

# TOWN OF AUSTERLITZ

Columbia County  
New York

**Robert Lagonia**

**Supervisor**

**Regular Meeting  
July 20, 2023  
6:00 p.m.**

## \*\*\*\*\*AGENDA\*\*\*\*\*

Please understand that this agenda is provided at an early date to provide the public with as much information as possible, but it is also subject to change as meeting material is often not available until the very day of the meeting.

### **1.) Public Hearing Called to Order**

### **2.) Regular Meeting Called to Order**

### **3.) Moment of Silence, Followed by the Pledge of Allegiance**

### **4.) Roll Call**

### **5.) Minutes**

### **6.) Budget Amendment/Auditing of Accounts and Claims**

### **7.) Reports**

- A.) Monthly Cash Disbursements
- B.) Supervisor
- C.) Highway Superintendent
- D.) Town Clerk/Tax Collector
- E.) Planning Board
- F.) Comprehensive Plan Oversight Committee
- G.) Building Inspector
- H.) Justice Court
- I.) Dog Control Report
- J.) Climate Smart Cmt Report

### **8.) Correspondence**

- A.) Barbara Smith: Thanks to the Highway Superintendent Fitzpatrick and Crew

### **9.) Unfinished Business**

- A.) Disability and Low-Income Exemption Law
- B.) Firefighter Exemption Law
- C.) Senior Citizen Exemption Law
- D.) New Accountant Retainer Agreement
- E.) New Website
- F.) Highway Form 284

- G.) Resolution Planning Board Fees
- H.) Spencertown/Austerlitz Parks

**10.) New Business**

- A.) 2024 Annual Budget
- B.) Firearm Policy

**11.) Public Comment**

**12.) Adjournment**

Next Regular Town Board Meeting August 17, 2023

Town of Austerlitz  
Workshop/Regular Town Board Meeting  
June 15, 2023

Present: Robert Lagonia, Town Supervisor, Greg Vogler, Christopher Schober, Jere Wrightsman and Maureen Wilson, Town Board Members, Susan Haag, Town Clerk and Peter Fitzpatrick, Highway Superintendent.

Attorney for the Town, Joseph Catalano, in attendance.

A motion to open the workshop was made by G Vogler and seconded by M. Wilson.

R. Lagonia: yes

G. Vogler: yes-

C. Schober : yes

M. Wilson: yes

J. Wrightsman: yes

Motion carried 5:0. Workshop opened at 6:01 p.m.

Reference Material

JUL 20 2023

For  
Town Board Meeting

Workshop called to discuss a moratorium on certain commercial uses and was duly noticed.

Supervisor Lagonia noted that the Town Board has discussed doing a moratorium over the last few months, especially after COVID when there were issues popping up throughout the Town. In addition, the Town has not updated its Comprehensive Plan since 2004, but is currently in the process of performing an update. What comes out of the update may pave the way for changes in the Town's Zoning Code. The 2004 Comprehensive Plan was loosely written because of the amount of controversy at the time, but it now needs to be tightened up. The Town needs to slow things down so the Comprehensive Plan Advisory Committee can complete the Plan Update and see where changes need to be made. Attorney for the Town, Joseph Catalano, distributed a draft moratorium law to the Town Board for consideration.

Attorney for the Town, Joseph Catalano, noted that the Town Board has discussed the Town's current Zoning Code over the past few years understanding there were some gaps and areas that needed updating. The current law was crafted to have anything possible allowed anywhere in Town with many uses requiring a special use permit from the Planning Board. Attorney Catalano explained the current law and the difficulty the Planning Board has in using the code on a planning board level. Many projects that come up from time-to-time are unforeseen at the time a Comprehensive Plan is completed and the Zoning Code updated. Updating the Comprehensive Plan and the Zoning Code needs to happen periodically to keep up with the times. The Planning Board does not decide if a use is permitted or not, that is decided by the policy the Town Board sets in the Zoning Code. A Planning Board only decides if a use is allowed under the current code and with or without proper conditions. The Town is a year into updating its Comprehensive Plan update process and new data is being accumulated all the time. The Advisory Committee decides a direction based on the data collected and eventually comes out with a draft that is turned over to the Town Board for review. Attorney Catalano has spoken with Planner Nan Stolzenburg and they both agree that a moratorium is prudent to put in place to put a pause on new uses if they will eventually be contrary to an updated Comprehensive Plan or

Zoning Code. The job of the Town Board is to process the growth of a Town in a regulated manner and allowing a use in Town that could change the character of the Town in a particular area is not in its best interest.

Attorney Catalano continued, the Town is divided into 3 districts: the Spencertown Hamlet, the Austerlitz Hamlet and everything else which is called rural residential. This is not unusual in rural communities. There could be a dozen or more zones in a more urban community. With each district in the Town, there are a number of uses allowed. Some are allowed by right. Attorney Catalano discussed each use group. The Zoning Code does not have specific rules and regs for each use and because it is so general, a lot of discretion is given to the Planning Board for decision and the Planning Board does not have much of an option for disapproval. If the applicant meets all the criteria, the Planning Board does not have much say in an approval or denial and the project is approved with or without conditions. What is in place has worked well up to now, but the pandemic changed how businesses conduct their business: when, where and how. The migration of people out of urban areas and into rural areas such as the Town of Austerlitz has shifted, bringing an entrepreneurial spirit with it. Unfortunately, some of the projects can be in conflict with the Town's desire to keep the rural character of the Town. The idea is while the Comprehensive Plan is going through the update process, the moratorium pauses the ability for applicants to submit applications for new uses so the Town has time to think about what is an appropriate use and put in place new land use policies. Moratoriums can not be long term and the Town has to show progress towards an outcome for which the moratorium was put in place for, such as the update of the Comprehensive Plan and eventually changes to the Zoning Code.

Attorney Catalano has prepared a draft moratorium that is for 9 months to be used for discussion purposes. This moratorium law would pause special use permit applications in all districts in the business use group. Discussing on use groups and occupation uses.

Supervisor Lagonia would like all special use permits paused, not just in the business use group. This would protect the Town in all ways possible until the Comprehensive Plan update is complete and any zoning code changes done. Board Member Vogler agrees with this.

Discussion on what a special use permit is. These are in theory appropriate for the Town depending on certain factors. Supervisor Lagonia noted that although the Town has good people serving on the Planning Board, they do not have the tools needed to effectuate a change or deny an application. The Town Board discussed how much discretion the Planning Board has in making decisions. It was noted that the enforcement of the Zoning Code needs to be addressed as well giving more penalties. Member Vogler noted that one of the areas that the Comprehensive Plan update is addressing is to make the Zoning Code a bit more descriptive; tighten it up and give the Planning Board the tools they need. Attorney Catalano noted that just defining more areas within the Town that certain uses are allowed helps. The more criteria given helps to regulate uses. More definitions in the code are needed as well.

Discussed uses in the hamlets.

Reference Material  
JUL 20 2023  
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This moratorium would only stop future applications and any application that has not yet been approved by the Planning Board and is for a term of 9 months. There was discussion on exclusion and legitimacy of challenging the moratorium. If the moratorium is challenged, the court will look at the motivation behind the decision and the duration. As long as the Town continues to move forward with the planning update process this is a legal use of a moratorium.

The general consensus of the Town Board was that all special use permits will be included in the moratorium. The Town Board also discussed exceptions listed in section 3 which will stand.

A motion was made by J. Wrightsman and seconded by G. Vogler to close the workshop.

R. Lagonia: yes

G. Vogler: yes-

C. Schober : yes

M. Wilson: yes

J. Wrightsman: yes

Motion carried 5:0. Workshop closed at 6:53 p.m.

Regular meeting called to order at 7:02 p.m.

Moment of Silence followed by the Pledge of Allegiance.

### **Minutes**

A motion to accept the May 18, 2023 Regular Meeting minutes was made by C. Schober and seconded by J. Wrightsman.

R. Lagonia: yes

G. Vogler: yes

C. Schober : yes

M. Wilson: yes

J. Wrightsman: yes

Motion carried 5:0.

### **Auditing of Accounts and Claims**

A motion to authorize payment of the June General Fund, #229-269 in the amount of \$55021.00 and Highway Fund, #103-117 in the amount of \$19148.68 was made by G. Vogler and seconded by M. Wilson.

R. Lagonia: yes

G. Vogler: yes

C. Schober : yes

M. Wilson: yes

J. Wrightsman: yes

Motion carried 5:0.

### **Reports**

#### **Monthly Cash Disbursement and Supervisor Report**

Monthly Cash Disbursement Report for the Month of May 2023 submitted.

Reference Material

JUL 20 2023

For  
Town Board Meeting

Supervisor Lagonia noted that there is roughly \$3,117,000.00 in the bank. No anomalies in the line items.

The Accountant for the Town, Nelson Furlano, has retired and closed his accounting firm. N. Furlano has handed off our account to a new company, SmithWatson and Company, LLP, also in Pittsfield, Ma. Our Account Representative, Accountant Chris Galib, has moved to SmithWatson and Company, LLP. Supervisor Lagonia and Town Board Member Vogler have met with the manager of the new company, noting this is a much larger firm. A retainer agreement is being put together and will be given to the Town Board for discussion at the July Town Board meeting.

Supervisor Lagonia noted that the Town has experienced some bumps and bruises along the way with the Chatham Rescue Squad. One individual working for them was under investigation and has since been arrested and charged. Currently the Squad is under new leadership with a new President and things seem to be running smoothly. Using the Chatham Rescue Squad for ambulance services is still the best option for the Town. In addition, the County, through the Public Safety Committee, is putting together a report for the best County options for emergency services. Supervisor Lagonia would like to wait and see what the report details and then make a decision which direction to go in.

When the Town took the broadband issue on and did what it needed to do to get broadband to houses without, 4 roads were taken out of the mix because the price was prohibited. These 4 roads though, were included in the original grant that was given to the Towns of Chatham, Ghent, New Lebanon and Austerlitz, which the Town of Austerlitz continued to move forward with. This grant may be moving forward and when it does, these 4 roads will have the funding to proceed with Broadband.

The Dugway Road bridge project will be starting soon. Supervisor Lagonia and Highway Superintendent Fitzpatrick will be meeting Tuesday with the contractor.

Supervisor Lagonia has also spoken with a company that deals with dying ash trees. This company will come out for one day to see how it goes. If all goes well, Supervisor Lagonia will bring this back to the Town Board in July.

Supervisor Lagonia noted that the Town hired a new clerk for the Highway and Planning Board who has been doing great. This position was hired on a probationary period. Looking to review this and possibly make an appointment at the July Town Board meeting.

On a County level, there is lots going on with the 2024 budgeting process. The Sheriff is down staff. Immigrants are supposed to be shipped in to the County in coming days.

The Town budget process for the 2024 budget will be starting soon.

#### Highway Report

Highway Superintendent Fitzpatrick submitted the following report:  
May slid quickly by into an exceptionally dry start to June.

Reference Material  
JUL 20 2023  
For  
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Spring grading was challenging with the unusually dry weather at the end of May beginning of June.

Mallory Road came out nice. We've had some thank yous and compliments on our work and its condition!

Thank you and you're welcome.

We have picked up and continued on East Hill Road with adding material in the worst areas.

Summer ditching has begun on Schoolhouse, Slate Hill, and Angel Hill Roads.

Regular Summer tasks like mowing, dust control, and spot grading holes has begun, earlier than usual.

We could use some rain, it's unusually dry causing more dust earlier than normal.

Had a couple good conversations about removal of some of our dead trees and will be moving forward soon.

Our crew had their annual safety training day this week at the fairgrounds with the other municipalities of the county. It went well and many important topics were covered.

I attended the annual Superintendents Highway School in Ithaca, there's a wealth of knowledge available both from the speakers and the other attendees. Great information both from a management and in practice standpoint.

We don't have a start date for the Dugway project yet but expect to have one soon, have a meeting with them next week.

Also, next week, we'll be meeting to finalize our summers paving projects.

End of Report

Town Board Member Wilson questioned a car fire on State Route 203.

Town Clerk Report for the month of May 2023 submitted.

Tax Collector Report for the month of May 2023 submitted. Town Clerk Haag noted that the books have been turned over to the County and all is in order.

Planning Board Report for the month of June 2023 submitted.

No Comprehensive Plan Oversight Committee Report for the month of May 2023 submitted.

Building Inspector/Code Enforcement Report for the month of May 2023 submitted.

Reference Material  
JUL 23 2023  
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Justice Cassuto Justice Court Report for the month of May 2023 submitted.

Justice Grubin Justice Court Report for the month of May 2023 submitted.

Dog Control Report for the month of May 2023 submitted.

Climate Smart Report for the month of June 2023 submitted. Town Board Member Wrightsman advised that at the last meeting the Committee brainstormed how to spend money we have. Ideas include getting one mini split cooling/heating unit instead of 2; replacing windows at the old town hall, but the quote was extremely high (the Committee will look at other options for windows); storm windows for the new Town hall; getting some electric highway equipment. Consensus of the Town Board is to see about bids for the window replacement at the old town hall.

The Town Board discussed the updated Climate Action Plan and wanted to see some changes in a couple areas.

A motion to make the following changes was made by J. Wrightsman and seconded by G. Vogler: Page 15 change wording concerning HVAC system, heat pump/mini split system to reflect that might not happen; green highway equipment must only be a recommendation since there are not yet any viable alternatives and under acknowledgements, please include Town Board Member Maureen Wilson.

R. Lagonia: yes

G. Vogler: yes

C. Schober : yes

M. Wilson: yes

J. Wrightsman: yes

Motion carried 5:0

A motion to accept the monthly reports was made by M. Wilson and seconded by J. Wrightsman.

R. Lagonia: yes

G. Vogler: yes

C. Schober : yes

M. Wilson: yes

J. Wrightsman: yes

Motion carried 5:0.

Reference Material  
JUL 20 2023  
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Town Board Meeting

### **Correspondence**

Columbia County Childrens' Camp Inspection Summary Report

The Town of Austerlitz had no public health hazards and no non-public health hazards.

### **Unfinished Business**

**Spencertown/Austerlitz Parks**

Tabled.



**History Center Heating and Cooling Bid**  
Tabled.

**Smoking on Town Property**

The Town Board discussed whether or not to include signage at the Town Park which addressed no vaping or cannabis. The current policy only states smoking. It was noted that smoking includes smoking cannabis.

