Completion Number | Applicant | Location | Completion Date |
| P22-097 | 85.1-1-23 | CO Issued | CO23-06 | Glen Lewis | 98 Scannell Rd | 05/02/2023 |
| Lake House # of CC/CO : Issued : 1 | | | | | | |
| Permit # | SBL | Completion Type | Completion Number | Applicant | Location | Completion Date |
| P23-045 | 77.1-1-3 | Closed | P23-045 | North River Abstract | 1134 State Route 203 | 05/09/2023 |
| P23-046 | 97.1-1-5 200 | Closed | P23-046 | Sneeringer Monahan Provost Redgrave | 11351 Route 22 | 05/09/2023 |
| P23-059 | 79.1-1-40 | Closed | P23-059 | Abdi Assadi | 225 County Rt 5 | 05/30/2023 |
| C/O Search # of CC/CO : Issued : 3 | | | | | | |
| Grand Total: | | | | | | 5 |

Reference Material
JUN 15 2023
For
Town Board Meeting

Inspection Schedule

05/01/2023 - 05/31/2023

| Inspection Date/Time | Inspection Type | Inspector | Location | Identifier | Permit Type | Permit # |
|----------------------|----------------------------|-----------|---------------------------------|--------------|--------------------|----------|
| 5/2/2023 10:08 AM | Plumbing before enclosing | Erin Reis | 182 Route 203 LLC 182 Route 203 | 87.-2-69 | Residential | P23-015 |
| 5/2/2023 11:10 AM | Footing before pouring | Erin Reis | 292 Stonewall Rd | 78.-1-52.200 | Accessory | P23-041 |
| 5/11/2023 9:55 AM | Final Inspection | Erin Reis | 5191 South St | 86.1-1-36 | Deck/Porch | P06-33 |
| 5/11/2023 9:56 AM | Final Inspection | Erin Reis | 5191 South St | 86.1-1-36 | C/O Search | P23-038 |
| 5/23/2023 9:10 AM | Foundation | Erin Reis | Route 203 | 87.-2-1.2 | New Residence | A23-008 |
| 5/23/2023 10:49 AM | Final Inspection | Erin Reis | 11387 Route 22 | 97.-1-8 | Residential | P20-092 |
| 5/23/2023 12:08 PM | Footing before pouring | Erin Reis | 23 Lilac Ln | 95.-1-42 | Garage - Detached | P23-054 |
| 5/25/2023 8:49 AM | Foundation before backfill | Erin Reis | 23 Lilac Ln | 95.-1-42 | Garage - Detached | P23-054 |
| 5/30/2023 10:21 AM | Footing before pouring | Erin Reis | 22 Ten Broeck Rd | 77.-1-20 | Accessory/Addition | P23-037 |

Total Inspections: 9

Reference Material

JUN 15 2023

For
Town Board Meeting

Complaint Action Summary

5/1/2023 - 5/31/2023

Complaint #: <All>

Includes Voids

Owner: < All >

Complaint #: 2023-0003**Type:** Local Law**Status:** Open**Location:** 182 Route 203 LLC, 182 Route 203**Identifier:** 87.-2-69**Open Date:** 05/02/23**Owner:** 182 Route 203 LLC**Complainant:****Nature Of Complaint:** level 2 home occupation requires pb approval

| Action Type | Action Date | Action Information | Inspector |
|--------------------------------------------------------------------------|-------------|---------------------------------------------------------------------------------|-----------|
| Violation | 05/02/23 | Code: Local law 1 2000 Site Plan Review law Status: Open Comply By: <None> | |
| Notes: emailed home owner for additional information on agricultural use | | | |

Complaint #: 2023-0004**Type:** Building Code Violation**Status:** Open**Location:** 19 Elm St**Identifier:** 77.3-1-39.1**Open Date:** 05/30/23**Owner:** Cheryl Roberts**Complainant:****Nature Of Complaint:** Building fence without a permit

| Action Type | Action Date | Action Information | Inspector |
|---------------------------|-------------|----------------------------------------|-----------|
| Inspection | 05/30/23 | Type: Driveway Result: In Violation | Erin Reis |
| Notes: fence construction | | | |

Reference Material

JUN 15 2023

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Justice Information**Municipal Name** Town of Austerlitz**Justice ID** [REDACTED]**Justice Number** [REDACTED]**Justice Name** David Cassuto

Thank you for submitting your monthly Justice Report. You will receive an email with the status of your report. Please print and retain this page for your records as confirmation of your filing.

Submission Log

06/02/2023 04:05:54 PM / David Cassuto / Town of Austerlitz / Submitted Document

Report Certification**Date Filed** 06/02/2023**Report Period** 05/2023**Report Amount** \$12,870.00**Date Check Sent to CFO** 06/02/2023**AC-1030 Report File** [REDACTED]**Reference Material**

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| Justice Information | |
|---------------------|--------------------|
| Municipal Name | Town of Austerlitz |
| Justice ID | [REDACTED] |
| Justice Number | [REDACTED] |
| Justice Name | Sharon Grubin |

Thank you for submitting your monthly Justice Report. You will receive an email with the status of your report. Please print and retain this page for your records as confirmation of your filing.

| Submission Log |
|----------------------------------------------------------------------------------|
| 06/02/2023 04:07:12 PM / Sharon Grubin / Town of Austerlitz / Submitted Document |

| Report Certification | |
|------------------------|-------------|
| Date Filed | 06/02/2023 |
| Report Period | 05/2023 |
| Report Amount | \$18,007.00 |
| Date Check Sent to CFO | 06/02/2023 |
| AC-1030 Report File | [REDACTED] |

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SHaag

From: Kyle Miller [REDACTED]
Sent: Friday, June 9, 2023 9:28 AM
To: SHaag
Subject: Monthly dog report

Good morning Sue,

I have one entry for this month.

5/22 - Report of a female brown and white lab mix found on Fire Hill Rd. Reunited with the owner shortly after.

Kyle Miller
Dog Control Officer
Town(s) of Austerlitz, Claverack, Copake, Ghent, Hillsdale, and Taghkanic
Cell: (845)407-1367

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NYSERDA Grant Funds

The town currently has \$9500 in hand from two previous NYSERDA awards. These funds are flex-use. Options currently in discussion have been a heat pump for the town history center and better insulating the town history center with new windows. At the direction of the town board, TB member Schober reached out to Herringtons and Window World, and Climate coordinator Kathryn Beilke to Marios Hardware in Valatie for window estimates.

