

Town Of Austerlitz
Organizational Meeting
January 2, 2024

Present: Robert Lagonia, Town Supervisor, Greg Vogler, Christopher Schober, Cara Humphrey, Ken Kaplan, Town Board Members, Peter Fitzpatrick, Highway Superintendent, Susan Haag, Town Clerk.

Regular meeting called to order at 10:03 a.m.

Moment of Silence followed by the Pledge of Allegiance

2024 Policies

2024 Policies were reviewed.

The investment policy will mark TD Bank with a \$1.5 million in the maximum amount line.

A motion to accept the 2024 policies with the addition to TD Bank was made by G. Vogler and seconded by C. Schober.

R. Lagonia: yes

G. Vogler: yes

C. Schober: yes

C. Humphrey: yes

K. Kaplan: yes

Motion carried 5:0.

2024 Organizational Resolutions

RESOLUTIONS 1-2024

Be it resolved that the Town Board hereby appoints Joseph Catalano as Attorney for the Town for a term beginning January 1, 2024 and ending December 31, 2024 on a time and materials basis at a rate of \$150 per hour.

RESOLUTION 2-2024

Be it resolved that Greene County Bank and Community Bank are hereby designated as the official depositories for all town funds for the year 2024 and other secondary financial institutions for investment purposes may be chosen at the discretion of the Supervisor. The Town Supervisor and the Deputy Supervisor will be designated as signatories for Supervisor's Accounts.

RESOLUTION 3-2024

Be it resolved that the Register Star newspaper, having circulation in the Town of Austerlitz, is hereby designated as the official newspaper of the Town of Austerlitz for the year 2024.

RESOLUTION 4-2024

Be it resolved that the Town Board hereby appoints the Town Supervisor, Robert Lagonia, as the budget officer and is hereby authorized to invest idle funds of the Town of Austerlitz in those investments as approved by law, the State Comptroller, and the Investment Policy of the Town

of Austerlitz as it becomes apparent that such funds will not be required to meet immediate commitments of the Town.

RESOLUTION 5-2024

Be it resolved that after the audit of properly submitted claims to the Supervisor, the Supervisor, the Town Clerk/Tax Collector, Assessor, Justices, Justice's Clerk, Councilpersons, Planning Board, Assessor's Clerk, Zoning Board of Appeals, Animal Control Officer and Code Enforcement Officer, may request mileage and tolls reimbursement for the use of privately owned vehicles on official town business, such expenses, will be made at the rate that is promulgated by the Federal Government and provided that funds are available in the budget. Be it further resolved that with the exception for the Code Enforcement Officer, Assessor, and Animal Control Officer, mileage shall not be paid for normal travel within the Town of Austerlitz in ordinary performances of duties of the office held or for the travel to and from meetings of the Town Board, Planning Board, Zoning Board of Appeals or committees thereof. Daily automotive log must be submitted with vouchers and substantiated.

RESOLUTION 6-2024

Be it resolved that the Superintendent of Highways is authorized to advertise for sealed bids for the furnishing of road materials and highway supplies, including but not limited to calcium chloride, culvert pipe, sand, gravel, shale, salt, crushed stone, fuel oil, diesel fuel, and gasoline, that may be required for the year 2024. Be it further resolved that if a state or county bid for the foregoing materials is available to the Town, the Superintendent of Highways may elect to purchase such supplies and/or materials under such contract rather than by competitive bidding, pursuant to State Law. All purchases shall be made in accordance with the Town Procurement Policy.

RESOLUTION 7-2024

Be it resolved that the Town Board of the Town of Austerlitz shall meet on the third Thursday of each month for its regular monthly meetings for the 2024 year and said Board meetings will be commenced at 7:00 p.m. and held at the Town Hall, 816 Route 203, Spencertown, NY, and

Be it further resolved that the regular monthly meetings of the Town of Austerlitz Planning Board are hereby designated to be held on the first Thursday of each month in 2024; the Zoning Board of Appeals regular monthly meetings are hereby designated to be held on the second Thursday of each month in 2024; the Comprehensive Plan Oversight Committee regular monthly meetings are hereby designated to be held on the third Monday of each month in 2024; The Climate Smart Communities Committee regular monthly meetings are hereby designated to be held on the second Wednesday of each month in 2024; with all meetings to be held at the Town Hall, 816 Route 203, Spencertown, NY and commence at 7:00 p.m. The Comprehensive Plan Advisory Committee will hold its monthly meetings the second Thursday of the month commencing at 6:30 p.m. and held at the Town Hall, 816 State Route 203, Spencertown, NY

RESOLUTION 8-2024

Be it resolved that pursuant to section 29, subdivision 10a, of Town Law that the Supervisor is directed to submit to the Town Clerk within sixty days after the close of the fiscal year, a copy of the report sent to the State Comptroller which is required by section 30 of the General Municipal

Law, and the Town Clerk shall cause a summary of such report to be published in the Town's official newspaper within ten days after receipt thereof; this shall be in lieu of preparation of the report required by subdivision 10, section 20 of Town Law.