A motion to change the Town smoking policy to include vaping was made by M. Wilson and seconded by C. Schober.

R. Lagonia: yes

G. Vogler: yes

C. Schober : yes

M. Wilson: yes

J. Wrightsman: yes

Motion carried 5:0.

**Updated 2023 Highway Form 284**

On hold until after the meeting Tuesday.

**Local Law #1-2023, Establishing a Nine-Month Moratorium on Certain Commercial Uses and Development in the Town of Austerlitz**  
**Resolution # 32-2023, Introductory Local Law #1-2023**

Attorney Catalano will update the section of the draft law that the Town Board discussed.

A motion to adopt Resolution #32-2023, Introductory Local law #1-2023, was made by C. Schober and seconded by M. Wilson.

R. Lagonia: yes

G. Vogler: yes

C. Schober : yes

M. Wilson: yes

J. Wrightsman: yes

Motion carried 5:0.

Reference Material  
JUL 20 2023  
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**WHEREAS**, the Town Board authorized and commenced, in 2022, a planning process for a complete update of the Town's Comprehensive Plan that has not been updated or revised since its adoption in 2004 and that process is well underway; and

**WHEREAS**, the Town Board has also been discussing problematic issues with the current Town Zoning Code including but not limited to the lack of specificity in the Code regarding location of commercial or business uses, definition of terms and category of uses, and the criteria for the issuance of special use permits; and

**WHEREAS**, the Town Board is uncertain as to whether the current Comprehensive Plan and Zoning Code adequately serves the present and future interests of the Town and its residents

which is a major reason why the Town Board authorized the funds and the process for the update of the Comprehensive Plan; and

**WHEREAS**, the Town Board believes that the Comprehensive Plan update project will provide the necessary guidance for planning for future growth of the Town and possible amendments to the Town Code in order to appropriately regulate such growth; and

**WHEREAS**, the Town Board is concerned that, while this process is ongoing, land uses and developments may be proposed and processed that would be incompatible with the updated Comprehensive Plan and would circumvent the planning efforts underway; and

**WHEREAS**, accordingly, the Town Board believes that enacting a temporary pause in the processing of proposals for new land uses and developments that require a special use permit while the Comprehensive Plan update process is in progress would best serve the interests of the Town and its residents; and

**WHEREAS**, Town's counsel has prepared a proposed Town Local Law (introductory Local Law No. 1 of 2023) pursuant to direction from the Town Board that would pause the acceptance or processing of special use permit applications with a few limited exceptions in the Town's hamlet zoning districts; and

**WHEREAS**, that proposed law has been reviewed, discussed and revised by the Town Board at a workshop meeting of the Town Board;

NOW, THEREFORE, BE IT RESOLVED as follows:

1. The Town Board hereby introduces and proposes for adoption introductory Local Law No. 1 of 2023 of the Town of Austerlitz which establishes a 9-month moratorium on the acceptance, processing, or approval of any application for a special use permit for any and all of the uses listed in the Allowable Use Groups Chart set forth in Section 195-13 of the current Town Zoning Code for the Rural Residential (RR), the Austerlitz Hamlet (A-HM) and the Spencertown Hamlet (S-HM) zoning districts with the exception of the few uses in the hamlet districts with limitations as identified in the local law.
2. The Town Board determines that the adoption of the proposed Local Law is an action that is identified as a Type II action in section 617.5 (c)(36) of the State Environmental Quality Review Act (SEQRA) as local legislation involving adoption of a moratorium on land development or construction.
3. The Town Board hereby schedules a public hearing for the proposed Local Law No. 1 of 2023, to be held at the Town Hall, on July 10, 2023, commencing at 6:00 p.m.
4. The Town Board hereby directs that notice of the public hearing be posted at the Town Hall, on the Town website, and published at least once in the Town's official newspaper a minimum of 5 days before the scheduled hearing date.

Reference Material  
JUL 20 2023  
For  
Town Board Meeting

This Resolution shall take effect immediately.

A motion to hold a special meeting on July 10, 2023 beginning at 7:00 p.m. for the purpose of discussing Local Law #1-2023 was made by M. Wilson and seconded by G. Vogler.

R. Lagonia: yes

G. Vogler: yes

C. Schober : yes

M. Wilson: yes

J. Wrightsman: yes

Motion carried 5:0.

Reference Material

JUL 20 2023

For  
Town Board Meeting

### **New Business**

#### **Planning Board Fees**

The Planning Board has submitted new fees for various projects and requests that the Town Board approve. The consensus of the Town Board is to approve the rate increases.

Attorney Catalano will prepare a resolution for the July Town Board Meeting.

#### **Firefighter Exemption/Senior Citizen Exemption/Disability and Low-Income Exemption**

Each of these exemptions must be put in place by a local law. Attorney Catalano will present a draft law for each exemption at the July Town Board meeting.

#### **New Town Website**

Supervisor Lagonia and Member Vogler noted that the new Town website will be launched in a few weeks. They each encourage the public to sign up to receive informational emails from the Town through the new website.

### **Public Comment**

Deb Ingleman questioned how the moratorium will affect the Planning Board monthly meeting on July 6, 2023. It will not impact the meeting. Application that can move forward will.

Kyle Reed thanks the Town Board for having this workshop and questions what happens to current or new applications present to the Planning Board at their July 6, 2023 meeting.

Supervisor Lagonia noted that any project that currently does not have a decision made will stop.

Attorney Catalano noted that there is not currently any application for a special use permit at the point of being approved yet.

Deb Oleynek noted the sign posted at the end of Dugway Road noting the road closure for the bridge project and questions how long the project will take. Supervisor Lagonia is not sure yet how long the project will take to complete and advises that Cross Road will not be used as a detour.

Brett Vanlandingham cannot help but notice that Planning Board applications have heave AirB&B uses. Supervisor Lagonia advised that Town Board has discussed this and will continue to do so. There is also State legislation coming that will be addressing this rental use. When discussing Zoning Code changes, this will be in the mix.

Kyle Reed questioned if something will come out of the Comprehensive Plan Update for more stringent rules for AirB&B use. Member Vogler noted that the Comprehensive Plan Update is roughly 50% complete and looking at the survey results, there was clear results showing a desire for regulations concerning AirB&Bs. This use will definitely be in the discussions.

Supervisor Lagonia noted that the Town has stopped some events in the past. Kyle Reed questioned what enforcement powers the Town has. Attorney Catalano advised that the Town does have enforcement criteria in place for any issue that arises that violates Town or State building codes. If someone constructs a building on a property for an event that has not been approved by the Planning Board, there is a process that takes place to stop that event. It was noted that staffing in the Code Enforcement Office is limited so it is helpful when residents can alert the Code Enforcement Officer to issues happening in Town.

Kyle Reed asked if Highway Superintendent Fitzpatrick could look at the broken pavement on West Hill and Dugway Road. Superintendent Fitzpatrick advised that he is aware of several poor spots in the pavement in areas.

#### **Adjournment**

A motion to adjourn was made J. Wrightsman and seconded by M. Wilson.

R. Lagonia: yes

G. Vogler: yes

C. Schober : yes

M. Wilson: yes

J. Wrightsman: yes

Motion carried 5:0.

Meeting adjourned at 7:52 p.m.

Respectfully Submitted,  
Susan Haag, Town Clerk

Reference Material

JUL 20 2023

For  
Town Board Meeting

JUL 20 2023

For  
Town Board Meeting

Town of Austerlitz  
Public Hearing and Special Town Board Meeting  
July 10, 2023

Present: Robert Lagonia, Town Supervisor, Greg Vogler, Christopher Schober, Jere Wrightsman and Maureen Wilson, Town Board Members, Susan Haag, Town Clerk

Attorney for the Town, Joseph Catalano, in attendance.

Public Hearing called to order at 6:03 p.m.

Public Hearing called for comments on Local Law #1-2023, Town of Austerlitz Moratorium of 2023 on Certain Land Uses and Development in the Town of Austerlitz.

Town Clerk Haag noted that the Public Hearing Notice was duly filed and published.

Town Clerk Haag read into the record a letter from Les and Katharine Hinton noting that they support Local Law #1-2023.

Supervisor Lagonia read Section 3 of the new law for the public.

William Li noted he came to Austerlitz 22 years ago and fell in love with the Town, noticing immediately the sense of peace and tranquility. This is where he calls home and it is an oasis from the insanity of the world. The Comprehensive Plan update needs to be completed with time to think through carefully what the Town should look like. W. Li is not anti-business or development, but the Town needs to be thoughtful in how it plans for the future. The rural feel is important. W. Li asks that the Town Board pass Local Law #1-2023.

William Li submitted 2 letters to the Town Board that were read into the record. Marcus and Peri DeGrazia support Local law #1-2023. Jason and Bethany Mizrahi support Local Law#1-2023.

An additional petition was submitted to the Town Board as well.

Anne Tirschwell is in support of Local Law #1-2023 noting that a moratorium should be in place until the Comprehensive Plan update is complete showing smart, holistic and safe growth for the Town. A. Tirschwell believes that the Oversight Committee's goal of insuring that the health, welfare and safety of its citizens is faithfully carried out in a way that balances the good of the whole community with the rights of the individual, is a critical principle. The Town must keep the public engagement and study best practices from other communities. Any changes to zoning must be carefully considered taking into consideration environmental impacts and safety. A. Tirschwell thanks the Town Board for updating its Comprehensive Plan.

Robert Dreshler and his wife Susan Szabo are new to the community and when they retire, they will spend more time here. Both cherish walking on the roads hardly ever seeing a car noting the tranquility and safety. R. Dreshler asks that the Town Board be thoughtful in it's planning for the future being protective of what is here.

Clair Griffen supports what has already been said and supports Local Law #1-2023. C. Griffen questioned how the process would work going forward. Supervisor Lagonia noted that there is a monthly Town Board meeting that is open to the public. The Comprehensive Plan Advisory Committee, which is in charge of updating the Comprehensive Plan, also has meetings that are open to the public, but these are separate from Town Board meetings.

Liz Garger questioned what will happen with the projects that are currently before the Planning Board if this law passes. Attorney for the Town, Joseph Catalano, noted that any project currently before the Planning Board that does not yet have a decision made will be affected, the process stopped. There will not be any new projects for 9 months.

L. Garger questioned how the Comprehensive Plan Update process will be handled. Supervisor Lagonia advised that the public can come to meetings to find updates and where the process stands. Residents can also email R. Lagonia. It was noted that the exceptions noted in Local Law #1-2023 are for professional offices, restaurants or retail business uses in an existing building without the need for exterior improvements that are located in the Austerlitz Hamlet or the Spencertown Hamlet zoning districts.

Joan Cornell is new in Town, but not new to Columbia County and is vested in Chatham with a business. J. Cornell would like to understand what the fall out of this moratorium will be because of the property she owns. She is supportive of Local Law #1-2023.

Brett Vanlandingham is new to the community and purchased his property as a retreat from the City to enjoy the quiet. B. Vanlandingham supports Local Law #1-2023 because it creates a pause to look to the future.

John Bower is a new full time resident and fell in love with this area. J. Bower concurs with what he has heard and thanks the Town Board for Local Law #1-2023.

Town Board Member Wilson questions the difference between a site plan review and special use permit review because special use permits also need a site plan review. Attorney Catalano noted that some projects only require site plan review, whereas others require both. It is not an either/or situation.

All those wishing to be heard were heard.

A motion to close the public hearing was made by J. Wrightsman and seconded by M. Wilson

R. Lagonia: yes

G. Vogler: yes

C. Schober : yes

M. Wilson: yes

J. Wrightsman: yes

Motion carried 5:0. Public Hearing closed at 6:24 p.m.

Special Meeting called to order at 6:25 p.m.

Reference Material  
JUL 20 2023  
For  
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Special Meeting was called to discuss proposed Local Law #1-2023 and any other business that comes before the Town Board.

Jere Wrightsman put in a plug for the Climate Smart Committee noting they are looking for committee members.

Attorney Catalano advised that Local Law #1-2023 has gone to the Columbia County Planning Board for review and recommendations. The only statement received back was that this local law did not have any community impact, therefore making a simple majority of the Town Board all that is needed to pass this law.

Attorney Catalano further stated that this is a Type 2 action under SEQRA requiring no environmental review. This local law creates a status quo effect which has no impact to the environment.

If adopted tonight, Local Law #1-2023 will become effective once it is filed with the Secretary of State.

#### **Local Law #1-2023, Resolution #33-2023, Adoption of Local Law 1-2023**

A motion to adopt Resolution #33-2023, Adoption of Local Law 1-2023 was made by R. Lagonia and seconded by G. Vogler.

Roll call vote

R. Lagonia: yes

G. Vogler: yes

C. Schober : yes

M. Wilson: yes

J. Wrightsman: yes

Motion carried 5:0.