In order to obtain the remaining \$6600 earned from NYSERDA for the energy study conducted at the town garage, the committee is seeking guidance from the board as to the particular project these additional funds will use for as it needs to be named. These funds are required to be used for a greenhouse gas reduction project but is limited to the following constraints: anything for the town garage, a heat pump for any facility, or solar for any facility.

The combined award of \$16,100 could entirely cover one of the estimates received for heat pumps. This will save the town \$450 in propane costs per year but the goal is more importantly reducing emissions from government operations. Another possible direction could be to use the funds for an electric ride mower, chainsaw, leaf blower as these would qualify as being for the highway garage. We could also explore adding to the solar array on the town garage should an engineer assess whether the roof can take on the additional weight.

Reference Material

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Government Operations Climate Action Plan (CAP)

This is coming before the Town Board for adoption this month. The draft plan included in the TB packet last month has been revised only slightly on page 10. A screen grab of the change is provided here:

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Long Term Target: 85% GHG Reduction by 2040

Goals and Prioritization:

- 7. By 2050, remaining diesel vehicles either decommissioned, retrofitted for alternative fuel, or replaced with non-fossil fuel powered vehicles as new technologies come to market**
- 8. Net Zero Emissions by 2050**

This was in response to feedback from Highway Supervisor Peter Fitzpatrick. Feedback from the public outreach period in which the CAP and accompanying Google Form was circulated via the climate newsletter, canvassing, town bulletin, and social media has been positive.

Community Greenhouse Gas (GHG) Inventory

The climate committee is currently working with ICLEI to obtain utility data to begin this work. While it is possible that this work could be completed by the July DEC submission deadline, it would need to be adopted by the town board at it's July meeting which is after the deadline. The next submission is in September.

Climate Vulnerability Study and Adaptation Plan

This work is finally underway under the direction of Cornell Cooperative Extension!



AUSTERLITZ TIME TO SHINE

CLIMATE ACTION PLAN FOR GOVERNMENT OPERATIONS

TO ACHIEVE NET ZERO BY 2050



PREPARED BY
THE REV. KATHRYN C BEILKE, CSC COORDINATOR
HALEY BALCANOFF, CAPITAL DISTRICT REGIONAL PLANNING COMMISSION
ON BEHALF OF
THE AUSTERLITZ CLIMATE COMMITTEE



ADOPTED ON

EFFECTIVE DATE

ACKNOWLEDGEMENTS

SUSAN HAAG, TOWN CLERK

PETER FITZPATRICK, HIGHWAY SUPERVISOR

TIM STALKER, COLUMBIA COUNTY PLANNING BOARD

TOWN BOARD MEMBERS

ROBERT LAGONIA, SUPERVISOR

GREG VOGLER

JERE WRIGHTSMAN

MAUREEN WILSON

CHRISTOPHER SCHOBBER

OTHER CONTRIBUTORS

CARA HUMPHREY, COLUMBIA COUNTY EMC AND CLIMATE SMART LIASON

PAIGE RUANE, PARTNERS FOR CLIMATE ACTION

Reference Material
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INTRODUCTION

The Town of Austerlitz' municipal Climate Action Plan (CAP) is a strategy document that sets goals and outlines a set of initiatives that reduce greenhouse gas (GHG) emissions resulting from government operations. This is an aspirational document, prepared by the Austerlitz Climate Committee, which expresses the motivations for the committee's work as well as identifies priority actions that will result in meeting the reduction targets defined therein. It should be noted that the town is not beholden to the strategy laid out here; this roadmap is subject to adjustment according to local developments, available resources, and evolving technologies. A Government Operations CAP is one small part of a broader strategy to both mitigate and adapt to climate change in our local context. Further pursuits beyond this plan will include a Climate Vulnerability Study and Adaptation Plan, a Community Greenhouse Gas Inventory and Community Climate Action Plan, Sustainability Elements for Comprehensive Planning, a Natural Resources Inventory and other pledge elements within the NYS Climate Smart Communities program.

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EXAMPLES OF PROPOSED POLICIES FOR PLAN IMPLEMENTATION

APPENDIX A . GREEN FLEET PROCUREMENT POLICY

APPENDIX B. VEHICLE ANTI-IDLING POLICY



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EXECUTIVE SUMMARY

THINK GLOBALLY, ACT LOCALLY

A Climate Action Plan (CAP), as defined by the Department of Environmental Conservation, "is a strategy document that sets goals and outlines a set of initiatives that reduce greenhouse gas (GHG) emissions" (*Climate Smart Communities, PE2 Action: Government Operations Climate Action Plan*). This Climate Action Plan for the Town of Austerlitz will review the baseline established by the Town's municipal GHG inventory, establish goals to reduce emissions from municipal operations and present a strategy for implementation moving forward. The overall goal is to mitigate emissions that have adverse effects on climate change, as well as pursue cost-effective and energy-saving strategies.

No longer is there any doubt that human-caused climate change is real and that its impacts - ecosystem collapse, species extinction, devastating weather events, loss of coastline, displacement of peoples due to extreme heat, drought, and famine - are being felt worldwide. The question now is how can we act and how quickly.

We in New York are already experiencing the impacts of climate change ourselves and New York State (NYS) has made climate mitigation one of the top priorities for the state. Given the overwhelming consensus that greenhouse gas (GHG) emissions are causing the climate to change, carbon drawdown is a major component of the global strategy to reverse these alarming trends. Every individual and community has a role to play in this undertaking. If local communities can work together to each reduce greenhouse gas emissions (GHG) in New York State, we can maximize our impact on our planet and lead the way for other states to follow suit. That is why 357 local governments have adopted the NYS Climate Smart Communities (CSC) Pledge to reduce GHGs.

By choosing to act now, the Town of Austerlitz is taking a leadership role in mitigating the impacts of climate change and aligning its goals with New York State's Climate Leadership and Community Protection Act (also known as the Climate Act). In alignment with the state's goals, the Town of Austerlitz intends to achieve an overall GHG emission reduction target of 40% percent below baseline 2019 by 2030 and an 85% reduction by 2040. The following plan will outline the progress Austerlitz is proud to have made to date, define a baseline of the town's current GHG emissions, establish goals to reduce those emissions, and present a strategy for implementation of the plan with further ideas for additional initiatives moving forward.

