

TOWN OF AUSTERLITZ

Columbia County

New York

Robert Lagonia

Supervisor

Regular Meeting

March 21, 2024

6:45 p.m.

*******AGENDA*******

Please understand that this agenda is provided at an early date to provide the public with as much information as possible, but it is also subject to change as meeting material is often not available until the very day of the meeting.

1.) Public Hearing Local Law #1-2024, Moratorium Extension

2.) Regular Meeting Called to Order

3.) Moment of Silence, Followed by the Pledge of Allegiance

4.) Roll Call

5.) Minutes

6.) Budget Amendment/Auditing of Accounts and Claims

7.) Reports

- A.) Monthly Cash Disbursements
- B.) Supervisor
- C.) Highway Superintendent
- D.) Town Clerk/Tax Collector
- E.) Planning Board
- F.) Comprehensive Plan Oversight Committee
- G.) Building Inspector
- H.) Justice Court
- I.) Dog Control Report
- J.) Climate Smart Cmt Report

8.) Correspondence

- A.) Spencertown Academy Use of Ballfield June 21, 2024

9.) Unfinished Business

- A.) Highway Form 284
- B.) Local Law #1-2024, Resolution #35-2024, Moratorium Extension

10.) New Business

- A.) Resolution #34-2024 Standard Work Day & Reporting Resolution
- B.) 2024 Lawn Care Bids

- C.) 2024 Highway Bids
- D.) Town Website
- E.) 2024 Enhanced Patrol Contract
- F.) Assessor Retirement and Reval
- G.) Insurance Renewal

11.) Public Comment

12.) Executive Session

13.) Adjournment

Next Regular Town Board Meeting April 18, 2024

Local Law No. 1 of the Year 2024
Town of Austerlitz

A Local Law entitled, “Extension of Town of Austerlitz Moratorium of 2023 on Certain Land Uses and Development”

A Local Law establishing a nine-month extension of the moratorium on certain uses and development in the Town of Austerlitz.

Be It Enacted By The Town Board Of The Town Of Austerlitz as follows:

Section 1: Legislative Findings

By Local Law No. 1 of 2023, the Town Board of the Town of Austerlitz adopted a nine-month moratorium on the acceptance, processing and approval of special permit applications as may be required by the Town Zoning Code in order to establish certain uses. The reason for the moratorium was, and still is, to provide time to finish the process, started in 2022, for a complete update of the Town of Austerlitz Comprehensive Plan which was first adopted on September 9, 2004, and had not been amended or revised since its adoption. Since the update process started in 2022, it became clear that the Town Zoning Code, which basically allows a wide variety of uses anywhere in Town upon the issuance of special use permit, does not serve the community well and does not provide for appropriate planning for the future growth of the Town. As stated in Local Law No. 1 of 2023, the Town Zoning Code also does not provide the specific criteria and guidance to the Planning Board in reviewing and determining whether special use permits should be issued and this has created difficulty not only for the Planning Board but also for the community and applicants due to the lack of predictability in the planning for new uses and developments and in the review and decision-making process. Thus the Town Board concluded that the moratorium was necessary because continuing to accept and process special use permit applications while the Comprehensive Plan was being updated and changes were made to the Zoning Code could result in land uses and developments being established that are (a) contrary to the goals, policies and recommendations in the updated Comprehensive Plan, (b) contrary to the zoning amendments that will be based on the updated Comprehensive Plan, and (c) detrimental to residents and the future growth of the Town.

The Town has made much progress since the moratorium Local Law was adopted in 2023. A complete draft of the updated Comprehensive Plan has been circulated internally for comments and the draft Plan is being readied for public comment. The Town has also started working on changes to the Town Zoning Code based on the draft Comprehensive Plan. Although much work has been done, the Town Board recognizes that more time is needed to allow for the public comment portion of the process and to complete both the Comprehensive Plan and zoning updates. The Town Board affirms its prior finding set forth in Local Law No. 1 of 2023 that it is necessary and appropriate to have a short-term moratorium on those uses that require a special use permit as set forth in the present Town Zoning Code in order to ensure that new land uses and developments are compatible with the policies and recommendations set forth in an updated Comprehensive Plan and are in compliance with zoning amendments that will proceed from the updated Comprehensive

Plan. Accordingly, the moratorium enacted in 2023 should be continued until the Comprehensive Plan and Zoning update process is complete. The 9-month moratorium enacted in 2023 and which became effective on July 18, 2023 (the filing date with the Department of State) will expire on April 18, 2024. The Town Board estimates that such process will take another nine months from that date.

Section 2. Purpose and Intent.

Pursuant to the statutory powers vested in the Town Board of the Town of Austerlitz to regulate and control land use within the boundaries of the Town and to protect the health, safety and welfare of its land owners and residents, the Town Board proposes to continue the temporary pause on new land uses and development that require a special use permit under the Zoning Code in order to allow the Comprehensive Plan process to be completed and zoning amendments to be enacted.

It is the intent of the Town Board to complete the Comprehensive Plan process currently in progress as quickly as practicable, with opportunity for further input from Town residents and property owners, and to thereafter enact amendments to the current Town Zoning Code.

The purpose of this local law is to prohibit, for a relatively short duration, the acceptance, processing, or approval of any application for a special use permit for any and all of the uses that require a special use permit as listed in the Allowable Use Groups Chart set forth in Section 195-13 of the current Town Zoning Code for the Rural Residential (RR), the Austerlitz Hamlet (A-HM) and the Spencertown Hamlet (S-HM) zoning districts with the exception of a few uses identified in Section 3 of this local law. All uses that are indicated as prohibited in the Allowable Use Groups Chart in those districts shall remain as prohibited. By enacting this moratorium, the Town can continue the planning process for an updated Comprehensive Plan and zoning amendments and can evaluate land use policies and regulatory controls in an orderly manner that will consider the Town's future growth, economy, and the Town's existing natural resources and community character.