Reference Material  
JUL 20 2023  
For  
Town Board Meeting

**WHEREAS**, the Town Board authorized and commenced in 2022 a planning process for a complete update of the Town's Comprehensive Plan that has not been updated or revised since its adoption in 2004 and that process is well underway; and

**WHEREAS**, the Town Board has also been discussing problematic issues with the current Town Zoning Code including but not limited to the lack of specificity in the Code regarding location of commercial or business uses, definition of terms and category of uses, and the criteria for the issuance of special use permits; and

**WHEREAS**, the Town Board is uncertain as to whether the current Comprehensive Plan and Zoning Code adequately serves the present and future interests of the Town and its residents which is a major reason why the Town Board authorized the funds and the process for the update of the Comprehensive Plan; and

**WHEREAS**, the Town Board believes that the Comprehensive Plan update project will provide the necessary guidance for planning for future growth of the Town and possible amendments to the Town Code in order to appropriately regulate such growth; and



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**WHEREAS**, the Town Board is concerned that, while this process is ongoing, land uses and developments may be proposed and processed that would be incompatible with the updated Comprehensive Plan and would circumvent the planning efforts underway; and

**WHEREAS**, accordingly, the Town Board believes that enacting a temporary pause in the processing of proposals for new land uses and developments that require a special use permit while the Comprehensive Plan update process is in progress would best serve the interests of the Town and its residents; and

**WHEREAS**, a proposed Town Local Law (introductory Local Law No. 1 of 2023) pursuant to direction from the Town Board that would pause the acceptance or processing of all special use permit applications with a few limited exceptions in the Town's hamlet zoning districts; and

**WHEREAS**, a proposed Town Local Law (introductory Local Law No. 1 of 2023) was reviewed, discussed and revised by the Town Board at a workshop meeting of the Town Board held on June 15, 2023, and at the regular meeting held on the same evening following the workshop that revised law was formally introduced by the Town Board and a public hearing on the proposed law was scheduled for July 10, 2023; and

**WHEREAS**, the Introductory Law was referred to the Planning Board of Columbia County and said Board, by letter dated June 20, 2023, determined that the proposed adoption of the Law had "no county-wide or intercommunity impacts associated with it" and that the Town Board may take final action with a simple majority vote; and

**WHEREAS**, the public hearing on the proposed Law was duly held, and after public comment. the hearing was closed by motion of the Town Board prior to the introduction of this Resolution; and

**WHEREAS**, the Town Board, after considering the letter from the Planning Board of Columbia County and all written and spoken public comments from the public hearing, is ready to take final action on the proposed law;

NOW, THEREFORE, BE IT RESOLVED as follows:

1. The public hearing on Local Law No. 1 of 2023 has been duly held and closed and those who wished to be heard regarding said proposed law had a full and fair opportunity to be heard.
2. The Town Board has previously determined that the adoption of the proposed Local Law is a Type 2 action under the State Environmental Quality Review Act (SEQRA) and no further SEQRA review is required.
3. The Town Board hereby adopts Introductory Local Law No. 1 of 2023 as Local Law No. 1 of 2023 of the Town of Austerlitz, entitled "Town of Austerlitz Moratorium of

2023 on Certain Land Uses and Development” which establishes a 9-month moratorium on the acceptance, processing, or approval of any application for a special use permit for any and all of the uses listed in the Allowable Use Groups Chart set forth in Section 195-13 of the current Town Zoning Code for the Rural Residential (RR), the Austerlitz Hamlet (A-HM) and the Spencertown Hamlet (S-HM) zoning districts with the exception of the few uses in the hamlet districts with limitations as identified in the local law

4. The Town Board hereby directs that the Town Clerk prepare said Law for filing and that it be filed with the Office of the Secretary of State.

5. This Resolution shall take effect immediately.

A Local Law entitled, “Town of Austerlitz Moratorium of 2023 on Certain Land Uses and Development”

A Local Law establishing a nine-month moratorium on certain uses and development in the Town of Austerlitz.

**Be It Enacted by The Town Board of The Town of Austerlitz as follows:**

### **Section 1: Legislative Findings**

In 2022, the Town of Austerlitz authorized and commenced a process for a complete update of the Town of Austerlitz Comprehensive Plan which was first adopted on September 9, 2004, and had not been amended or revised since its adoption. The Town established a Comprehensive Plan Committee and hired a professional planner in order to facilitate such process. The Committee has been meeting regularly. A Town-wide survey was prepared, circulated, and responses tabulated. At this time, the Town is well into preparation of an updated Comprehensive Plan. The updated Plan will have a section discussing the current Town of Austerlitz Zoning Code and may include recommendations for amendments to the Zoning Code.

In addition, the Town Board is aware that in recent years deficiencies and gaps in the Town Zoning Code have become apparent with respect to land uses and developments that require a special use permit and the lack of regulatory controls and criteria in the Zoning Code. It has become apparent that the Town Zoning Code which basically allows a wide variety of uses anywhere in Town upon the issuance of special use permit does not serve the community well and does not provide for appropriate planning for the future growth of the Town. In addition, the Town Zoning Code does not provide the specific criteria and guidance to the Planning Board in reviewing and determining whether special use permits should be issued and this has created difficulty not only for the Planning Board but also for the community and applicants due to the lack of predictability in the planning for new uses and developments and in the review and decision-making process. As such, continuing the acceptance and processing of special use permit applications at this time could result in land uses and developments being established that are (a) contrary to the goals, policies and recommendations in the updated Comprehensive Plan,

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(b) contrary to the zoning amendments that will be based on the updated Comprehensive Plan, and (c) detrimental to residents and the future growth of the Town.

The Town Board further finds that in order to ensure that new land uses and developments are compatible with the policies and recommendations set forth in an updated Comprehensive Plan and are in compliance with zoning amendments that will proceed from the updated Comprehensive Plan, it is necessary and appropriate to adopt a short-term moratorium on those uses that require a special use permit as set forth in the present Town Zoning Code.

## **Section 2. Purpose and Intent.**

Pursuant to the statutory powers vested in the Town Board of the Town of Austerlitz to regulate and control land use within the boundaries of the Town and to protect the health, safety and welfare of its land owners and residents, the Town Board proposes a temporary pause on new land uses and development that require a special use permit under the Zoning Code in order to allow the Comprehensive Plan process to be completed and zoning amendments to be enacted.

It is the intent of the Town Board to complete the Comprehensive Plan process currently in progress as quickly as practicable, with opportunity for further input from Town residents and property owners, and to thereafter enact amendments to the current Town Zoning Code.

The purpose of this local law is to prohibit, for a relatively short duration, the acceptance, processing, or approval of any application for a special use permit for any and all of the uses that require a special use permit as listed in the Allowable Use Groups Chart set forth in Section 195-13 of the current Town Zoning Code for the Rural Residential (RR), the Austerlitz Hamlet (A-HM) and the Spencertown Hamlet (S-HM) zoning districts with the exception of a few uses identified in Section 3 of this local law. All uses that are indicated as prohibited in the Allowable Use Groups Chart in those districts shall remain as prohibited. By enacting this moratorium, the Town can continue the planning process for an updated Comprehensive Plan and zoning amendments and can evaluate land use policies and regulatory controls in an orderly manner that will consider the Town's future growth, economy, and the Town's existing natural resources and community character.

## **Section 3. Moratorium**

A. For a period of nine (9) months immediately following the effective date of this local law, there is hereby imposed a moratorium on the acceptance, processing, or approval of any application for a special use permit for any and all of the uses that require a special use permit (SP) as listed in the Allowable Use Groups Chart set forth in Section 195-13 of the current Town Zoning Code for the Rural Residential (RR) zoning district, the Austerlitz Hamlet (A-HM), and the Spencertown Hamlet (S-HM) with the exception of applications for professional office, restaurant or retail business uses in an existing building without need for exterior improvements that are located in the Austerlitz Hamlet (A-HM) or the Spencertown Hamlet (S-HM) zoning districts.

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B. During the nine (9) month term of this moratorium, no applications will be accepted and no processing, review, actions, permits or approvals shall be continued, commenced, undertaken, made or issued by the Town of Austerlitz Planning Board or any other board, department, committee, official or agent of the Town of Austerlitz with respect to any of the uses identified in Section 3(A) of this local law. This moratorium shall apply to all special use permit or site plan applications whether pending or in process at, or received prior to, the effective date of this local law.

#### **Section 4. Enforcement**

This local law shall be enforced by the Code Enforcement Officer of the Town of Austerlitz pursuant to, and in the same manner and subject to the same penalties, fines and remedies as set forth in Article XIII (entitled “Enforcement”) of the Town Zoning Code.

#### **Section 5. Supersession**

To the extent that this local law, or any provision set forth therein, is inconsistent with any New York State statute or regulation, it is the intent of this local law to supersede any such statute or regulation.

#### **Section 6. Severability**

Should any section or provision of this local law be declared null, void, voidable or invalid, by a court of competent jurisdiction, such judgement, order, declaration, or finding shall not effect the remaining sections or provisions of this local law.

#### **Section 7. Effective Date and Term**

This local law shall take effect immediately upon its filing with New York State Secretary of State and shall remain effective until the first of the following occurs: (a) the repeal of this local law or (b) the date nine (9) months from the effective date of this local law, unless otherwise extended or amended by the Town Board.

#### **End Of Local Law**

#### **Adjournment**

A motion to adjourn was made M. Wilson and seconded by C. Schober.

R. Lagonia: yes

G. Vogler: yes

C. Schober : yes

M. Wilson: yes

J. Wrightsman: yes

Motion carried 5:0.

Meeting adjourned at 6:34 p.m.

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Respectfully Submitted,  
Susan Haag, Town Clerk

**Reference Material**

June 14, 2023

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[illegible]

AT THE DATE OF THIS REPORT COLLATERAL AT THE BANK IS SUFFICIENT WHEN COMPARED WITH BANK BALANCES

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Reference Material  
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| TOWN OF AUSTERLITZ |                 | BANK ACCOUNT ACTIVITY AND BALANCES |                 |                 |                       |                       |             |              |             |             |             |  |  |
|--------------------|-----------------|------------------------------------|-----------------|-----------------|-----------------------|-----------------------|-------------|--------------|-------------|-------------|-------------|--|--|
| FYE 12/31/2023     |                 |                                    |                 |                 |                       |                       |             |              |             |             |             |  |  |
|                    |                 | GENERAL MONEY MARKET               |                 |                 |                       |                       | KINDERHOOK  |              |             |             |             |  |  |
|                    |                 | GENERAL                            |                 | HIGHWAY         | SPEC CAPITAL RESERVES | SPEC HIGHWAY RESERVES | TOWN HALL   | SALT SHED    | HEALTH      | ESCROW      | T&A         |  |  |
|                    |                 | TOTAL                              |                 |                 |                       |                       |             |              |             |             | CHECKING    |  |  |
| Bal 1/1/2023       | \$ 2,212,779.92 |                                    | \$ 1,416,553.21 | \$ 431,214.87   | \$ 280,000.00         | \$ 64,426.93          | \$ 7,806.52 | \$ 12,778.39 | 5,999.67    | 1,981.66    | \$ 7,112.14 |  |  |
| Interest           | 1,494.91        |                                    | 1,494.91        |                 |                       |                       |             |              | 0.05        | 0.02        | 0.07        |  |  |
| Receipts           | 1,128,879.04    |                                    | 447,657.04      | 681,222.00      |                       |                       |             |              |             |             | 44,538.92   |  |  |
| Trans out          | (347,117.23)    |                                    | (296,470.29)    | (50,646.94)     |                       |                       |             |              | (545.91)    |             | (45,962.06) |  |  |
| Balance 1/31/2023  | \$ 2,996,036.64 |                                    | \$ 1,569,234.87 | \$ 1,061,789.93 | \$ 280,000.00         | \$ 64,426.93          | \$ 7,806.52 | \$ 12,778.39 | \$ 5,453.81 | \$ 1,981.68 | \$ 5,689.07 |  |  |
| Interest           | \$ 5,441.72     |                                    | 5,441.72        |                 |                       |                       |             |              | 0.03        | 0.02        | 0.06        |  |  |
| Receipts           | 183,181.84      |                                    | 183,181.84      |                 |                       |                       |             |              |             |             | 39,004.61   |  |  |
| Trans out          | (88,315.41)     |                                    | (48,677.68)     | (39,637.73)     |                       |                       |             |              | (2,419.12)  |             | (39,004.61) |  |  |
| Interfund Transfer | -               |                                    |                 |                 |                       |                       |             |              |             |             |             |  |  |
| Balance 2/28/2023  | \$ 3,096,344.79 |                                    | \$ 1,709,180.75 | \$ 1,022,152.20 | \$ 280,000.00         | \$ 64,426.93          | \$ 7,806.52 | \$ 12,778.39 | \$ 3,034.72 | \$ 1,981.70 | \$ 5,689.13 |  |  |
| Interest           | 5,857.90        |                                    | 5,857.90        |                 |                       |                       |             |              | 0.01        | 0.02        | 0.08        |  |  |
| Receipts           | 25,931.00       |                                    | 25,931.00       |                 |                       |                       |             |              |             |             | 41,272.86   |  |  |
| Trans out          | (74,061.69)     |                                    | (39,760.43)     | (34,301.26)     |                       |                       |             |              | (1,837.80)  |             | (41,272.86) |  |  |
| Interfund Transfer | -               |                                    |                 |                 |                       |                       |             |              |             |             |             |  |  |
| Balance 3/31/2023  | \$ 3,054,072.00 |                                    | \$ 1,701,209.22 | \$ 987,850.94   | \$ 280,000.00         | \$ 64,426.93          | \$ 7,806.52 | \$ 12,778.39 | \$ 1,196.93 | \$ 1,981.72 | \$ 5,689.21 |  |  |
| Interest           | 5,664.99        |                                    | 5,664.99        |                 |                       |                       |             |              | 0.01        | 0.02        | 0.07        |  |  |
| Receipts           | 168,053.01      |                                    | 118,053.01      | 50,000.00       |                       |                       |             |              |             |             | 38,693.50   |  |  |
| Trans out          | (91,492.25)     |                                    | (55,173.53)     | (36,318.72)     |                       |                       |             |              | (29.92)     |             | (38,686.93) |  |  |
| Interfund Transfer | -               |                                    |                 |                 |                       |                       |             |              |             |             |             |  |  |
| Balance 4/30/2023  | \$ 3,136,297.75 |                                    | \$ 1,769,753.69 | \$ 1,001,532.22 | \$ 280,000.00         | \$ 64,426.93          | \$ 7,806.52 | \$ 12,778.39 | \$ 1,167.02 | \$ 1,981.74 | \$ 5,695.85 |  |  |
| Interest           | 5,949.33        |                                    | 5,949.33        |                 |                       |                       |             |              | 0.02        | 0.02        | 0.08        |  |  |
| Receipts           | 75,795.03       |                                    | 75,795.03       |                 |                       |                       |             |              |             |             | 53,162.28   |  |  |
| Trans out          | (111,429.35)    |                                    | (61,673.81)     | (49,755.54)     |                       |                       |             |              | (757.21)    |             | (51,206.12) |  |  |
| Interfund Transfer | (5,000.00)      |                                    |                 | (5,000.00)      |                       |                       |             |              | 5,000.00    |             |             |  |  |
| Balance 5/31/2023  | \$ 3,101,612.76 |                                    | \$ 1,789,824.24 | \$ 946,776.68   | \$ 280,000.00         | \$ 64,426.93          | \$ 7,806.52 | \$ 12,778.39 | \$ 5,409.83 | \$ 1,981.76 | \$ 7,652.09 |  |  |
| Interest           | 5,709.89        |                                    | 5,709.89        |                 |                       |                       |             |              | 0.04        | 0.02        | 0.08        |  |  |
| Receipts           | 37,956.43       |                                    | 37,956.43       |                 |                       |                       |             |              |             |             | 40,319.79   |  |  |
| Trans out          | (124,826.45)    |                                    | (86,850.25)     | (37,976.20)     |                       |                       |             |              | (887.64)    |             | (42,275.76) |  |  |
| Interfund Transfer | 100.00          |                                    | 100.00          |                 |                       |                       |             |              |             | (100.00)    |             |  |  |
| Balance 6/30/2023  | \$ 3,020,552.63 |                                    | \$ 1,746,740.31 | \$ 908,800.48   | \$ 280,000.00         | \$ 64,426.93          | \$ 7,806.52 | \$ 12,778.39 | \$ 4,522.23 | \$ 1,881.78 | \$ 5,696.20 |  |  |