PLANNING PROCESS

The Austerlitz Climate Committee took the following steps, as outlined by DEC in CSC action description

1. Determined leadership and CAP framework
2. Developed a communication and engagement strategy
3. Completed and analyzed baseline assessments
4. Identified goals and reduction targets in two primary sectors
5. Identified existing and potential initiatives to meet targets
6. Prioritized initiatives in order of feasibility
7. Created a plan for implementing the chosen initiatives
8. Establish metrics
9. Produced this plan for Climate Committee feedback and a 1-month public comment period during which the plan was made publicly available
10. Updated the Austerlitz Town Board throughout the process and presented the plan to the Austerlitz Town Board for adoption

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Outreach Statement

As this plan is a potential springboard for a community-wide Climate Action Plan, the Austerlitz Climate Committee is committed to informing and involving the broadest spectrum of our constituent base in Austerlitz in these efforts. The Austerlitz Climate Committee defined an outreach period between the Town Board's March to June 2023 meetings during which the CAP was circulated internally to town officials and stakeholders and other committees. The CAP was then revised according to feedback for a first reading at the Town Board's May meeting at which it would be approved to be uploaded onto the town website for public comment for a one month period before being voted on by the Town Board at its June meeting. The Climate Committee then reached out via numerous means to notify public that this plan would be available on the Town's website and at the Town Hall for a 1 month review period prior to its inclusion on the docket for a vote at the following Town Board meeting.

First Steps

The Town of Austerlitz completed a greenhouse gas (GHG) emissions inventory to identify the largest sectors of emissions. Based on the GHG baseline analysis and input from community stakeholders, focus areas were developed to streamline and cross-coordinate actions between the local government and the community to reduce emissions across these sectors. The Town of Austerlitz Climate Action Plan creates a framework for documenting and coordinating efforts by providing information about each initiative's estimated implementation timeframe and associated costs. These focus areas include a list of actions that will help to achieve the goals and reduction targets established during the climate action planning process.

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BACKGROUND

The town of Austerlitz encompasses a rich and varied landscape that inspired writer Edna St. Vincent Millay and continues to engender reverence for nature amongst its current-day residents. The Town Board of Austerlitz, in its stewardship of the community's incredible natural resources, has a history of valuing sustainability and climate consciousness in its policymaking.

The Town of Austerlitz has made significant progress in reducing its greenhouse gas emissions without a formal plan yet in place. In 2018, the town installed an EV charging station as its first Climate Smart action and impetus for further momentum. The same year generous benefactor gifted the Town of Austerlitz with a historic building to be restored as its new town hall which the town took full advantage of in its sustainability journey.

Renovating an existing building in and of itself constituted savings in energy use, material fabrication, trucking, and waste hauling; but no stone was left unturned in the efficiency upgrades built into the new town hall. These included the most efficient HVAC system available on the market, two LG v5 air-source heat pumps to heat and cool the building, entirely electric, and able to be controlled individually in each room in accordance with their use. In addition, the installation of closed-cell foam insulation enabled a higher degree of air tightness along with energy-efficient windows and storms. The plumbing system was designed with a highly efficient water heater and specified with high-efficiency water consumption, with flow restrictors on toilets and faucets. Contractors also specified materials that were locally sourced and used a high degree of recycled material fabricated with processes that encourage the recycling of waste products. Lastly, all interior and exterior lighting installed was LED.

In August of 2017, The Town of Austerlitz unanimously voted to adopt the Climate Smart Communities pledge, and in 2019 Austerlitz became a Designated NYSEDA Clean Energy Community with technical support from Jill Henck of CDRPC. In April 2020, the Town established the Austerlitz Climate Committee, which focuses on the DEC Climate Smart Communities program and the NYSEDA Clean Energy Communities program. The committee currently includes Jere Wrightsman, Chair, who serves on the Austerlitz Town Board, Tim Stalker, who serves on the Columbia County Planning Board, Cara Humphrey, Austerlitz's representative on the Columbia County Environmental Management Council since March 2019 and Vice President of Sales at Neighborhood Sun (a community solar company), Christopher Schober, Town Board member, and Paige Ruane, Co-Founder of Partners for Climate Action and Co-Director of the Local Champions program.

Climate Smart Communities Bronze Certification was achieved due to the efforts of former Committee Chair, Greg Vogler, DeeAnn Veeder, previous Sustainability Coordinator. The committee continues to be supported by a Sustainability Coordinator, currently, Kathryn Beilke who compiled this report in consultation with Haley Balcanoff, Sustainability Planner at the Capital District Regional Planning Commission.

The committee made significant progress in its CSC actions towards Bronze by adopting a Unified Solar Permit, creating a hazard mitigation plan, installing an electric car charging station in the town hall parking lot, and spearheading a Solarize Austerlitz campaign in which the response from residents was overwhelming! The committee also planted trees, conducted planning to right-size culverts, and initiated a composting campaign for residents. But perhaps the most significant achievement of the committee as it relates to this report is the Greenhouse Gas Emissions inventory for government operations which informs the forecasting and reduction targets laid out herein.

In 2018, the Town installed an EV charging station in the town hall parking lot which was the impetus for further energy reduction projects. On November 9, 2020, the Town's onsite remote meter solar array was turned on and operational. The size of the array is 22.12 kW STC, with 56 modules, and is located on the Town's Highway Garage. The Town purchased the array with help from a NYSERDA rebate. In 2021, the town converted 100% of all streetlights in its jurisdiction to LED.

At the time of this writing, the Climate Committee is currently hard at work pursuing a Natural Resources Inventory, Sustainability Elements for the Town's Comprehensive Planning process, a NYSERDA Community Clean Heating and Cooling Campaign. It is hoped that the passage of this CAP will be the impetus to energize a community-wide greenhouse gas inventory and provide a platform for engagement in a Community Climate Action Plan.

The culmination of Austerlitz' actions to date has resulted in the recognition of the town as a Bronze Certified Climate Smart Community. Austerlitz is also leading amongst Capital Region municipalities in NYSERDA's Clean Energy Communities program with 3000 points on the regional leaderboard. Lastly, the town's actions alone have resulted in a 7.8% overall reduction in greenhouse gas emissions in municipal operations.

Austerlitz is a historic town that is making significant strides in securing a better future for the next generation. We have a lot to be proud of, we have a lot to be hopeful for. This is truly our time to shine as we look forward to achieving a 10% reduction in GHG by the end of 2023!