RESOLUTION 9-2024

Be it resolved that the Town Board hereby affirms the following Planning Board members with term dates expiring December 31st of each respected year and hereby appoints Eric Sieber to a term ending December 31, 2028

Steve Lobel: 2024

Deborah Lans: 2025

Dale Madsen: 2026

Chris Ferrone: 2027

RESOLUTION 10-2024

Be it resolved that Deborah Lans, a member of the Planning Board, is hereby designated as Chairman of the Town of Austerlitz Planning Board for the 2024 year.

RESOLUTION 11-2024

Be it resolved that the Town Board hereby re-appoints to the Comprehensive Plan Oversight Committee the following members with term dates expiring December 31, 2024:

Barbara Smith,

Timothy Stalker

RESOLUTION 12-2024

Be it resolved that Timothy Stalker, a member of the Comprehensive Plan Oversight Committee, is hereby designated as Chairman of the Town of Austerlitz Comprehensive Plan Oversight Committee for the 2024 year.

RESOLUTION 13-2024

Be it resolved that the Town Board hereby affirms the following Zoning Board of Appeals members with term dates expiring December 31st of each respected year and hereby appoints Loren Brink to a term ending December 31, 2028 and Elizabeth Hess to an unexpired term ending December 31, 2025.

Karl Gabosh: 2024

David Voremberg: 2026

Stephen Pearlman: 2027

RESOLUTION 14-2024

Be it resolved that Karl Gabosh, a member of the Zoning Board of Appeals, is hereby designated as Chairman of the Town of Austerlitz Zoning Board of Appeals, for the 2024 year.

RESOLUTION 15-2024

Be it resolved that J Lotus is hereby appointed as the Property Clerk (Planning Board, Zoning Board of Appeals, Building Inspector Clerk)/Typist for a term that runs from January 1, 2024 to December 31, 2024.

RESOLUTION 16-2024

Be it resolved that the 2024 salaries for the following elected officials and appointees, and the schedule of payment of such salaries, shall be as follows:

Supervisor	\$ 8033.00 per year payable monthly
Budget Officer	\$ 2783.00 per year payable monthly
Councilpersons (4 each)	\$ 2578.50 per year payable monthly
Town Clerk/Tax Collector	\$ 36012.00 per year payable bi-weekly
Registrar of Vital Stats	\$ 450.00 per year payable annually
Deputy Town Clerk	\$ 25.00 per hour payable biweekly
Superintendent of Highways	\$ 63882.00 per year payable bi-weekly
Highway Superintendent Clerk	\$ 25.00 per hour payable bi-weekly
Justices (2 each)	\$ 11818.00 per year payable monthly
Justice's Clerk	\$ 14265.00 per year payable monthly
Justice's Deputy Clerk	\$ 5905.00 per year payable monthly
Town Assessor	\$ 25841.00 per year payable monthly
Code Enforcement Officer	\$ 18115.00 per year payable monthly
Historian	\$ 2060.00 per year payable monthly
Planning Board Chairman	\$ 3116.40 per year payable monthly
Planning Board Members (4 each)	\$ 1018.40 per year payable monthly
Clerk/Typist (Taker of the Minutes)	\$ 50.00 per meeting payable monthly
Animal Control	\$ 2636.00 per year payable monthly
Clerk/Typist (Blding Insp/Plan Bd/ZBA)	\$ 25.00 per hour payable bi-weekly
Custodian	\$ 9171.12 per year payable bi-weekly

RESOLUTION 17-2024

Be it resolved that the Supervisor is authorized to pay certain regularly occurring invoices, such as utility, telephone, health insurance premiums, postage and Town Visa credit card, without prior audit, and said audit to occur at the next regular Town Board meeting.

RESOLUTION 18-2024

Be it resolved that the Town Clerk is hereby appointed to the position of Records Access Officer for a term beginning January 1, 2024 and ending December 31, 2024.

RESOLUTION 19-2024

Be it resolved that all diesel fuel, heating oil, and furnace maintenance will be purchased under state and/or county contract for the period of January 1, 2024 and ending December 31, 2024 unless such products and services are subject to competitive bidding.

RESOLUTION 20-2024

Be it resolved that the Town Board of the Town of Austerlitz hereby authorizes attendance for schooling and annual conferences for officials and/or employees of the Town. Be it further resolved that the Town Board hereby authorizes the payment of said officials or employees' actual and necessary expenses incurred at each school or conference in so much as said expenses have been included in the annual budget and if meals are not included in the price of such school or conference the NYS per diem rates per day will be provided upon submission of receipts. If

an official or employee resigns within 3 months of attendance of such school or conference, said official or employee shall reimburse the Town 75% of the cost of attendance of such school or conference and if resignation occurs within 6 months of such attendance, reimbursement shall be up to 50% of the cost of attendance.