**TOWN OF AUSTERLITZ**  
**GENERAL FUND ESTIMATED REVENUES**  
**FYE DECEMBER 31, 2023**

|  | 2023 BUDGET |     | MAY       | JUNE      | YTD        | BALANCE     | % Rec'd  |
|--|-------------|-----|-----------|-----------|------------|-------------|----------|
|  | ORIGINAL    | ADJ |           |           |            |             |          |
| <b>REVENUES</b>                                |             |     |           |           |            |             |          |
| <b>Local Sources</b>                           |             |     |           |           |            |             |          |
| 1001 REAL PROPERTY TAXES                       |             |     |           |           |            |             | #DIV/0!  |
| 1005 1 INTERFUND TRANSFER                      |             |     |           |           |            |             |          |
| 1081 OTHER PAYMENTS IN LIEU OF TAXES           |             |     |           |           | 446 76     |             |          |
| 1089 OTHER TAX ITEMS                           |             |     |           |           | 1,340 29   | (1,340 29)  | n/a      |
| 1090 INTEREST ON TAXES                         | 8 000 00    |     | 5 142 71  |           | 5,142 71   | 2,857 29    | 64 28%   |
| 1120 SALES TAX                                 | 300 000 00  |     |           |           | 105 663 90 | 194 336 10  | 35 22%   |
| 1170 FRANCHISE TAX                             | 3 000 00    |     |           |           | 7 634 77   | (4,634 77)  | 254 49%  |
| <b>Local Sources</b>                           | 311 000 00  |     |           | 5 142 71  | 120 228 43 | 191 218 33  | 0 00%    |
| <b>Departmental</b>                            |             |     |           |           |            |             |          |
| 1255 CLERK FEES                                | 2 000 00    |     | 33 36     | 186 94    | 515 55     | 1,484 45    | 25 78%   |
| 1550 DOG CONTROL FEES                          |             |     |           | 155 00    | 255 00     | (255 00)    | #DIV/0!  |
| 1570 CHARGE FOR DEMO OF BLDGS                  |             |     |           |           |            |             | #DIV/0!  |
| 2001 PARK/RECREATION FEES                      | 5 000 00    |     | 1 800 00  | 3 925 00  | 9 325 00   | (4 325 00)  | 186 50%  |
| 2110 ZONING FEES                               |             |     |           |           | 100 00     | (100 00)    | #DIV/0!  |
| 2115 PLANNING                                  | 500 00      |     | 600 00    | 200 00    | 1,700 00   | (1,200 00)  | 340 00%  |
| 2189 OTHER HOME & COMM SERV INC (EV CHARGE \$) |             |     | 51 88     |           | 120 46     | (120 46)    |          |
| 2360 LIBRARY SERV- OTHER GOV FEES              |             |     |           |           | 92 00      | (92 00)     | #DIV/0!  |
| 2389 LOCAL MUNICIPAL AID                       | 16 000 00   |     |           |           |            | 16 000 00   | 0 00%    |
| 2410 RENTAL OF PROPERTY                        |             |     |           |           |            |             | #DIV/0!  |
| 2440 RENTAL TOWN HALL                          |             |     |           |           |            |             |          |
| <b>Total Departmental</b>                      | 23 500 00   |     | 2,485 24  | 4,466 94  | 12,108 01  | 11,391 99   | 51 52%   |
| <b>Use of Money</b>                            |             |     |           |           |            |             |          |
| 2401 INTEREST & EARNINGS                       | 2 000 00    |     | 5 949 35  | 5 873 61  | 30 282 52  | (28 282 52) | 1514 13% |
| <b>Licenses</b>                                |             |     |           |           |            |             |          |
| 2544 DOG LICENSES                              | 500 00      |     | 30 00     |           | 90 00      | 410 00      | 18 00%   |
| 2555 BUILDING PERMITS                          | 40 000 00   |     | 6 869 00  | 10,163 00 | 34 534 44  | 5,465 56    | 86 34%   |
| 2590 SEARCH FEES                               | 3 000 00    |     | 300 00    | 200 00    | 950 00     | 2,050 00    |          |
| <b>Total Licenses</b>                          | 43 500 00   |     | 7,199 00  | 10,363 00 | 35,574 44  | 7 925 56    | 81 78%   |
| <b>Fines</b>                                   |             |     |           |           |            |             |          |
| 2610 FINES & FORFEITURES                       | 165 000 00  |     | 20 614 00 | 18 645 00 | 114 788 00 | 50 212 00   | 69 57%   |
|  |             |     |           |           |            |             | 0 00%    |
| <b>Miscellaneous</b>                           |             |     |           |           |            |             |          |
| 2650 MINOR SALES                               |             |     |           |           |            |             | #DIV/0!  |
| 2680 INSURANCE RECOVERIES                      |             |     |           |           |            |             | #DIV/0!  |
| 2705 GIFTS & DONATIONS                         |             |     |           |           | (4 250 00) | 4 250 00    |          |
| 2701 REFUND OF PRIOR YR EXP                    |             |     |           |           |            |             | #DIV/0!  |
| 2750 AIM RELATED PAYMENTS                      |             |     |           |           |            |             | #DIV/0!  |
| 2770 MISCELLANEOUS                             |             |     |           |           |            |             | n/a      |
| <b>Total Miscellaneous</b>                     |             |     |           |           | (4 250 00) |             | #DIV/0!  |
| <b>State Aid</b>                               |             |     |           |           |            |             |          |
| 3001 S/A REVENUE SHARING                       | 2 000 00    |     |           |           |            | 2 000 00    | 0 00%    |
| 3004 NYSEDA GRT CL ENERGY COMM SOLAR           |             |     |           |           | 16 472 00  | (16,472 00) | #DIV/0!  |
| 3005 S/A MORTGAGE TAX                          | 120 000 00  |     | 33,060 78 |           | 33 060 78  | 86 939 22   | 27 55%   |
| 3369 S/A OTHER STIMULUS MONEY                  |             |     |           |           |            |             | n/a      |
| 3820 S/A YOUTH                                 |             |     |           |           |            |             | n/a      |
| 3840 S/A PROP TAX SERV                         |             |     |           |           |            |             | n/a      |
| 3880 S/A ARCHIVES                              |             |     |           |           |            |             | n/a      |

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| TOWN OF AUSTERLITZ<br>GENERAL FUND<br>FOR YEAR ENDING 12/31/2023 |                   |     |                   |                  |                  |                  |                  |                  |                  | 2023              |                   |               |
|--|-------------------|-----|-------------------|------------------|------------------|------------------|------------------|------------------|------------------|-------------------|-------------------|---------------|
| APPROPRIATIONS   | BUDGET            |     |                   | 2023             |                  |                  | ACTUAL           |                  |                  | 2023              |                   |               |
|  | ORIGINAL          | ADJ | ADJUSTED          | JANUARY          | FEBRUARY         | MARCH            | APRIL            | MAY              | JUNE             | YTD               | BALANCE           | % USED        |
| <b>General Government Support</b>                                |                   |     |                   |                  |                  |                  |                  |                  |                  |                   |                   |               |
| 1010.1 TOWN BOARD  | 9,734.00          |     | 9,734.00          | 811.20           | 811.20           | 811.20           | 811.20           | 811.20           | 811.20           | 4,867.20          | 4,866.80          | 50.00%        |
| 1010.4 TOWN BOARD  | 2,500.00          |     | 2,500.00          | 80.26            |                  | 678.06           | 110.00           |                  | 43.45            | 911.77            | 1,588.23          | 36.47%        |
| 1110.1 TOWN JUSTICE  | 23,636.00         |     | 23,636.00         | 1,969.68         | 1,969.68         | 1,969.68         | 1,969.68         | 1,969.68         | 1,969.68         | 11,818.08         | 11,817.92         | 50.00%        |
| 1110.11 JUSTICE - CLERK  | 13,458.00         |     | 13,458.00         | 1,121.50         | 1,121.50         | 1,121.50         | 1,121.50         | 1,121.50         | 1,121.50         | 6,729.00          | 6,729.00          | 50.00%        |
| 1110.12 JUSTICE - CLERK  | 5,571.00          |     | 5,571.00          | 464.25           | 464.25           | 464.25           | 464.25           | 464.25           | 464.25           | 2,785.50          | 2,785.50          | 50.00%        |
| 1110.4 TOWN JUSTICE  | 9,100.00          |     | 9,100.00          | 74.00            | 1,281.41         | 307.58           | 756.00           | 584.16           | 3,003.15         | 3,003.15          | 6,096.85          | 33.00%        |
| 1220.1 SUPERVISOR  | 7,578.00          |     | 7,578.00          | 631.50           | 631.50           | 631.50           | 631.50           | 631.50           | 631.50           | 3,789.00          | 3,789.00          | 50.00%        |
| 1220.11 BUDGET OFFICER   | 2,625.00          |     | 2,625.00          | 218.75           | 218.75           | 218.75           | 218.75           | 218.75           | 218.75           | 1,312.50          | 1,312.50          | 50.00%        |
| 1220.4 SUPERVISOR  | 1,000.00          |     | 1,000.00          |                  |                  |                  | 45.71            |                  | 550.20           | 595.91            | 404.09            | 59.59%        |
| 1320.4 ACCOUNTANT  | 15,500.00         |     | 15,500.00         | 531.25           | 1,234.50         | 1,254.00         | 1,236.75         | 1,234.50         | 1,332.00         | 6,823.00          | 8,677.00          | 44.02%        |
| 1355.1 ASSESSOR  | 24,378.00         |     | 24,378.00         | 2,031.50         | 2,031.50         | 2,031.50         | 2,031.50         | 2,031.50         | 2,031.50         | 12,189.00         | 12,189.00         | 50.00%        |
| 1355.4 ASSESSOR  | 1,815.00          |     | 1,815.00          | 62.50            |                  |                  | 75.68            | 168.94           | 289.96           | 597.08            | 1,217.92          | 32.90%        |
| 1410.1 TOWN CLERK  | 33,974.00         |     | 33,974.00         | 2,613.40         | 2,613.40         | 2,613.40         | 2,613.40         | 2,613.40         | 3,920.10         | 16,987.10         | 16,986.90         | 50.00%        |
| 1410.11 TOWN CLERK-DEP   | 1,696.00          |     | 1,696.00          |                  |                  |                  |                  |                  |                  |                   | 1,696.00          | 0.00%         |
| 1410.4 TOWN CLERK  | 8,740.00          |     | 8,740.00          | 1,735.54         | 715.88           | 602.01           | 392.35           | 210.00           | 618.75           | 4,274.53          | 4,465.47          | 48.91%        |
| 1420.4 ATTORNEY  | 25,000.00         |     | 25,000.00         |                  |                  | 5,115.00         |                  | 6,030.00         | 80.00            | 11,225.00         | 13,775.00         | 44.90%        |
| 1440.4 ENGINEER  | 3,000.00          |     | 3,000.00          |                  |                  |                  |                  |                  |                  |                   | 3,000.00          | 0.00%         |
| 1450.4 ELECTIONS   |                   |     |                   |                  |                  |                  |                  |                  |                  |                   |                   | #DIV/0!       |
| 1460.4 RECORD  | 3,000.00          |     | 3,000.00          |                  |                  |                  |                  |                  |                  |                   | 3,000.00          | 0.00%         |
| 1620.1 BUILDING  | 8,652.00          |     | 8,652.00          | 665.54           | 665.54           | 665.54           | 665.54           | 665.54           | 998.31           | 4,326.01          | 4,325.99          | 50.00%        |
| 1620.4 BUILDING  | 40,000.00         |     | 40,000.00         | 15,437.51        | 2,495.66         | 972.91           | 9,769.01         | 5,382.86         | 5,416.57         | 39,474.52         | 525.48            | 98.69%        |
| 1910.4 INSURANCE   | 37,000.00         |     | 37,000.00         | 2,021.05         | 985.00           |                  |                  |                  | 34,261.76        | 37,267.81         | (267.81)          | 100.72%       |
| 1920.2 DUES  | 1,000.00          |     | 1,000.00          | 800.00           |                  |                  |                  |                  |                  | 800.00            | 200.00            | 80.00%        |
| 1990.4 CONTINGENT  | 70,000.00         |     | 70,000.00         |                  |                  |                  |                  | 600.00           |                  | 600.00            | 69,400.00         | 0.86%         |
| <b>Total General Gov't Support</b>                               | <b>348,957.00</b> |     | <b>348,957.00</b> | <b>31,269.43</b> | <b>17,239.77</b> | <b>19,456.88</b> | <b>22,912.82</b> | <b>24,737.78</b> | <b>54,759.48</b> | <b>170,376.16</b> | <b>178,580.84</b> | <b>48.82%</b> |
| <b>Public Safety</b>   |                   |     |                   |                  |                  |                  |                  |                  |                  |                   |                   |               |
| 3120.4 POLICE  | 30,000.00         |     | 30,000.00         | 3,465.06         |                  | 4,500.42         | 4,499.54         | 3,474.59         | 4,220.38         | 20,159.99         | 9,840.01          | 67.20%        |
| 3310.1 TRAFFIC CONTROL   |                   |     |                   |                  |                  |                  |                  |                  |                  |                   |                   | 0.00%         |
| 3310.4 TRAFFIC CONTROL   | 500.00            |     | 500.00            |                  |                  |                  |                  |                  |                  |                   | 500.00            | 0.00%         |
| 3510.1 DOG CONTROL   | 2,487.00          |     | 2,487.00          | 207.25           | 207.25           | 207.25           | 207.25           | 207.25           | 207.25           | 1,243.50          | 1,243.50          | 50.00%        |
| 3510.4 DOG CONTROL   |                   |     |                   |                  |                  | 70.00            |                  |                  | 105.00           | 175.00            | (175.00)          | #DIV/0!       |
| 3620.1 BUILDING INSPECTION                                       | 17,090.00         |     | 17,090.00         | 1,314.62         | 1,314.62         | 1,314.62         | 1,314.62         | 1,314.62         | 1,971.93         | 8,545.03          | 8,544.97          | 50.00%        |
| 3620.11 BLDG INSPECTOR CLERK                                     | 7,632.00          |     | 7,632.00          | 28.03            |                  | 522.00           |                  | 178.34           | 11.07            | 739.44            | 7,632.00          | 0.00%         |
| 3620.4 BUILDING INSPECTOR  | 3,000.00          |     | 3,000.00          | 1,521.87         | 5,014.96         | 6,614.29         | 6,021.41         | 5,174.80         | 6,515.63         | 30,862.96         | 2,260.56          | 24.65%        |
| <b>Total Public Safety</b>                                       | <b>60,709.00</b>  |     | <b>60,709.00</b>  | <b>1,521.87</b>  | <b>5,014.96</b>  | <b>6,614.29</b>  | <b>6,021.41</b>  | <b>5,174.80</b>  | <b>6,515.63</b>  | <b>30,862.96</b>  | <b>29,846.04</b>  | <b>50.84%</b> |
| <b>Health</b>  |                   |     |                   |                  |                  |                  |                  |                  |                  |                   |                   |               |
| 4020.1 REGISTRAR   | 450.00            |     | 450.00            | 34.62            | 34.62            | 34.62            | 34.62            | 34.62            | 51.93            | 225.03            | 224.97            | 50.01%        |
| <b>Total Health</b>  | <b>450.00</b>     |     | <b>450.00</b>     | <b>34.62</b>     | <b>34.62</b>     | <b>34.62</b>     | <b>34.62</b>     | <b>34.62</b>     | <b>51.93</b>     | <b>225.03</b>     | <b>224.97</b>     | <b>50.01%</b> |
| <b>Transportation</b>  |                   |     |                   |                  |                  |                  |                  |                  |                  |                   |                   |               |
| 5010.1 HIGHWAY SUPER   | 60,266.00         |     | 60,266.00         | 4,635.86         | 4,635.86         | 4,635.86         | 4,635.86         | 4,635.86         | 6,953.80         | 30,133.10         | 30,132.90         | 50.00%        |
| 5010.4 HIGHWAY SUPER   | 3,500.00          |     | 3,500.00          | 300.00           | 53.93            | 203.68           | 179.20           |                  | 455.07           | 1,191.88          | 2,308.12          | 34.05%        |
| 5132.4 GARAGE  | 19,000.00         |     | 19,000.00         | 606.41           | 2,367.75         | 1,250.18         | 5,530.53         | 1,171.79         | 250.72           | 11,177.38         | 7,822.62          | 58.83%        |
| 5182.4 STREET LIGHTING   | 2,000.00          |     | 2,000.00          | 304.63           |                  | 226.92           | 245.07           | 167.14           | 160.57           | 1,104.33          | 895.67            | 55.22%        |
| <b>Total Transportation</b>                                      | <b>84,766.00</b>  |     | <b>84,766.00</b>  | <b>5,542.27</b>  | <b>7,362.17</b>  | <b>6,316.64</b>  | <b>10,590.66</b> | <b>5,974.79</b>  | <b>7,820.16</b>  | <b>43,606.69</b>  | <b>41,159.31</b>  | <b>51.44%</b> |
| <b>Economic Assistance and Opportunity</b>                       |                   |     |                   |                  |                  |                  |                  |                  |                  |                   |                   |               |
| 6772.4 AGED PROGRAMS   | 750.00            |     | 750.00            |                  |                  | 26.20            | 99.56            | 39.30            |                  | 165.06            | 584.94            | 22.01%        |