ANALYSIS OF BASELINE GHG EMISSIONS

A local government operations GHG Inventory was conducted for the Town of Austerlitz using 2019 as the baseline year. The assessment was completed in partnership with the Capital District Planning Commission and NYSEERDA, and accounts for emissions associated with facilities, vehicles, and other processes that are owned and operated by the Town. The below chart outlines the baseline for Scope 1 (direct GHG emissions: propane, heating oil) and Scope 2 (indirect GHG emissions: purchased electricity) GHG emissions from government-owned buildings and facilities. The total baseline measurement of GHG emissions for the year 2019 is 235.33 Metric Tons of Carbon Dioxide emissions (MTCO₂e).

| | | Consumption (KWh and Gallons) | | | GHG Emissions (MTCO ₂ e) | | | | TOTAL |
|-------------------------------------------|----------------------------------|-------------------------------|---------------|-------------------|-------------------------------------|---------|-------------|--------|--------|
| | | Electricity (kWh) | Propane (gal) | Heating Oil (gal) | Electricity | Propane | Heating Oil | Diesel | |
| Facility / Group Name | ICLEI Category | 2019 | 2019 | 2019 | 2019 | 2019 | 2019 | | |
| Town Hall | Administration Facilities | 43,234 | | | 5.04 | - | - | | 5.04 |
| Town Park | Streetlights and traffic signals | 223 | | | 0.03 | - | - | | 0.03 |
| Highway Garage | Garage | 11,608 | | 6211.60 | 1.35 | - | 71 | | 72.22 |
| Old Town Garage | Garage | 21 | | | 0.00 | - | - | | 0.00 |
| Street Lighting #1 | Streetlights and traffic signals | 9,215 | | | 1.07 | - | - | | 1.07 |
| Austerlitz History Center (Old Town Hall) | Administration Facilities | 4,814 | 1,072 | | 0.56 | 6.65 | - | | 7.21 |
| Town Fleet | Vehicles | | | | | | | 149.76 | 149.76 |
| TOTALS | | 69,115.00 | 1,071.70 | 6,211.60 | 8.05 | 6.65 | 70.87 | 149.76 | 235.33 |

Austerlitz has four municipal buildings with a total of 15,384 square feet. In addition, the Town is responsible for the Town Park on Route 203 and has 19 streetlights within its jurisdiction. The Town government produced 235 MTCO₂e of greenhouse gas emissions in 2019. Municipal facilities account for 36.4% of GHG emissions, or 85.57 MTCO₂e. As the above chart shows, direct fossil fuel combustion (Scope 1) is responsible for 83% of greenhouse gas emissions in municipal facilities and 96.6% of all emissions. This fact informs us that the town's most immediate possibilities to significantly cut emissions is considering alternatives to onsite fossil-fuel combustion and replacing these systems with electric heating and cooling systems that can eventually be run off of clean power such as solar. However, the most significant emissions in Austerlitz result from vehicle diesel combustion to operate the town's fleet.

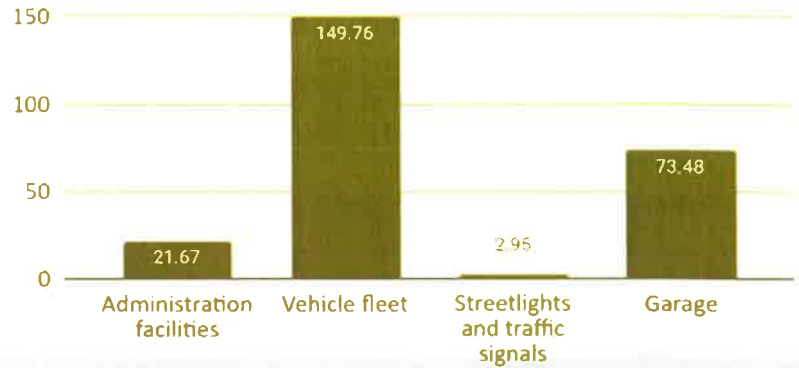
ANALYSIS OF BASELINE GHG EMISSIONS, CON'T

EMISSIONS BY FUNCTION

The largest contribution (63.6%) of the Town's greenhouse gas emissions was diesel fuel for the town vehicles at 149.76 MTC20e, followed by heating oil for the town garage at 28.2% or 73.48 MTC20e.

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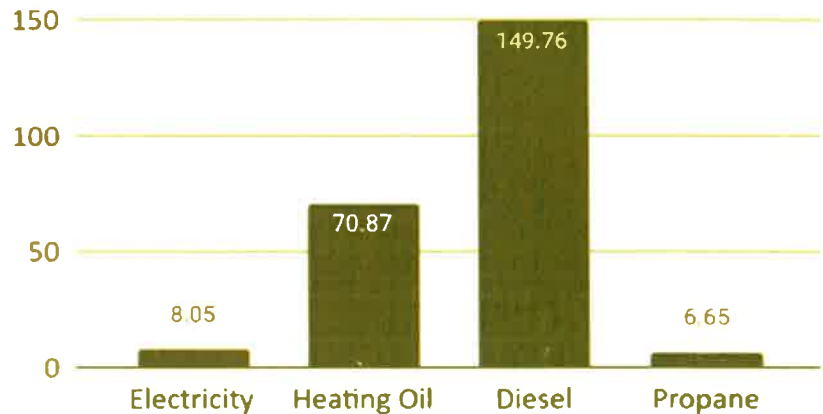
GHG Emissions by Function (tons)



EMISSIONS BY TYPE

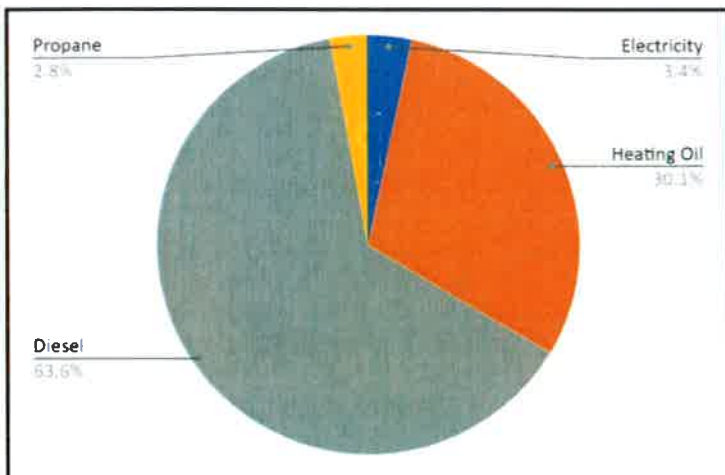
Electricity accounted for just 3.4% of the Town's GHG emissions, and propane heating for the Old Town Hall/New Town History Museum was 2.8%.