RESOLUTION 21-2024

Be it resolved that the Town Board hereby appoints Smith Watson & Co. LLP. as Accountant for the Town to perform accounting services and Adirondack Payroll Services beginning January 1, 2024 and ending June 30, 2024.

RESOLUTION 22-2024

Be it resolved that the Town Board will retain an engineer or engineering firm from time to time to provide engineering services for specific Town projects as authorized by the Town Board beginning January 1, 2024 and ending December 31, 2024.

RESOLUTION 23-2024

Be it resolved that the Town Board hereby appoints Kyle Miller, as Dog Control Officer to perform those duties as outlined in Article 7 of the Ag and Market Law, beginning January 1, 2024 and ending December 31, 2024.

RESOLUTION 24-2024

Be it resolved that the Town Board hereby appoints Erin Reis, as the Code Enforcement Officer, for a term beginning January 1, 2024 and ending June 30, 2024 to perform building and code enforcement services under the New York State Building Code and Town Local Laws.

RESOLUTION 25-2024

Be it resolved that the Town Board hereby appoints the following as members of the Climate Smart Community Task Force for a term beginning January 1, 2024 and ending December 31, 2024:

Paige Ruane
Jeffrey O'Donnell
John Miller
Tim Stalker
Michael Segell
Jennifer Thompson
James Oates
Lisa Bouchard Hoe
Jere Wrightsman
Cara Humphrey
Christ Schober
Kathryn Bielke

RESOLUTION 26-2024

Be it resolved that the Town Board hereby appoints Cara Humphrey as Climate Smart Community Task Force Chair for a term beginning January 1, 2024 and ending December 31, 2024.

RESOLUTION 27-2024

Be it resolved that the Town Board hereby appoints Kathryn Bielke as Climate Smart Community Task Force Coordinator for a term beginning January 1, 2024 and ending December 31, 2024.

RESOLUTION 28-2023

Be it resolved that the Highway Superintendent shall present the section 284 Highway Agreement to the Town Board for review and approval no later than the February 15, 2024 regular Town Board Meeting.

RESOLUTION 29-2024

Be it resolved that all policies previously adopted by the Town Board are hereby ratified and shall be in full force and effect in the year 2024.

RESOLUTION 30-2024

Be it resolved that the Town Board hereby consents and authorizes the following Department Head appointments as follows:

Supervisors Appointments

The Supervisor hereby appoints Greg Vogler to serve as Deputy Supervisor without pay for a period of one year beginning January 1, 2024 and ending December 31, 2024. In the position of Deputy Supervisor, Greg Vogler can act as Supervisor when the incumbent Supervisor is unreachable, unavailable or not capable of performing the duties of Supervisor. Be it noted that said Deputy Supervisor can attend Columbia County Board of Supervisors meetings in the absence of the Supervisor or as his designee but does not have voting power on Columbia County affairs.

Town Historian

The Supervisor hereby appoints Tom Moreland, as Town Historian, for a term beginning January 1, 2024 and ending December 31, 2024.

Court Clerk Appointment

The Town Justices hereby appoints Kate Pulver, as Court Clerk for a term beginning January 1, 2024 and ending December 31, 2024.

The Town Justices hereby appoints Kelly Baccaro, as Deputy Court Clerk for a term beginning January 1, 2024 and ending December 31, 2024.

Highway Superintendent Appointment

The Highway Superintendent hereby appoints J Lotus to serve as the Highway Clerk for a period beginning January 1, 2024 and ending December 31, 2024.

A motion to adopt Resolutions #1-30, 2024 was made by C. Schober and seconded by K. Kaplan.

R. Lagonia: yes

G. Vogler: yes
C. Schober: yes
C. Humphrey: yes
K. Kaplan: yes
Motion carried 5:0.

2024 Contracts

2024 Contract list was given to the Town Board by the Town Clerk noting expiration dates. The agreement with Columbia Memorial Hospital will be removed as the Town Highway Department no longer uses this service.

2023 Schooling

2023 Schooling list was given to the Town Board by the Town Clerk.

Window Replacement-Historical Center

Town Board Member Schober noted that there is grant money available to purchase windows for the Historical Center. A verbal quote was received, as was a written quote from Window Depot. After discussion of monies available, the Town Board tabled this until the January 16, 2024 Town Board meeting.

Town Assessor

It was noted that the term for the Assessor for the Town, Pamela Cook, did not expire as originally thought at the December 21, 2023 meeting. The original term that runs until September of 2025 will stand.

Adjournment

A motion to adjourn was made by G. Vogler and seconded by K. Kaplan.
R. Lagonia: yes
G. Vogler: yes
C. Schober: yes
C. Humphrey: yes
K. Kaplan: yes
Motion carried 5:0. Meeting adjourned at 10:51 a.m.