| TOWN OF AUSTERLITZ               |             |     |            |             |           |           |             |           |           |
|----------------------------------|-------------|-----|------------|-------------|-----------|-----------|-------------|-----------|-----------|
| GENERAL FUND                     |             |     |            |             |           |           |             |           |           |
| FOR YEAR ENDING 12/31/2023       |             |     |            |             |           |           |             |           |           |
| APPROPRIATIONS                   | 2023 BUDGET |     |            | 2023 ACTUAL |           |           | 2023 ACTUAL |           |           |
|                                  | ORIGINAL    | ADJ | ADJUSTED   | JANUARY     | FEBRUARY  | MARCH     | APRIL       | MAY       | JUNE      |
| Total E & O                      | 750.00      | -   | 750.00     | -           | -         | 26.20     | 99.56       | 39.30     | -         |
| Culture and Recreation           |             |     |            |             |           |           |             |           |           |
| 7140.1 PARKS                     | -           | -   | -          | -           | -         | -         | -           | -         | -         |
| 7140.4 PLAYGROUNDS               | 2,000.00    | -   | 2,000.00   | 20.70       | 22.32     | 20.70     | -           | 20.85     | 440.70    |
| 7310.1 YOUTH PROGRAMS            | 17,000.00   | -   | 17,000.00  | -           | -         | -         | -           | -         | -         |
| 7310.2 YOUTH PROGRAMS            | 500.00      | -   | 500.00     | -           | -         | -         | -           | -         | -         |
| 7310.4 YOUTH PROGRAMS            | 4,000.00    | -   | 4,000.00   | -           | -         | -         | -           | -         | -         |
| 7510.1 HISTORIAN                 | 1,943.00    | -   | 1,943.00   | 161.92      | 161.92    | 161.92    | 161.92      | 161.92    | 1,072.52  |
| 7510.4 HISTORIAN                 | 2,000.00    | -   | 2,000.00   | -           | -         | -         | -           | -         | 2,031.96  |
| 7550.4 CELEBRATIONS              | 500.00      | -   | 500.00     | -           | -         | -         | -           | -         | -         |
| Total Culture and Recreation     | 27,943.00   | -   | 27,943.00  | 182.62      | 184.24    | 182.62    | 161.92      | 182.77    | 3,785.75  |
| Home and Community Services      |             |     |            |             |           |           |             |           |           |
| 8010.1 ZONING                    | 788.00      | -   | 788.00     | -           | -         | -         | -           | -         | -         |
| 8010.4 ZONING                    | 250.00      | -   | 250.00     | 38.27       | -         | -         | -           | -         | -         |
| 8020.1 PLANNING MEMBERS          | 6,783.00    | -   | 6,783.00   | 565.28      | 565.28    | 565.28    | 565.28      | 485.21    | 565.28    |
| 8020.11 PLANNING CLERK           | 4,452.00    | -   | 4,452.00   | -           | 75.00     | 1,187.50  | 537.50      | 742.57    | 1,512.50  |
| 8020.12 PLANNING BD MINUTE TAKER | 600.00      | -   | 600.00     | -           | -         | -         | -           | -         | -         |
| 8020.4 PLANNING                  | 1,750.00    | -   | 1,750.00   | 295.00      | 77.57     | 578.03    | -           | 70.13     | 1,020.73  |
| 8025.4 JOINT PLANNING BOARD      | 30,000.00   | -   | 30,000.00  | 39.78       | 2,633.50  | 1,806.61  | 165.00      | 832.98    | 2,166.18  |
| 8666.4 CLEARANCE, DEMO & REHAB   | -           | -   | -          | -           | -         | -         | -           | -         | -         |
| Total Home and Comm. Services    | 44,623.00   | -   | 44,623.00  | 938.33      | 3,351.35  | 4,137.42  | 1,267.78    | 2,205.71  | 4,243.96  |
| Undistributed                    |             |     |            |             |           |           |             |           |           |
| 9010.8 RETIREMENT                | 33,000.00   | -   | 33,000.00  | -           | -         | -         | -           | -         | -         |
| 9030.8 SOCIAL SECURITY           | 20,054.00   | -   | 20,054.00  | 1,334.65    | 1,340.38  | 1,425.48  | 1,375.76    | 1,385.32  | 1,906.48  |
| 9055.8 DISABILITY INSURANCE      | -           | -   | -          | -           | -         | -         | -           | -         | -         |
| 9060.8 HOSPITALIZATION           | 9,000.00    | -   | 9,000.00   | 679.19      | 679.19    | 679.19    | -           | 1,358.38  | 633.19    |
| 9710.6 PRINCIPAL SER BONDS       | 85,000.00   | -   | 85,000.00  | -           | -         | -         | -           | -         | -         |
| 9710.7 INTEREST SERIAL BONDS     | 28,293.00   | -   | 28,293.00  | -           | -         | -         | -           | -         | -         |
| Total Undistributed              | 175,347.00  | -   | 175,347.00 | 2,013.84    | 2,019.57  | 2,104.67  | 1,375.76    | 2,743.70  | 2,539.67  |
| 9950.9 TRANSF TO CAPITAL FD      | 23,455.00   | -   | 23,455.00  | -           | -         | -         | -           | -         | -         |
| TOTAL APPROPRIATIONS             | 767,000.00  | -   | 767,000.00 | 41,502.98   | 35,206.68 | 38,873.34 | 42,484.53   | 41,093.47 | 79,716.58 |
| Reference Material               |             |     |            |             |           |           |             |           |           |
| JUL 20 2023                      |             |     |            |             |           |           |             |           |           |
| For Town Board Meeting           |             |     |            |             |           |           |             |           |           |
| Reference Material               |             |     |            |             |           |           |             |           |           |
| JUL 20 2023                      |             |     |            |             |           |           |             |           |           |
| For Town Board Meeting           |             |     |            |             |           |           |             |           |           |

Reference Material

JUL 20 2023

For Town Board Meeting



| TOWN OF AUSTERLITZ<br>HIGHWAY FUND<br>FOR YEAR ENDING DECEMBER 31, 2023 |                              |              |          |              |            |                |           |           |           |                |     |            |            |         |
|---|------------------------------|--------------|----------|--------------|------------|----------------|-----------|-----------|-----------|----------------|-----|------------|------------|---------|
|   | 2023<br>BUDGET               |              |          |              |            | 2023<br>ACTUAL |           |           |           | 2023<br>ACTUAL |     |            |            |         |
|   | ORIGINAL                     | ADJ          | ADJUSTED |              |            | JANUARY        | FEBRUARY  | MARCH     |           | APRIL          | MAY | JUNE       |            | YTD     |
| <b>REVENUES</b>   |                              |              |          |              |            |                |           |           |           |                |     |            |            |         |
| 1001  | PROPERTY TAXES               | 681,222.00   |          | 681,222.00   | 681,222.00 |                |           |           |           |                |     | 681,222.00 | -          | 100.00% |
| 1120  | SALES TAX                    | 50,000.00    |          | 50,000.00    |            |                | 50,000.00 |           |           |                |     | 50,000.00  | -          | 100.00% |
| 2401  | INTEREST                     | -            |          | -            |            |                |           |           |           |                |     |            | (0.11)     | 0.00%   |
| 2655  | SALE OF EQUIPMENT            | -            |          | -            |            |                |           |           |           |                |     | -          | -          | 0.00%   |
| 2801  | INTERFUND TRANSFER           | 23,455.00    | -        | 23,455.00    |            |                |           |           |           |                |     | -          | 23,455.00  | 0.00%   |
| 3501  | S/A CHIPS                    | 291,000.00   |          | 291,000.00   |            |                |           |           |           |                |     | -          | 291,000.00 | 0.00%   |
| 5031  | OTHER INCOME                 | -            |          | -            |            |                |           |           |           |                |     | -          | -          | 0.00%   |
| <b>TOTAL REVENUES</b>   |                              | 1,045,677.00 | -        | 1,045,677.00 | 681,222.00 | 0.03           | 0.01      | 50,000.01 | 0.02      | 0.04           |     | 731,222.11 | 314,454.89 | 69.93%  |
| <b>UNEXPENDED BALANCE</b>   |                              |              |          |              |            |                |           |           |           |                |     |            |            |         |
| <b>UNEXPENDED BALANCE</b>   |                              |              |          | -            |            |                | -         |           | -         | -              |     |            | -          | 0.00%   |
| <b>TOTAL AVAILABLE FUNDS</b>  |                              | 1,045,677.00 | -        | 1,045,677.00 | 681,222.00 | 0.03           | 0.01      | 50,000.01 | 0.02      | 0.04           |     | 731,222.11 | 314,454.89 | 69.93%  |
| <b>APPROPRIATIONS</b>   |                              |              |          |              |            |                |           |           |           |                |     |            |            |         |
| 5110.1  | GEN REPAIRS (PAYROLL)        | 157,000.00   |          | 157,000.00   | 4,540.85   | 399.00         | 1,372.24  | 8,805.92  | 14,563.72 | 24,135.49      |     | 53,817.22  | 103,182.78 | 34.28%  |
| 5110.11   | GEN REPAIRS (CLERK)          | 11,000.00    |          | 11,000.00    |            | 212.50         | 175.00    | 350.00    | 50.00     | 1,056.25       |     | 1,843.75   | 9,156.25   | 16.76%  |
| 5110.41   | HIGHWAY REPAIRS & MAINTEN    | 165,000.00   |          | 165,000.00   | 1,125.20   | 1,578.99       | 3,177.12  | 4,510.98  | 11,288.59 | 12,986.76      |     | 34,667.64  | 130,332.36 | 21.01%  |
| 5110.42   | DUST CONTROL                 | 15,000.00    |          | 15,000.00    |            |                |           |           |           | 229.99         |     | 229.99     | 14,770.01  | 1.53%   |
| 5112.2  | CHIPS                        | 291,000.00   |          | 291,000.00   | 219.58     | 1,114.74       | 65.50     | 393.00    |           |                |     | 1,792.82   | 289,207.18 | 0.62%   |
| 5130.1  | MACHINERY                    | 55,000.00    |          | 55,000.00    | 1,913.68   | 5,454.20       | 3,262.60  | 1,060.77  | 1,729.96  | 287.12         |     | 13,708.33  | 41,291.67  | 24.92%  |
| 5130.4  | MACHINERY                    | 60,000.00    |          | 60,000.00    | 1,364.33   | 5,600.27       | 4,920.14  | 6,656.00  | 973.01    | 273.27         |     | 19,787.02  | 40,212.98  | 32.98%  |
| 5140.1  | BRUSH & WEEDS                | 25,000.00    |          | 25,000.00    | 2,604.72   | 5,671.98       | 3,322.70  | 7,546.11  | 1,085.30  | 420.00         |     | 20,650.81  | 4,349.19   | 82.60%  |
| 5142.1  | SNOW REMOVAL(PAYROLL)        | 66,000.00    |          | 66,000.00    | 10,374.24  | 6,778.68       | 11,360.27 |           | 297.99    | 1,091.43       |     | 28,513.19  | 37,486.81  | 43.20%  |
| 5142.4  | SNOW REMOVAL                 | 50,000.00    |          | 50,000.00    |            | 6,613.65       | 357.27    | 5,602.62  |           |                |     | 13,962.96  | 36,037.04  | 27.93%  |
| 9010.8  | RETIREMENT                   | 50,000.00    |          | 50,000.00    |            |                |           |           |           |                |     | -          | 50,000.00  | 0.00%   |
| 9030.8  | SOCIAL SECURITY              | 25,000.00    |          | 25,000.00    | 1,792.66   | 1,416.50       | 1,491.20  | 1,358.82  | 1,333.32  | 1,981.24       |     | 9,373.74   | 15,626.26  | 37.49%  |
| 9060.8  | HOSPITALIZATION              | 69,877.00    |          | 69,877.00    | 5,325.83   | 7,216.34       | 6,635.02  | 64.42     | 10,334.40 | 5,258.73       |     | 34,834.74  | 35,042.26  | 49.85%  |
| 9089.8  | OTHER EMP BENEFITS-LONGEVITY | 4,000.00     |          | 4,000.00     | 4,000.00   |                |           |           |           |                |     | 4,000.00   | -          | 100.00% |
| 9090.8  | UNIFORMS                     | 1,800.00     |          | 1,800.00     |            |                |           |           |           |                |     | -          | 1,800.00   | 0.00%   |
| <b>TOTAL APPROPRIATIONS</b>   |                              | 1,045,677.00 | -        | 1,045,677.00 | 33,261.09  | 42,056.85      | 36,139.06 | 36,348.64 | 41,656.29 | 47,720.28      |     | 237,182.21 | 806,694.79 | 22.68%  |