GHG Emissions by Energy Type (tons)



EMISSIONS AND COSTS BY ENERGY SOURCE

In terms of costs, the Town spent \$51,188.29 on energy usage in 2019. Below is breakdown of these costs by source:



| | |
|--------------------|---------------------|
| Electricity | \$10,861.77 (21.2%) |
| Heating Oil | \$5,621.79 (11%) |
| Diesel | \$33,520.76 (65.5%) |
| Propane | \$1,183.97 (2.3%) |
| All Energy Sources | \$51,188.29 |

REDUCTION TARGETS

The Governor of New York signed the state's Climate Leadership and Community Protection Act (CLCPA) into law in July of 2019. Among the goals of the Act were to decrease the state's greenhouse gas emissions to 40% below 1990 levels by 2030 and 85% below 1990 levels by 2050; achieve net-zero emissions economy-wide by 2050.

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OVERALL GOALS

ELIMINATE ONSITE FOSSIL FUEL COMBUSTION
40% REDUCTION IN GHG EMISSIONS BY 2030
85% REDUCTION BY 2040

SHORT-TERM TARGETS

CUT GOVERNMENT EMISSIONS 10% BY JANUARY 1, 2024.
CUT GOVERNMENT EMISSIONS 20% BY JANUARY 1, 2025

INTERIM GOALS

PROGRESS REPORTING TARGETS
BEGIN DEVELOPING MORE AGGRESSIVE TARGETS
BASED ON EVOLVING TECHNOLOGY.

DEVELOP MID-RANGE TARGET FOR 2030
SUBMIT A PLAN TO ACHIEVE THE MID-RANGE TARGET
BY JANUARY 1, 2024.

LONG-TERM TARGET

OPERATE THE AUSTERLITZ GOVERNMENT WITH NET-ZERO
EMISSIONS PRIOR TO 2050 IN ADVANCE ALIGNMENT WITH THE
STATE'S CLCPA.

In alignment with the state's goals, the Town of Austerlitz aspires to remove all legacy onsite fossil-fuel combustion infrastructure for municipal buildings and achieving an overall GHG emission reduction target of 40% percent below baseline 2019 by 2030 and an 85% reduction by 2040. This Climate Action Plan is a critical component of a comprehensive approach to reducing the Town of Austerlitz' emissions. These reduction targets can be met if each focus area implements the list of recommended actions to achieve the reduction target set for that sector.

TIMELINE OF PROGRESS TO DATE

2018

Prior to the GHG Inventory, in 2018, the Town completed a complete renovation of the Town Hall, complete with two heat pumps, interior LED lighting, high efficiency ventilating system, high efficient water heating with low water consumption toilets and flow restrictors on faucets, closed cell foam insulation, advanced wall framing, energy efficient windows, locally-sourced building materials, and high-recycled material count. t

2018

Town Installs EV charging station available for public use in Town Hall parking lot

2019

Town of Austerlitz adopts Greenhouse Gas Inventory that constitutes the baseline GHG emissions levels for this plan

Reference Material

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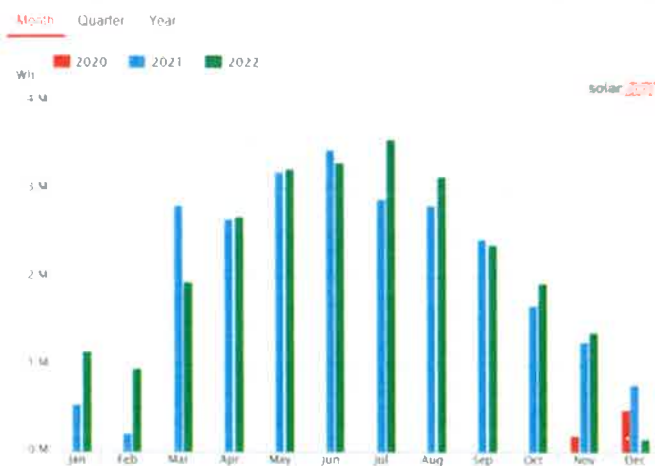
2020

The Town's onsite remote meter solar array was activated on November 9, 2020. The size of the array is 22.12 kW STC, with 56 modules, and is located on the Town's Highway Garage. The Town purchased the array with help from a NYSEDA rebate. The Town uses SolarEdge to monitor the energy production of the system. In 2021, the system produced 24.74 MWh of energy. Comparative Energy generated in 2021 and 2022 is shown in the chart below:

2021

Town converts 100% of all street lights in its jurisdiction to LED.

Comparative Energy



2022

Energy Audit of Highway Garage is conducted to help identify energy efficiency and emissions reduction measures.

2023

Town adopts Government Operations Climate Action Plan committing to further reductions and associated actions to achieve targets laid out herein

REDUCTION TARGETS PER SECTOR

TRANSPORTATION

OVERALL TARGETS

Short Term Reduction Target: 25% GHG Reduction by 2030

Goals and Prioritization:

1. Annual update of fleet inventory and re-assessment of operations
2. Implementing anti-Idling measures and fleet rightsizing
3. Clean Vehicle Procurement Policy in place by 2024
4. Add EV Charging Infrastructure to Highway Garage by 2025
5. Electrify all gasoline-powered lawn equipment by 2025
6. Purchase and installation of battery storage/generator by 2027
7. 20% of the fleet to be transitioned to electric, fuel cell, or hybrid diesel-electric vehicles by 2028

Long Term Target: 85% GHG Reduction by 2040

Goals and Prioritization:

7. By 2050, remaining diesel vehicles either decommissioned, retrofitted for alternative fuel, or replaced with non-fossil fuel powered vehicles as new technologies come to market
8. Net Zero Emissions by 2050

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VEHICLE FLEET

Austerlitz maintains a 9 vehicle fleet of primarily heavy duty vehicles whose emissions constitute 63.6% of the municipality's GHGs. Thus, the fleet is a focal point and high priority of this plan. There are several measures that the Town of Austerlitz can take to reduce GHGs from engine combustion in municipal-owned vehicles. The Climate Committee in coordination with the Town Highway Supervisor will work together to continually re-assess fleet and operations of the entire fleet and take incremental steps to reduce emissions from town vehicles.

Prioritization of Implementation

Annually Updated Fleet Inventory

The Town Highway Department currently has an inventory template on file with make/year/model, fuel type and mpg rating for all town-owned vehicles. Keeping this updated annually is the first step to identifying vehicles which may no longer serve their intended purpose.

REDUCTION TARGETS PER SECTOR

TRANSPORTATION

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Reassessment of Operations

The Highway Department is already working to identify optimal routes, salt alternatives, driver training, and better fuel tracking to reduce diesel use and overall emissions from transportation. The Climate Committee is also in communication with the Highway Supervisor as to how the department could reduce the number of trips made, especially long-distance trips to Albany for parts. This reassessment will inform the evaluation and right-sizing of the future vehicle fleet.

Current Fleet Inventory for the Town of Austerlitz

| Equipment Type: | Year | Year purchased | Make/Model | Condition | Fuel | Drivetrain type | MPG | Class | Vehicle function | GVW | OVERB. 5kGVWR | Cost | Notes | Disposition |
|-----------------|------|----------------|--------------------|-----------|--------|-----------------|------|--------|------------------|--------|---------------|---------------|-----------------|-------------|
| TRUCK #1 | 2021 | 2022 | Dodge RAM | New | diesel | 4WD | 8.80 | MEDIUM | PLOW | | YES | | 10' PLOW | 97 km |
| TRUCK #2 | 1995 | 2014 | INTERNATIONAL 2574 | POOR | diesel | 2-WHEEL | | HEAVY | DUMP, PLOW, WING | 45,000 | YES | \$ 20,000.00 | 11' PLOW & WING | 121 km |
| TRUCK #3 | 2003 | | INTERNATIONAL 2574 | USED | diesel | 2-WHEEL | | HEAVY | DUMP, PLOW, WING | 45,000 | YES | \$ 60,000.00 | 11' PLOW & WING | 84 km |
| TRUCK #4 | 2009 | | INTERNATIONAL 7500 | USED | diesel | 2-WHEEL | 3.90 | HEAVY | DUMP, PLOW | 41,780 | YES | \$ 83,163.00 | 11' PLOW | 74 km |
| TRUCK #5 | 2020 | 2019 | MACK GR42F | GOOD | diesel | 2-WHEEL | 3.90 | HEAVY | DUMP, PLOW | 45,300 | YES | \$ 200,614.00 | 11' PLOW | 13 km |
| TRUCK #6 | 1987 | 1987 | INTERNATIONAL 2574 | USED | diesel | TANDEM | | HEAVY | DUMP | | YES | \$ 64,040.00 | | 417 km |
| TRUCK #7 | 2020 | 2019 | MACK GR42F | GOOD | diesel | 2-WHEEL | 3.80 | HEAVY | DUMP, PLOW | 45,300 | YES | \$ 200,614.00 | 11' PLOW | 12 km |
| TRUCK #8 | 2002 | 2002 | INTERNATIONAL 2674 | USED | diesel | TANDEM | | HEAVY | DUMP, PLOW, WING | 66,000 | YES | \$ 114,141.00 | 11' PLOW & WING | 46 km |
| TRUCK #9 | 2016 | 2016 | FORD F550 | USED | diesel | 4WD | 6.80 | MEDIUM | DUMP, PLOW | 19,500 | YES | \$ 20,000.00 | 10' PLOW | 81 km |

REDUCTION TARGETS PER SECTOR TRANSPORTATION

Reference Material

JUL 10 2023

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Fleet Right-Sizing

The current fleet is mixed in terms of age however in terms of fuel efficiency, it is reported by the Highway Supervisor that newer does not necessarily mean more efficient; while newer models may feature particulate filters for emissions, older trucks can often get better fuel mileage and better reliability. Also, it is important to note that measuring efficiency in terms of miles per gallon (mpg), is not always appropriate as it relates to vehicles used for the fleet's purposes; gallons per hour is a more appropriate metric as often the usage of heavy duty trucks will operate at a low speed and cover very little ground. A snow plow for example could run 2-6 mpg depending on the day. Lastly, switching to smaller trucks has cost the town more due to having to make more trips. With this criteria in mind, the Town Highway Department is currently identifying vehicles that may be replaced in the next 2-5 years, with 20% conversion of fleet to EV by 2028.

Anti-Idling Measures

Most town vehicles at the Highway Department have an anti-idling feature already built in wherein after 10 minutes the vehicle automatically shuts down. In some cases, idling is necessary for the functioning of a vehicle as a diesel engine often needs to idle to cool the engine to reduce wear on the engine. With these provisions in mind, the town of Austerlitz will consider policies ranging from a non-binding resolution to an enforced anti-idling law. See Appendix a. for proposal as a part of this plan.

Green Vehicle Procurement Policy

Discussions are currently underway between the Highway Department, Climate Committee, and Town Board to get an early start on tracking the availability of heavy-duty electric vehicles or plug-in hybrids. The Highway Department may also consider biodiesel as a potential fuel source if a hybrid is procured. It is recommended that the town codify its intentions to only procure only EVs or hybrids when replacing a diesel vehicle in the current fleet. See appendix b. for proposal as a part of this plan.

EV Charging Infrastructure

The first step in making it possible to build a green fleet is in the installation of EV charging stations at the Town Garage using funds from the Utility MakeReady Incentive, the DEC's Municipal Zero-emission Vehicle (ZEV) Infrastructure Grant Program, or from grants through NYSERDA's Clean Energy Communities program.

REDUCTION TARGETS PER SECTOR

TRANSPORTATION

Reference Material

July 10, 2023

For
Town Board Meeting

Purchase and Installation of Battery Storage/Generator

Exploration of battery storage through NYSERDA's Energy Storage program is recommended with the intent to install backup support for the electrification of the municipal built environment and transportation infrastructure and to provide energy backup in the event of a power outage.

Vehicle Replacements

Diesel is the main contributor (64%) of the Town of Austerlitz's GHG Emissions. Heavy-duty vehicles, such as plows, are used during extreme weather events. As more highly efficient hybrid and electric vehicles come to the market each year, the Town can assess its fleet inventory and purchase or lease EV, hybrid or alternative fuel vehicles. According to the Highway Superintendent, two vehicles are almost ready for replacement.