Reference Material  
JUL 20 2023  
For  
Town Board Meeting

**TOWN OF AUSTERLITZ**  
**Broadband Project**  
**FYE 12/31/2023**

| <b>Broadband</b>                                  | <b>ACTIVITY</b> | <b>BALANCE IN FUND</b> |
|---|-----------------|------------------------|
| <b>Description</b>                                |                 |                        |
| ARPA Balance forward January 1 2023               |                 | \$ 80,823.69           |
| 1/6/2023 Donation from Ellsworth Kelly Foundation | \$ 200,000.00   | \$ 280,823.69          |
|   |                 | 280,823.69             |

Reference Material  
JUL 20 2023  
For  
Town Board Meeting

**SPECIAL GRANTS A3004**  
**FYE 12/31/2023**

**NYSERDA Grants**

|   | 12/31/2022 Balance Forward                 |    |    |                 |              |
|---|--|----|----|-----------------|--------------|
|   | 4/3/2023 Grant Rec'd                       | \$ | \$ | 4,480.00        |              |
|   |  |    |    | 5,000.00        |              |
|   |  |    |    |                 | \$ 9,480.00  |
| Note: 2021 grant of \$16,000 fully expended in 2021 |  |    |    |                 |              |
| <b>RSF Social Finance (Scout Grant)</b>             |  |    |    |                 |              |
| 2/1/2022  | Grant Rec'd                                |    | \$ | 16,000.00       |              |
| 2/17/2022   | K BEILKE                                   |    |    | (330.00)        |              |
| 4/14/2022   | K BEILKE                                   |    |    | (968.00)        |              |
| 6/16/2022   | K BEILKE                                   |    |    | (1,738.00)      |              |
| 7/14/2022   | K BEILKE                                   |    |    | (990.00)        |              |
| 8/15/2022   | K BEILKE                                   |    |    | (1,122.00)      |              |
| 9/15/2022   | K BEILKE                                   |    |    | (1,870.00)      |              |
| 10/19/2022  | K BEILKE                                   |    |    | (1,430.00)      |              |
| 11/21/2022  | K BEILKE                                   |    |    | (1,672.00)      |              |
| 12/14/2022  | K BEILKE                                   |    |    | (1,540.00)      |              |
| 12/31/2022  | <b>Balance Forward</b>                     |    |    | <b>4,340.00</b> |              |
| 1/17/23   | Kathryn Bielke                             |    |    | (1,232.00)      |              |
| 2/16/2023   | Kathryn Bielke                             |    |    | (528.00)        |              |
| 2/17/2023   | Grant Rec'd                                |    |    | 12,000.00       |              |
| 3/16/2023   | Kathryn Bielke                             |    |    | (792.00)        |              |
| 3/16/2023   | Johnson Newspaper                          |    |    | (95.09)         |              |
| 5/11/2023   | Kathryn Bielke                             |    | \$ | (1,705.00)      |              |
| 5/11/2023   | Intl Council for Local Environ Initiatives |    | \$ | (600.00)        |              |
| 6/14/2023   | Kathryn Bielke                             |    | \$ | (616.00)        |              |
|   | <b>Grand Total</b>                         |    |    |                 | \$ 10,771.91 |
|   |  |    |    |                 | \$ 20,251.91 |

**Additional Notes**

Grants from NYSERDA for solar panels and from DEC for a charging station were obtained and fully expended in prior years. They have a zero balance.

Reference Material  
JUL 20 2023  
For  
Town Board Meeting



|  |                                |  |                 |                   |  |
|--|--------------------------------|--|-----------------|-------------------|--|
|  |                                |  |                 |                   |  |
|  |                                |  |                 |                   |  |
|  | <b>TOWN OF AUSTERLITZ</b>      |  |                 |                   |  |
|  | <b>ELLSWORTH KELLY GRANT</b>   |  |                 |                   |  |
|  | <b>FYE 12/31/2023</b>          |  |                 |                   |  |
|  |                                |  |                 |                   |  |
|  | <b>TOWN HALL</b>               |  | <b>ACTIVITY</b> | <b>BALANCE IN</b> |  |
|  |                                |  |                 | <b>FUND</b>       |  |
|  | <b>Description</b>             |  |                 |                   |  |
|  | Balance forward January 1 2023 |  |                 | \$ 7,806.52       |  |
|  |                                |  |                 |                   |  |
|  |                                |  |                 |                   |  |
|  |                                |  |                 |                   |  |

Reference Material  
JUL 20 2023  
For  
Town Board Meeting

**TOWN OF AUSTERLITZ**  
**Highway Salt Shed**  
**FYE 12/31/2023**

|         | Description | A/C #<br>K105 | Funds In | ACTIVITY | BALANCE IN<br>FUND |
|---------|-------------|---------------|----------|----------|--------------------|
|         |             |               |          |          | \$ 12,778.39       |
| January |             |               |          | \$ -     | \$ 12,778.39       |

**Reference Material**  
**JUL 20 2023**  
**For**  
**Town Board Meeting**

10:20 AM

07/03/23

# Austerlitz General Fund Reconciliation Detail

Bank of Greene County checking, Period Ending 06/30/2023

| Type                                  | Date       | Num  | Name                      | Clr | Amount             | Balance            |
|---------------------------------------|------------|------|---------------------------|-----|--------------------|--------------------|
| <b>Beginning Balance</b>              |            |      |                           |     |                    | 1,809,599.03       |
| <b>Cleared Transactions</b>           |            |      |                           |     |                    |                    |
| <b>Checks and Payments - 50 items</b> |            |      |                           |     |                    |                    |
| Check                                 | 01/17/2023 | 2684 | NYS Town Clerk's A...     | X   | -40.00             | -40.00             |
| Check                                 | 04/14/2023 | 2839 | Michele Quigley           | X   | -99.56             | -139.56            |
| Check                                 | 05/11/2023 | 2870 | Columbia County           | X   | -3,474.59          | -3,614.15          |
| Check                                 | 05/11/2023 | 2868 | Joseph Catalano, Esq      | X   | -3,255.00          | -6,869.15          |
| Check                                 | 05/11/2023 | 2867 | Joseph Catalano, Esq      | X   | -2,775.00          | -9,644.15          |
| Check                                 | 05/11/2023 | 2876 | NELSON FURLANO...         | X   | -1,025.00          | -10,669.15         |
| Check                                 | 05/11/2023 | 2887 | Nan Stolzenburg           | X   | -832.98            | -11,502.13         |
| Check                                 | 05/11/2023 | 2878 | ICLEI                     | X   | -600.00            | -12,102.13         |
| Check                                 | 05/11/2023 | 2871 | Consolidated Comm...      | X   | -519.34            | -12,621.47         |
| Check                                 | 05/11/2023 | 2879 | Intl Institute of Muni... | X   | -210.00            | -12,831.47         |
| Check                                 | 05/11/2023 | 2869 | Columbia County           | X   | -157.50            | -12,988.97         |
| Check                                 | 05/11/2023 | 2877 | International Code C...   | X   | -145.00            | -13,133.97         |
| Check                                 | 05/11/2023 | 2873 | Pamela Cook               | X   | -118.00            | -13,251.97         |
| Check                                 | 05/11/2023 | 2872 | Consolidated Comm...      | X   | -114.93            | -13,366.90         |
| Check                                 | 05/11/2023 | 2880 | Johnson Newspaper...      | X   | -74.82             | -13,441.72         |
| Check                                 | 05/11/2023 | 2881 | Johnson Newspaper...      | X   | -70.13             | -13,511.85         |
| Check                                 | 05/11/2023 | 2888 | Thomas Pest Servic...     | X   | -64.00             | -13,575.85         |
| Check                                 | 05/11/2023 | 2882 | Johnson Newspaper...      | X   | -50.94             | -13,626.79         |
| Check                                 | 05/11/2023 | 2889 | VERIZON                   | X   | -50.87             | -13,677.66         |
| Check                                 | 05/11/2023 | 2874 | Crystal Rock              | X   | -37.97             | -13,715.63         |
| Check                                 | 05/22/2023 | 2891 | CDPHP, INC                | X   | -4,987.05          | -18,702.68         |
| Check                                 | 05/24/2023 | 2892 | Plugin Stations Onli...   | X   | -600.00            | -19,302.68         |
| Check                                 | 05/24/2023 | 2893 | Guardian Dental           | X   | -472.11            | -19,774.79         |
| Check                                 | 06/06/2023 | 2894 | NYSEG                     | X   | -160.57            | -19,935.36         |
| Transfer                              | 06/13/2023 |      |                           | X   | -6,118.45          | -26,053.81         |
| Check                                 | 06/14/2023 | 2934 | Metz Wood Harder, ...     | X   | -34,261.76         | -60,315.57         |
| Check                                 | 06/14/2023 | 2915 | Columbia County           | X   | -4,220.38          | -64,535.95         |
| Check                                 | 06/14/2023 | 2929 | Howes Horticultural       | X   | -3,775.00          | -68,310.95         |
| Check                                 | 06/14/2023 | 2944 | Ron Toelke Associa...     | X   | -2,000.00          | -70,310.95         |
| Check                                 | 06/14/2023 | 2924 | NELSON FURLANO...         | X   | -1,025.00          | -71,335.95         |
| Check                                 | 06/14/2023 | 2928 | Howes Horticultural       | X   | -830.00            | -72,165.95         |
| Check                                 | 06/14/2023 | 2912 | Beilke, Kathryn           | X   | -616.00            | -72,781.95         |
| Check                                 | 06/14/2023 | 2925 | Susan Haag                | X   | -570.00            | -73,351.95         |
| Check                                 | 06/14/2023 | 2932 | Robert Lagonia            | X   | -550.20            | -73,902.15         |
| Check                                 | 06/14/2023 | 2916 | COLUMBIA-GREEN...         | X   | -105.00            | -74,007.15         |
| Check                                 | 06/14/2023 | 2911 | Carmen Barbato Inc        | X   | -95.00             | -74,102.15         |
| Check                                 | 06/14/2023 | 2927 | Hinman Straub PC          | X   | -80.00             | -74,182.15         |
| Check                                 | 06/14/2023 | 2942 | Thomas Pest Servic...     | X   | -64.00             | -74,246.15         |
| Check                                 | 06/14/2023 | 2931 | Ken Kaplan                | X   | -50.00             | -74,296.15         |
| Check                                 | 06/14/2023 | 2941 | Scott Sylvester           | X   | -50.00             | -74,346.15         |
| Check                                 | 06/14/2023 | 2914 | Chatham Printing          | X   | -48.75             | -74,394.90         |
| Check                                 | 06/14/2023 | 2930 | Johnson Newspaper...      | X   | -43.45             | -74,438.35         |
| Check                                 | 06/14/2023 | 2913 | Canon Solutions Am...     | X   | -32.29             | -74,470.64         |
| Check                                 | 06/14/2023 | 2926 | Herrington's              | X   | -31.96             | -74,502.60         |
| Check                                 | 06/14/2023 | 2935 | NYSEG                     | X   | -20.70             | -74,523.30         |
| Check                                 | 06/14/2023 | 2922 | Edmunds Gov Tech,...      | X   | -14.50             | -74,537.80         |
| Check                                 | 06/14/2023 | 2938 | Erin Reis                 | X   | -11.07             | -74,548.87         |
| Check                                 | 06/14/2023 | 2917 | Commonwealth of MA        | X   | -2.20              | -74,551.07         |
| Check                                 | 06/20/2023 | 2945 | STATE COMPTROL...         | X   | -12,257.00         | -86,808.07         |
| Transfer                              | 06/26/2023 |      |                           | X   | -15,177.70         | -101,985.77        |
| <b>Total Checks and Payments</b>      |            |      |                           |     | <b>-101,985.77</b> | <b>-101,985.77</b> |