As of 2023, there are several funding opportunities available to assist with short-term implementation:

- NY Green Bank's Tenet EV Auto Loan platform to help finance EVs and EV infrastructure in NYS; will also fund the deployment of other types of clean transportation projects in NYS
- NYS DEC ZEV Rebate Program (opportunity opens April 2023)
- Drive Clean Rebate
- NYSEG Fleet Assessment Services and Medium/Heavy Duty EV Pilot Program
- Joint Utilities EV Make-Ready Program
- NY Truck Voucher Incentive Program – pays up to \$220,000 of the incremental cost of purchasing a heavy-duty EV above the costs of purchasing a conventional diesel vehicle; models include garbage trucks, delivery vans, tractors, and more
- Ongoing participation in NYSERDA's Clean Energy Communities program will earn the Town additional grants that can also be used toward the purchase of an EV

Lawn Equipment

In the ongoing maintenance of town-owned lands, Austerlitz currently uses gasoline-powered chainsaws, leaf blowers, weed whackers, and lawnmowers. As a part of this plan, the climate committee will investigate electrification of all gas-powered tools and have already, in consultation with the Highway Department, considered particular models and sources of funding for these.

REDUCTION TARGETS PER SECTOR MUNICIPAL FACILITIES

OVERALL TARGETS

Short Term Target: 5% GHG Reduction by 2030

Goals and Prioritization:

1. Insulation improvements made to Highway Garage
2. Propane heating system at Town History Center converted to mini-split (2.8%)
3. All remaining facilities (highway garage and history center) interior and exterior lighting upgraded to LEDs

Reference Material

Long Term Target: 35% GHG Reduction by 2040

Goals and Prioritization:

1. HVAC System upgrade at Highway Garage
2. Scope 1 emissions eliminated (30%)

JUN 15 2023

For
Town Board Meeting

TOWN HIGHWAY GARAGE

The Town Highway Department is the town's most significant source of emissions not only in the vehicle fleet but in the facility itself. The building generates 30.7% of the town's GHG emissions and 84.4% of all municipal facilities' GHG emissions. Thus, the town highway garage is the major focus within this category.

Insulation Improvements

The town highway garage is a 20-year-old steel building with fiberglass insulation. One of the lowest-hanging fruits in improving the efficiency of the Town Highway Garage is preventing warm air from escaping through leaks in the envelope itself. While necessary overhead doors are difficult to seal, the building also features exhaust pipes hanging from the roof for venting vehicle stacks. In the winter, these have been left uncapped which cools the building significantly. In the winter of 2022, these were capped as a part of the climate action planning process.

Energy Audit

In October of 2022, the town received a grant from NYSERDA to conduct an energy audit of the garage to determine the best reduction solution for the facility. The following recommendations were assessed:

REDUCTION TARGETS PER SECTOR MUNICIPAL FACILITIES

Reference Material

JUN 15 2023

For
Town Board Meeting

Interior and Exterior Lighting Retrofit to LED

The interior lighting consists of fluorescent and metal halide high bay fixtures. Each zone has low hourly usage per discussions with the site staff. The recommendation is metal halide high bay and mezzanine fixtures are not directly wired, rather they plug into receptacles. Replace these with new LED fixtures with the equivalent lumens and appropriate color temperature. The remaining fluorescent fixtures can be re-lamped with direct wire 4' LED tubes. The estimated savings to undertake this measure are \$1057 annually.

The exterior lighting is all 175 W mercury vapor wall-packs except for one LED in the front entrance that was replaced by the Supervisor. The recommendation is to replace them with LED equivalent wall-packs that are Energy Star labeled or listed with the Design Lights Consortium (DLC). The estimated annual savings to undertake this measure is \$445 annually.

Building Electrification, Boiler Replacement

The highway garage is currently heated by a fuel-oil-powered water boiler and hydronic radiant flooring system. The cast iron boiler is a high-efficiency unit with a six-pass coil system. Domestic hot water in the garage runs off the boiler in the winter and is switched to electric in the summer.

It is suggested that when the boiler is no longer functional, the Town look into an electric boiler or heat pump-powered water boiler for the existing radiant flooring system. This technology is still forthcoming however in order to meet a target of 85% reduction in GHGs by 2040, it would need to be replaced with a more efficient unit within 17 years.

TOWN HISTORY CENTER

The town history center, located adjacent to the new town hall is the site of the former town hall. The building is 965 sq. feet and is currently only operational for a few hours on Saturday when the museum is open to the public. The building is heated with propane which is especially wasteful considering the limited functionality of the building. Through a grant from NYSERDA's Clean Energy Communities program, the Town plans to upgrade the HVAC system at the History Center to a heat pump/mini-split system in 2023.

CONCLUSIONS AND FURTHER CONSIDERATIONS

Reference Material

JUN 15 2023

For
Town Board Meeting

CARBON SEQUESTRATION AND NATURE-BASED SOLUTIONS

As of 2023, the Town is developing a Comprehensive Plan and Natural Resource Inventory (NRI) to help identify and address priority natural areas within the jurisdiction. An NRI identifies and describes natural resources at the local scale, helping to create a strong foundation for future proactive planning, informed decision-making, conservation of priority habitats, and insight into areas that will be affected by climate change, such as flood-prone areas. For this reason, the NRI provides an invaluable resource for comprehensive land use and conservation planning.

Due to increasing extreme weather patterns, it is important for a community to carefully plan development and future land use to prevent unnecessary disturbance to natural areas. Between 2000 and 2050, the northeast is expected to have an overall decline in forest and cropland by 7% and 6%, respectively (USDA). Adaptation strategies, such as smart growth principles and green infrastructure, will help reduce damage to municipal infrastructure and relieve the burden on the highway department and fleet, thus reducing GHG emissions. These planning elements can be further explored in a future Community Climate Action Plan. Additionally, maintaining tree cover near municipal facilities will reduce cooling load and subsequent associated GHG emissions.

In 2023, the Town is taking part in a Vulnerability Assessment and Adaptation and Resilience Planning process that will help inform future risks and strategies. Steps will then be taken to determine how GHG Emissions from municipal operations could be reduced by implementing adaptation strategies.

MOVING FORWARD

This Climate Action Plan provides a roadmap to take action and make better energy choices that will make the Town of Austerlitz more stable and resilient in the future. Climate change mitigation may be a challenge, but it is also an opportunity to take action and make better energy choices that will make the Town of Austerlitz more stable and resilient in the future.



CONCLUSIONS AND FURTHER CONSIDERATIONS

This Climate Action Plan is a resource to municipal officials and all community stakeholders by offering a framework and resources needed to implement actions that will help the Town of Austerlitz achieve the goals established for the future of its government operations. The Town of Austerlitz's Climate Action Plan has set an ambitious goal to achieve 40% percent reduction of greenhouse gas (GHG) emissions by 2030 and an 85% reduction by 2040. Using the greenhouse gas emission inventory as a foundation, this Climate Action Plan has outlined a collection of measures and policies that reduce GHG emissions. To maximize success in implementing this plan, detailed information about the leadership and resources needed to take action is provided and initiatives are ranked according to our local priorities and feasibility. With the Climate Action Plan as a guide, Austerlitz can take effective action in climate change mitigation as we implement municipal projects and policies.

METHODS FOR ASSESSING PROGRESS

Since the Town's vehicle fleet is the greatest emitter of greenhouse gases, the Town intends to update and evaluate the fleet inventory and operations of the Highway Garage. Additionally, every three to five years, the Town of Austerlitz intends to update its Greenhouse Gas Inventory to assess progress in meeting the goals outlined in this Climate Action Plan.

Adjusting Local Strategy if GHG Targets are Surpassed or Not Fulfilled

As the Town updates its Greenhouse Gas Inventory periodically, municipal officials and stakeholder committees will be able to determine how to adjust the Climate Action Plan should targets be surpassed or not fulfilled. As such, the Town of Austerlitz is approaching this Climate Action Plan as a "living document" that can be periodically updated, allowing municipal officials to adjust the targets and strategy as new technologies are available and improvements to municipal operations are made. The Town plans to ensure alignment with the goals outlined in the NYS Climate Leadership and Community Protection Act.

CONCLUSIONS AND FURTHER CONSIDERATIONS

ONGOING WORK

Making strides in greenhouse gas reductions are one small part of Austerlitz' strategy to both mitigate and adapt to climate change in our local context. A government operations climate action plan is simply "doing our part," within our sphere of control to protect the planet we all share. Further pursuits beyond this plan will include a Climate Vulnerability Study and Adaptation Plan, a Community Greenhouse Gas Inventory and Community Climate Action Plan, Sustainability Elements for Comprehensive Planning, a Natural Resources Inventory and other pledge elements within the NYS Climate Smart Communities program.

LAND ACKNOWLEDGEMENT

It is with humility that the Austerlitz Climate Committee acknowledges the original stewards of this land, the Mohican people who hunted on these lands and fished these waters long ago. An Algonquian-speaking tribe, the Mohican people identified by the place they inhabited, which they called Muh-he-ka-neew (meaning "people of the continually flowing waters.")

To honor this land, we must honor the crucial role of indigenous knowledge plays in recovering a reciprocal relationship with the earth.

Reference Material
April 19, 2023
For
Town Board Meeting

AUSTERLITZ PLANNING DEPARTMENT FEES

| | <u>CURRENT</u> | <u>PROPOSED</u> |
|--------------------------|----------------|---------------------|
| Minor Subdivision | 100 | 150 + 50/added lot |
| Major Subdivision | 250 | 500 + 100/added lot |
| Site Plan Review | | |
| Residential | 50 | 150 |
| Commercial | 250 | 500 |
| Special Use Permit | 0 | 0* |
| Boundary Line Adjustment | 50 | 50 |
| Cell Tower | 250 | 500 |
| Cost of Publications | 0 | actual cost |

*Special Use Permits are always linked to Site Plan Reviews

Reference Material

JUN 15 2023

For
Town Board Meeting

| PLANNING BOARD - 11th STREET | | | | | | | | | | |
|------------------------------|---------------|--------------------|------------------------|-------------------|--------------------|--------------------|-------------------|---------------|------------------------|------------------|
| Application | Chadron Town | Elkader | Chadron Park | Capitol | New Leb | Elkader Park | Elkader | Chadron | Greshamtown | Chadron (1998) |
| Minor Subdivision | 100 | 600 plus \$185/lot | 750 | 150 plus \$50/lot | 100 plus \$50/lot | 750 plus \$5/lot | 150 plus \$50/lot | 175/lot added | 100 plus \$5/added lot | 100 plus \$5/lot |
| Major Subdivision | 250 | 875 plus 400/lot | 500 plus \$100/lot | 500 plus \$5/lot | 500 plus \$100/lot | 1,200 plus 150/lot | 500 plus \$5/lot | 200/lot added | 550 plus \$5/added lot | 500 plus \$5/lot |
| Site Plan Approval | 500 rev | 600 plus \$572/lot | over 4 lots 300 rev | 75/100 (deep 500) | 50 | 75 | 750 | 75 rev | 50 plus \$5/added lot | 50 plus \$5/lot |
| Boundary Line Adj. | 250 (company) | 200 | 500 (company) | 150 | 300 | 75 | 500 | 200 (company) | 50 | 500 |
| Special Use permit | 0 | 100 | 500 | 150 | 300 | 75 | 500 | 100 | 50 | 500 |
| Cell tower | | | 500 | 150 | 300 | 75 | 500 | 100 | 50 | 500 |

Many of the fees were set 6 years ago.
Some towns also charge for review or permits.
Some towns also charge for recreation fees. \$ for
Ad 1 fees range from \$5 to 100

subdivision, sketch plan review, conditional review, advertising fee.
Ad 1 fees range from \$5 to 100

Some towns think fees between application, review, approval steps.

Reference Material
JUN 15 2023
For
Town Board Meeting

Children's Camp Inspection Summary Report

Operation: TOWN OF AUSTERLITZ REC. PROGRAM (ID: 479129)
Facility Name: TOWN OF AUSTERLITZ REC. PROGRAM
Facility Code: 10-AH76 Facility Email: austerlitz@taconic.net
Facility Address: Route 203, Spencertown, NY 12165

To the Attention of:

Town Austerlitz
812 Rt 203
Spencertown, NY 12165
Email: shaag@austerlitzny.com

Pre-op Inspection

Date: June 14, 2023 08:47 AM
Inspector: Cailey Nieto (cailey.nieto@columbiacountyny.com)
Responsible Person: Debbie Oleynek
Additional Email(s): debbieoleynek@gmail.com

Reference Material
JUN 15 2023
For
Town Board Meeting

Summary

| | |
|------------------------------------------------|---|
| Number of Public Health Hazards Found: | 0 |
| Number of Public Health Hazards NOT Corrected: | 0 |
| Number of Other Violations Found: | 0 |

Reinspection is not Required

Each item found in violation is reported below along with the code requirement.

NO PUBLIC HEALTH HAZARDS REPORTED

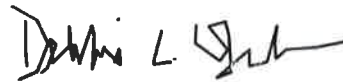
NO NON-PUBLIC HEALTH HAZARDS REPORTED

Additional Information Collected During Inspection

Comments: no violations at time of inspection



Inspector: Cailey Nieto (cailey.nieto@columbiacountyny.com)



Received by: Debbie Oleynek