Reference Material  
JUL 20 2023  
For  
Town Board Meeting

# Austerlitz General Fund Reconciliation Detail

Bank of Greene County checking, Period Ending 06/30/2023

| Type                                   | Date       | Num  | Name                 | Clr | Amount            | Balance             |
|--|------------|------|----------------------|-----|-------------------|---------------------|
| <b>Deposits and Credits - 10 items</b> |            |      |                      |     |                   |                     |
| Deposit                                | 06/05/2023 |      |                      | X   | 12,870.00         | 12,870.00           |
| Deposit                                | 06/06/2023 |      |                      | X   | 10,993.00         | 23,863.00           |
| Deposit                                | 06/07/2023 |      |                      | X   | 100.00            | 23,963.00           |
| Deposit                                | 06/12/2023 |      |                      | X   | 211.94            | 24,174.94           |
| Deposit                                | 06/15/2023 |      |                      | X   | 18,007.00         | 42,181.94           |
| Deposit                                | 06/20/2023 |      |                      | X   | 375.00            | 42,556.94           |
| General Journal                        | 06/21/2023 | 332  |                      | X   | 4,353.86          | 46,910.80           |
| Deposit                                | 06/22/2023 |      |                      | X   | 3,175.00          | 50,085.80           |
| Deposit                                | 06/28/2023 |      |                      | X   | 5,306.43          | 55,392.23           |
| Deposit                                | 06/30/2023 |      |                      | X   | 5,709.89          | 61,102.12           |
| Total Deposits and Credits             |            |      |                      |     | 61,102.12         | 61,102.12           |
| Total Cleared Transactions             |            |      |                      |     | -40,883.65        | -40,883.65          |
| Cleared Balance                        |            |      |                      |     | -40,883.65        | 1,768,715.38        |
| <b>Uncleared Transactions</b>          |            |      |                      |     |                   |                     |
| <b>Checks and Payments - 13 items</b>  |            |      |                      |     |                   |                     |
| Check                                  | 06/14/2023 | 2940 | Nan Stolzenburg      |     | -2,166.18         | -2,166.18           |
| Check                                  | 06/14/2023 | 2919 | Consolidated Comm... |     | -515.84           | -2,682.02           |
| Check                                  | 06/14/2023 | 2923 | Peter Fitzpatrick    |     | -402.00           | -3,084.02           |
| Check                                  | 06/14/2023 | 2936 | Deborah Oleynek      |     | -192.63           | -3,276.65           |
| Check                                  | 06/14/2023 | 2939 | Staples              |     | -187.43           | -3,464.08           |
| Check                                  | 06/14/2023 | 2918 | Consolidated Comm... |     | -115.26           | -3,579.34           |
| Check                                  | 06/14/2023 | 2910 | Bridget Arnold       |     | -100.00           | -3,679.34           |
| Check                                  | 06/14/2023 | 2943 | VERIZON              |     | -50.87            | -3,730.21           |
| Check                                  | 06/14/2023 | 2933 | Marie Meehan         |     | -50.00            | -3,780.21           |
| Check                                  | 06/14/2023 | 2937 | Deborah Oleynek      |     | -47.94            | -3,828.15           |
| Check                                  | 06/14/2023 | 2920 | Pamela Cook          |     | -39.96            | -3,868.11           |
| Check                                  | 06/14/2023 | 2921 | Crystal Rock         |     | -37.97            | -3,906.08           |
| Check                                  | 06/21/2023 | 2946 | CDPHP, INC           |     | -4,987.05         | -8,893.13           |
| Total Checks and Payments              |            |      |                      |     | -8,893.13         | -8,893.13           |
| Total Uncleared Transactions           |            |      |                      |     | -8,893.13         | -8,893.13           |
| Register Balance as of 06/30/2023      |            |      |                      |     | -49,776.78        | 1,759,822.25        |
| <b>New Transactions</b>                |            |      |                      |     |                   |                     |
| <b>Checks and Payments - 2 items</b>   |            |      |                      |     |                   |                     |
| Check                                  | 07/03/2023 | 2948 | Guardian Dental      |     | -472.11           | -472.11             |
| Check                                  | 07/03/2023 | 2947 | NYSEG                |     | -274.99           | -747.10             |
| Total Checks and Payments              |            |      |                      |     | -747.10           | -747.10             |
| Total New Transactions                 |            |      |                      |     | -747.10           | -747.10             |
| <b>Ending Balance</b>                  |            |      |                      |     | <b>-50,523.88</b> | <b>1,759,075.15</b> |

Reference Material  
JUL 20 2023  
For  
Town Board Meeting

# Austerlitz Highway Reconciliation Detail

## BGC Highway Checking, Period Ending 06/30/2023

| Type                                  | Date       | Num  | Name                   | Clr | Amount            | Balance           |
|---------------------------------------|------------|------|------------------------|-----|-------------------|-------------------|
| <b>Beginning Balance</b>              |            |      |                        |     |                   | 956,038.68        |
| <b>Cleared Transactions</b>           |            |      |                        |     |                   |                   |
| <b>Checks and Payments - 14 items</b> |            |      |                        |     |                   |                   |
| Check                                 | 05/10/2023 | 2858 | BOB BOLL EXCAV...      | X   | -8,215.53         | -8,215.53         |
| Check                                 | 05/10/2023 | 2857 | BOB BOLL EXCAV...      | X   | -1,019.32         | -9,234.85         |
| Check                                 | 05/10/2023 | 2859 | Health Equity          | X   | -17.25            | -9,252.10         |
| Check                                 | 05/10/2023 | 2855 | Airgas USA LLC         | X   | -9.90             | -9,262.00         |
| Transfer                              | 06/13/2023 |      |                        | X   | -9,657.17         | -18,919.17        |
| Check                                 | 06/14/2023 | 2908 | Main Brothers Oil C... | X   | -1,570.89         | -20,490.06        |
| Check                                 | 06/14/2023 | 2901 | Colarusso Sand & G...  | X   | -468.13           | -20,958.19        |
| Check                                 | 06/14/2023 | 2902 | Colarusso Sand & G...  | X   | -448.37           | -21,406.56        |
| Check                                 | 06/14/2023 | 2909 | Main Brothers Oil C... | X   | -237.62           | -21,644.18        |
| Check                                 | 06/14/2023 | 2900 | CHATHAM AUTO P...      | X   | -215.05           | -21,859.23        |
| Check                                 | 06/14/2023 | 2907 | Main Brothers Oil C... | X   | -73.56            | -21,932.79        |
| Check                                 | 06/14/2023 | 2905 | NAPA                   | X   | -40.99            | -21,973.78        |
| Transfer                              | 06/21/2023 |      |                        | X   | -4,353.86         | -26,327.64        |
| Transfer                              | 06/26/2023 |      |                        | X   | -9,366.47         | -35,694.11        |
| Total Checks and Payments             |            |      |                        |     | -35,694.11        | -35,694.11        |
| <b>Deposits and Credits - 3 items</b> |            |      |                        |     |                   |                   |
| Deposit                               | 05/31/2023 |      |                        | X   | 0.02              | 0.02              |
| Check                                 | 06/14/2023 | 2896 | Guardian Dental        | X   | 0.00              | 0.02              |
| Check                                 | 06/14/2023 | 2895 | CDPHP                  | X   | 0.00              | 0.02              |
| Total Deposits and Credits            |            |      |                        |     | 0.02              | 0.02              |
| Total Cleared Transactions            |            |      |                        |     | -35,694.09        | -35,694.09        |
| Cleared Balance                       |            |      |                        |     | -35,694.09        | 920,344.59        |
| <b>Uncleared Transactions</b>         |            |      |                        |     |                   |                   |
| <b>Checks and Payments - 6 items</b>  |            |      |                        |     |                   |                   |
| Check                                 | 06/14/2023 | 2898 | BOB BOLL EXCAV...      |     | -5,463.64         | -5,463.64         |
| Check                                 | 06/14/2023 | 2899 | BOB BOLL EXCAV...      |     | -4,724.55         | -10,188.19        |
| Check                                 | 06/14/2023 | 2906 | Polaro Sand & Grav...  |     | -1,091.43         | -11,279.62        |
| Check                                 | 06/14/2023 | 2903 | Peter Fitzpatrick      |     | -229.99           | -11,509.61        |
| Check                                 | 06/14/2023 | 2904 | Health Equity          |     | -17.25            | -11,526.86        |
| Check                                 | 06/14/2023 | 2897 | Airgas USA LLC         |     | -17.23            | -11,544.09        |
| Total Checks and Payments             |            |      |                        |     | -11,544.09        | -11,544.09        |
| Total Uncleared Transactions          |            |      |                        |     | -11,544.09        | -11,544.09        |
| Register Balance as of 06/30/2023     |            |      |                        |     | -47,238.18        | 908,800.50        |
| <b>Ending Balance</b>                 |            |      |                        |     | <b>-47,238.18</b> | <b>908,800.50</b> |

Reference Material  
For  
Town Board Meeting

**Austerlitz TA Payroll  
Reconciliation Detail  
T&A Checking, Period Ending 06/30/2023**

| Type                                     | Date       | Num   | Name                | Clr | Amount     | Balance    |
|--|------------|-------|---------------------|-----|------------|------------|
| <b>Beginning Balance</b>                 |            |       |                     |     |            | 7,652.09   |
| <b>Cleared Transactions</b>              |            |       |                     |     |            |            |
| <b>Checks and Payments - 10 items</b>    |            |       |                     |     |            |            |
| Check                                    | 06/01/2023 | 75183 | Duane Hotaling      | X   | -1,278.28  | -1,278.28  |
| Check                                    | 06/01/2023 | 1033  | Teamsters Local 294 | X   | -238.00    | -1,516.28  |
| Check                                    | 06/15/2023 | DM    | Adirondack Payroll  | X   | -9,891.43  | -11,407.71 |
| Check                                    | 06/15/2023 | DM    | Adirondack Payroll  | X   | -4,037.72  | -15,445.43 |
| Check                                    | 06/15/2023 | 75184 | Duane Hotaling      | X   | -1,324.28  | -16,769.71 |
| Check                                    | 06/15/2023 | DM    | Adirondack Payroll  | X   | -82.50     | -16,852.21 |
| General Journal                          | 06/27/2023 | 385   |                     | X   | -1,380.35  | -18,232.56 |
| Check                                    | 06/29/2023 | DM    | Adirondack Payroll  | X   | -16,625.07 | -34,857.63 |
| Check                                    | 06/29/2023 | 75186 | Adirondack Payroll  | X   | -5,949.60  | -40,807.23 |
| Check                                    | 06/29/2023 | DM    | Adirondack Payroll  | X   | -144.25    | -40,951.48 |
| <b>Total Checks and Payments</b>         |            |       |                     |     | -40,951.48 | -40,951.48 |
| <b>Deposits and Credits - 5 items</b>    |            |       |                     |     |            |            |
| Transfer                                 | 06/12/2023 |       |                     | X   | 6,118.45   | 6,118.45   |
| Transfer                                 | 06/12/2023 |       |                     | X   | 9,657.17   | 15,775.62  |
| Transfer                                 | 06/27/2023 |       |                     | X   | 9,366.47   | 25,142.09  |
| Transfer                                 | 06/27/2023 |       |                     | X   | 15,177.70  | 40,319.79  |
| Deposit                                  | 06/30/2023 |       |                     | X   | 0.08       | 40,319.87  |
| <b>Total Deposits and Credits</b>        |            |       |                     |     | 40,319.87  | 40,319.87  |
| <b>Total Cleared Transactions</b>        |            |       |                     |     | -631.61    | -631.61    |
| <b>Cleared Balance</b>                   |            |       |                     |     | -631.61    | 7,020.48   |
| <b>Uncleared Transactions</b>            |            |       |                     |     |            |            |
| <b>Checks and Payments - 1 item</b>      |            |       |                     |     |            |            |
| Check                                    | 06/29/2023 | 75185 | Duane Hotaling      |     | -1,324.28  | -1,324.28  |
| <b>Total Checks and Payments</b>         |            |       |                     |     | -1,324.28  | -1,324.28  |
| <b>Total Uncleared Transactions</b>      |            |       |                     |     | -1,324.28  | -1,324.28  |
| <b>Register Balance as of 06/30/2023</b> |            |       |                     |     | -1,955.89  | 5,696.20   |
| <b>Ending Balance</b>                    |            |       |                     |     | -1,955.89  | 5,696.20   |

**Reference Material**  
JUL 20 2023  
For  
Town Board Meeting

**From:** Peter Fitzpatrick  
**Sent:** Monday, July 17, 2023 9:03 AM  
**To:** SHaag  
**Subject:** July Highway Report

JUL 20 2023  
For  
Town Board Meeting

The Heat is On!! And The Rain has Returned!!

We have been in a pattern of severe Thunderstorms for a couple weeks now, causing downed limbs and trees as well as plugging culverts and creating washes!!

This has generated some unplanned work for all the highway departments in our region, many others having much bigger problems from this weather than our own.

We will continue clearing obstructions and making some repairs.

Hopeful everyone is safe and successful in reopening and repairing all their roads.

The last week of June saw this summers paving projects come together very nicely. The hard top portion of Schoolhouse rd and Slate Hill rd received a fresh top of hot mix asphalt. We have received many compliments and thank yous for the outcome of these projects, we are pleased with the outcome and appreciate the positive feedback.

The Fountain in the Green needed a couple repairs but the pitcher is pouring again!!

Thank You to the residents that reached out asking if there was anything we needed and extending compliments for seeing the water flowing again.

We Like to see it running also!!

Thank You

The Beavers have become more active around town and causing trouble in a few places and creating many extra hours of work every week, almost a part time job!

One spot they have plugged a 4 foot diameter pipe under the road almost everyday for two weeks or more, this causes the stream to divert down the side of the road, threatening both the road and two residents driveways and property. Thankfully we have been able to catch this before we suffered any major damage.

I am in contact with DEC about a solution and have obtained a permit for removal of obstructions.

Mowing of road shoulders will continue, though slowed by the need to clean up after thunderstorms.

The ones that have been done look much better with improved sight distance as well as appearance.

We have received the new radar speed sign but haven't gotten it out on the road yet, we have a bracket or two to make for mounting it and expect to have it out soon.

The old speed sign is still alive and well making appearances around town.

We have received much of our winter sand and will be accepting the rest of our Salt order soon,  
As well as bringing in more winter sand.

We plan on continuing cleaning ditches and replacing a couple more culverts that have seen their useful life.

We expect to see the wing wall project on Dugway start in the next few weeks.

Hope everyone is well and enjoying their summer.

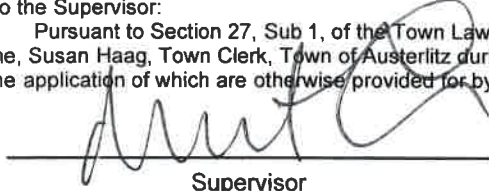
Thank You



| Account#                              | Account Description                       | Fee Description             | Qty                       | Local Share |          |
|---------------------------------------|---|-----------------------------|---------------------------|-------------|----------|
| A1255                                 | Certified Copies                          | Death                       | 2                         | 20.00       |          |
|                                       |   | Marriage                    | 1                         | 10.00       |          |
|                                       | Solid Waste                               | 30 Gallon Garbage Bag       | 5                         | 1.00        |          |
|                                       |   | Recycling Stickers - Senior | 1                         | 5.00        |          |
|                                       |   | Solid Waste User Card       | 1                         | 0.25        |          |
|                                       |   | Sub-Total:                  |                           |             | \$36.25  |
| A1255                                 | Supervisor                                | Marriage License            | 2                         | 35.00       |          |
|                                       |   | Sub-Total:                  |                           | \$35.00     |          |
| A2544                                 | Dog Licensing                             | Female, Spayed              | 10                        | 50.00       |          |
|                                       |   | Female, Unspayed            | 1                         | 10.00       |          |
|                                       |   | Male, Neutered              | 9                         | 45.00       |          |
|                                       |   | Sub-Total:                  |                           | \$105.00    |          |
| Total Local Shares Remitted:          |   |                             |                           | \$176.25    |          |
| Amount paid to:                       | Columbia County Solid Waste               |                             |                           | 58.75       |          |
| Amount paid to:                       | New York State Dept. Of Health            |                             |                           | 45.00       |          |
| Amount paid to:                       | NYS Ag. & Markets for spay/neuter program |                             |                           | 22.00       |          |
| Total State, County & Local Revenues: |   | \$302.00                    | Total Non-Local Revenues: |             | \$125.75 |

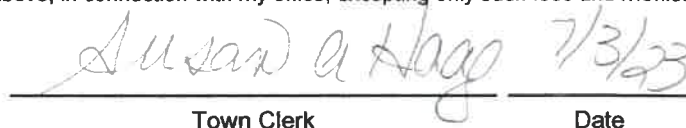
To the Supervisor:

Pursuant to Section 27, Sub 1, of the Town Law, I hereby certify that the foregoing is a full and true statement of all fees and monies received by me, Susan Haag, Town Clerk, Town of Austerlitz during the period stated above, in connection with my office, excepting only such fees and monies, the application of which are otherwise provided for by law.



Supervisor

Date



Town Clerk

Date

Reference Material

JUL 20 2023

For  
Town Board Meeting

Town of Austerlitz  
Planning Board Meeting  
July 6, 2023

JUL 20 2023  
For  
Town Board Meeting

The Planning Board meeting was held in person.

Present: Deborah Lans, Chair; Chris Ferrone, Steve Lobel and, Dale Madsen, Members. Joseph Catalano, Attorney for the Town; and Planning Board Clerk, J Lotus. Absent (Fire Department Training) Eric Sieber.

The meeting was called to order at 7:00 p.m.

In Old Business: the Gellert minor subdivision application for one added lot on Kern Drive was rolled forward to the August meeting, as the applicant was not present.

The Hartka site plan application for approval of an already-constructed driveway off Crow Hill Road was presented by an attorney representing the owner, Melissa Hartka. The driveway is subject to site plan review because of its length (in excess of 500'). The owner has begun proceedings to evict Dale Hartka and plans to sell the property, for which there is an identified buyer. The owner was reminded that the property is zoned for residential use only. The expectation is that the unauthorized use of the property for non-residential purposes has ceased and will not recur (absent appropriate application to and approval of the Planning Board). Neighbors of the property were invited to speak about the uses they have witnessed and the negative impacts on their use and enjoyment of their property. The Highway Department Supervisor and Fire Chief have both inspected the driveway and advised the Planning Board that it meets their approval. (In the course of inspection, it was noted that the barrier between the property and that owned by Hi-Roc had been removed, in violation of the Board's resolution approving the Hi-Roc subdivision, and that matter has been referred to the CEO for action). Subject to the owner/applicant providing the Planning Board with proof of approval of the driveway curb cut from the County, the Board approved the driveway site plan, after determining that a public hearing was not necessary in light of the fact that the driveway has already been installed.

In New Business the Board heard the application of David Vieni for a subdivision of the property owned by the Vieni Trust on Stonewall Road, to sub-divide a 39.6 acre lot into a 29.103 acre lot and a 10.497 acre lot. The Board determined that the application was sufficiently complete to schedule a public hearing for August 3, 2023 at 7 p.m.

A Site Plan Application for 182 Route 203 was presented by Olivia Dawedeit, a representative of the LLC which is the owner. The proposal is for a small farm stand, with some of the agricultural labor provided by autistic adults under Ms. Dawedeit's supervision. After considerable inquiry by the Board, the Board determined that the nature and scope of the activity was such that no permit or approval was required from the Planning Board.

Richard Sardo presented a minor correction to the boundary line adjustment survey previously approved by the Board for property owned by Alice LeBlanc on South Street. The Board approved the corrected survey subject to Mr. Sardo submitting stamped and signed copies.

The Hemlock Trust sought approval of a two-lot merger of parcels owned by it and located on Hemlock Lane. Under the Town's laws, lot mergers are to be processed by the Town Assessor, who requested that the Planning Board review the application and advise if it had any objection. On review, the Board agreed that it had no objection to the merger, and has so advised the Assessor, so that the merger may be processed.

The Chair advised the members that the planning board process outline was now on the website, and thanked Chris Ferrone for his assistance in creating it, and that the Town Board had approved, subject to formulating and passing a formal resolution, the fee revisions recommended by the Planning Board.

In Public Comments the Board heard from a resident who has been tracking the Gellert application, who was advised that the Board has been in continuing communication with the Ghent Planning Board as to their review of the Ghent aspect thereof.

The meeting was adjourned at about 8:40 p.m.

Respectfully submitted,

Deborah E. Lans, Chair

Reference Material  
JUL 20 2023  
For  
Town Board Meeting

| Justice Information   |                    |
|-----------------------|--------------------|
| <b>Municipal Name</b> | Town of Austerlitz |
| <b>Justice ID</b>     | [REDACTED]         |
| <b>Justice Number</b> | [REDACTED]         |
| <b>Justice Name</b>   | Sharon Grubin      |

Thank you for submitting your monthly Justice Report. You will receive an email with the status of your report. Please print and retain this page for your records as confirmation of your filing.

| Submission Log   |
|--|
| 07/01/2023 12:04:08 PM / Sharon Grubin / Town of Austerlitz / Submitted Document |

| Report Certification          |             |
|-------------------------------|-------------|
| <b>Date Filed</b>             | 07/01/2023  |
| <b>Report Period</b>          | 06/2023     |
| <b>Report Amount</b>          | \$13,178.00 |
| <b>Date Check Sent to CFO</b> | 07/01/2023  |
| <b>AC-1030 Report File</b>    | [REDACTED]  |

Reference Material  
JUL 20 2023  
For  
Town Board Meeting

**Justice Information****Municipal Name** Town of Austerlitz**Justice ID** [REDACTED]**Justice Number** [REDACTED]**Justice Name** David Cassuto

Thank you for submitting your monthly Justice Report. You will receive an email with the status of your report. Please print and retain this page for your records as confirmation of your filing.

**Submission Log**

07/01/2023 12:02:31 PM / David Cassuto / Town of Austerlitz / Submitted Document

**Report Certification****Date Filed** 07/01/2023**Report Period** 06/2023**Report Amount** \$11,246.00**Date Check Sent to CFO** 07/01/2023**AC-1030 Report File** [REDACTED]**Reference Material**

JUL 20 2023

For  
Town Board Meeting

JUL 20 2023

**Government Operations Climate Action Plan (CAP)**

We are grateful for the passage of the CAP and have revised the final draft according to feedback received from the board. In the facilities section, the mention of a heat pump mini split system as recommended for the town history center is changed to "This system will be replaced with an alternative non-fossil fuel heating and cooling system" on page 15 to provide more flexibility. We also added language that reflects the town's current thinking of replacing the windows which states "To prevent leaks the town intends to tighten the envelope with the installation of new windows." It is important to remember that while we have been discussing proposals currently for a heat pump for the history center, this plan's implementation period is from present to 2050.

With your permission, we will submit this copy to Clerk Susan Haag to be kept on file as the adopted plan. There are two addendums of sample policies which would support the CAP. We will be asking for their consideration at an upcoming meeting per your advice.

**NYSERDA Funds**

Per Town Board feedback, the Climate Task Force submitted the final \$6600 fund request to NYSERDA to be used for electric chainsaws and landscaping equipment at the Town Highway Garage. Input was given from Supervisor Peter Fitzpatrick as to makes and models of equipment and batteries to price out for purchase. We are not beholden to the particular distribution noted in the grant but below is what we requested funding for:

Estimated Projected Energy Savings

| Gasoline Equipment Replacements   | Model of Equipment | Total Pieces of Equipment Purchased | Cost Each | Cost of equipment (enter total each type) | Voltage of New Equipment1 | Battery Capacity of New Equipment (Amp-hr)1 | New Equipment kW Capacity | Gallons Fuel Equivalent per hour2,3 | Total kW | Annual hours of operation4 | New Energy use, kWh/yr |
|-----------------------------------|--------------------|-------------------------------------|-----------|---|---------------------------|---|---------------------------|-------------------------------------|----------|----------------------------|------------------------|
| Leaf Blowers/Vacuums (2-Cycle)    |                    |                                     | 0         | \$ -                                      |                           |   | 0.00                      | 0.40                                | 0.0      | 137                        | -                      |
| Leaf Blowers/Vacuums (4-Cycle)    | BGA 86             | 1                                   | 280       | \$ 280.00                                 | 36                        | 12  | 0.43                      | 0.40                                | 0.4      | 282                        | 122                    |
| Trimmers/Edgers/Cutters (2-Cycle) | PSA 135 R          | 1                                   | 410       | \$ 410.00                                 | 36                        | 26.8  | 0.96                      | 0.22                                | 1.0      | 137                        | 132                    |
| Trimmers/Edgers/Cutters (4-Cycle) |                    |                                     | 0         | \$ -                                      |                           |   | 0.00                      | 0.25                                | 0.0      | 137                        | -                      |
| Riding Mowers (4 Stroke)          |                    |                                     | 0         | \$ -                                      |                           |   | 0.00                      | 0.25                                | 0.0      | 137                        | -                      |
| Push Mower                        |                    |                                     | 0         | \$ -                                      |                           |   | 0.00                      | 0.25                                | 0.0      | 137                        | -                      |
| Cutoff Saw                        | TSA230             | 1                                   | 500       | \$ 500.00                                 | 36                        | 14.8  | 0.53                      | 0.78                                | 0.5      | 282                        | 150                    |
| Chainsaw                          | STIHL MSA300CC     | 1                                   | 800       | \$ 800.00                                 | 36                        | 9.4   | 0.34                      | 0.25                                | 0.3      | 303                        | 103                    |
| Chainsaw                          | STIHL MSA220TCC    | 2                                   | 800       | \$ 1,600.00                               | 36                        | 9.4   | 0.34                      | 0.25                                | 0.7      | 303                        | 205                    |
| Batteries                         | AP500              | 8                                   | 5250      | \$ 2,000.00                               |                           |   | 0.00                      | 0.25                                | 0.0      | 303                        | -                      |
| High Speed Battery Charger        | ALS60              | 4                                   | 5129      | \$ 516.00                                 |                           |   | 0.00                      | 0.25                                | 0.0      | 303                        | -                      |
| Pole Saws                         |                    | 1                                   | 0         | \$ 500.00                                 | 36                        | 9.4   | 0.34                      | 0.25                                | 0.3      | 303                        | 103                    |
| <b>Total</b>                      |                    | <b>19</b>                           |           | <b>\$ 6,606.00</b>                        |                           |   |                           |                                     | <b>3</b> |                            | <b>814</b>             |
| <b>Total Project Cost:</b>        |                    |                                     |           | <b>\$ 6,606.00</b>                        |                           |   |                           |                                     |          |                            |                        |

There is also now community campaigns grant for \$5,000 for electric vehicles which we submitted a scoping doc for. If anyone knows of someone in Austerlitz who purchased an EV after July 2023, it is eligible for submission to NYSERDA. As was the same with solar, clean heating and cooling, etc. we only need 5 participants in order to obtain the \$5,000 award.

**Community Greenhouse Gas (GHG) Inventory**

The Climate Task Force is currently working with ICLEI to obtain utility data to begin this work. Data requests have been sent out to county waste, NYSEG, Main Care, Valley Energy, Paraco, First Fuel and Propane and Nolan Bottle Gas. We have registered to use ICLEI's tool called Clear Path into which all the data will be entered once we hear back. At the moment, we are awaiting responses from the providers.

An interesting aspect of a community wide GHG inventory is that it will require community input. We are currently discussing how our website can be enhanced to direct feedback to the committee on additional GHG emissions resulting from daily life in Austerlitz. Stay tuned!

**Climate Vulnerability Study and Adaptation Plan**

This work is finally underway under the direction of Cornell Cooperative Extension!

**Comprehensive Plan with Sustainability Elements**

The Climate Committee has been working with the Comprehensive Planning Advisory Committee to provide examples of how Climate Smart Communities elements have been achieved in Comp Planning.

**The task force plans to table at the Blueberry Festival on July 28th.**



TOWN OF AUSTERLITZ  
RECEIVED

JUN 30 2023

TOWN  
CLERK  
COLUMBIA COUNTY

Peter -

Many thanks to  
your staff who managed  
to get The fountain on  
the green up & running.  
It is such a wonderful  
sight, among the beautiful  
plantings. We are so  
fortunate to live in  
this Town.

Barbara Smith