Section 3. Moratorium

A. Pursuant to the powers of New York State Home Rule and Town Law, for a period of nine (9) months immediately following the April 18, 2024 expiration date of Local Law No.1 of 2023, the moratorium established in said Local Law No. 1 of 2023 shall continue for an additional nine months to end January 18, 2025. Said moratorium is on the acceptance, processing, or approval of any application for a special use permit for any and all of the uses that require a special use permit (SP) as listed in the Allowable Use Groups Chart set forth in Section 195-13 of the current Town Zoning Code for the Rural Residential (RR) zoning district, the Austerlitz Hamlet (A-HM), and the Spencertown Hamlet (S-HM) with the exception of applications for professional office, restaurant or retail business uses in an existing building without need for exterior improvements that are located in the Austerlitz Hamlet (A-HM) or the Spencertown Hamlet (S-HM) zoning districts.

B. During the term of this moratorium as continued herein, no applications will be accepted and no processing, review, actions, permits or approvals shall be continued, commenced, undertaken,

made or issued by the Town of Austerlitz Planning Board or any other board, department, committee, official or agent of the Town of Austerlitz with respect to any of the uses identified in Section 3(A) of this local law. This moratorium shall apply to all special use permit or site plan applications whether pending or in process at, or received prior to, the effective date of this local law.

Section 4. Enforcement

This local law shall be enforced by the Code Enforcement Officer of the Town of Austerlitz pursuant to, and in the same manner and subject to the same penalties, fines and remedies as set forth in Article XIII (entitled “Enforcement”) of the Town Zoning Code.

Section 5. Supersession

To the extent that this local law, or any provision set forth therein, is inconsistent with any New York State statute or regulation, it is the intent of this local law to supersede any such statute or regulation.

Section 6. Severability

Should any section or provision of this local law be declared null, void, voidable or invalid, by a court of competent jurisdiction, such judgement, order, declaration, or finding shall not effect the remaining sections or provisions of this local law.

Section 7. Effective Date and Term

This local law shall take effect immediately upon its filing with New York State Secretary of State and shall remain effective until the first of the following occurs: (a) the repeal of this local law or (b) the date nine (9) months from the expiration date of Local Law No.3 of 2023, unless otherwise extended or amended by the Town Board.

End Of Local Law

Reference Material

MAR 21 2024

For
Town Board Meeting

Town of Austerlitz
Regular Town Board Meeting
February 15, 2024

Present: Robert Lagonia, Town Supervisor, Christopher Schober, G. Vogler, Cara Humphrey, Ken Kaplan, Town Board Members, Susan Haag, Town Clerk and Peter Fitzpatrick, Highway Superintendent.

Attorney for the Town, Joseph Catalano present.

Regular meeting called to order at 7:00 p.m.

Moment of Silence followed by the Pledge of Allegiance.

Minutes

A motion to accept the January 18, 2024 Meeting minutes was made by K. Kaplan and second by C. Schober.

R. Lagonia: yes

G. Vogler: yes

C. Schober : yes

C. Humphrey: yes

K. Kaplan: yes

Motion carried 5:0.

Auditing of Accounts and Claims

A motion to authorize payment of the February General Fund, #44-77 in the amount of \$39537.96 and Highway Fund, #12-28 in the amount of \$56786.77 was made by G. Vogler and seconded by K. Kaplan.

R. Lagonia: yes

G. Vogler: yes

C. Schober : yes

C. Humphrey: yes

K. Kaplan: yes

Motion carried 5:0.

2023 Budget Amendment #2

A motion to approve the 2023 Budget Amendment #2 was made by K. Kaplan and seconded by G. Vogler.

R. Lagonia: yes

G. Vogler: yes

C. Schober : yes

C. Humphrey: yes

K. Kaplan: yes

Motion carried 5:0.

Reference Material
MAR 21 2024
For
Town Board Meeting

		Increase to Appropriations	Decrease to Appropriations
General Fund			
A1990.4	CONTINGENT		4,602.00
A1320.4	ACCOUNTANT	1,350.00	
A3120.4	POLICE	3,252.00	
A8025.4	JOINT PLANNING BOARD		72.00
A8020.4	PLANNING	72.00	
TOTALS		\$ 4,674.00	\$ 4,674.00

Reports

Supervisor's Report

Supervisor Lagonia noted there is around \$3.4 million in the bank. The Accountant for the Town, Bryon Sherman, advised that 2023 AUD should be completed by next week and sent to the Town for review. Once it is received, R. Lagonia will send to the Town Board Members. The AUD is required to be filed by the end of the month.

Supervisor Lagonia went on to note that there has been quite a bit of tree work done on the Town roads. This service seems to be working out well. A couple new antenna will be placed on the West Hill Road towers. These are for 911 purposes. The Columbia County 911 Department was also awarded a grant. The County has purchased a new facility that will house a number of offices, one of the 911 offices will be in the new building.

Highway Report:

Phil says we're in for an early spring! Time will tell?

Our last storm was a challenging one to plow. The warm weather and rain the day before softened the roads making it a very slow go. These storms on soft roads seems to be happening more often and is very hard on both our roads, and our equipment.

A reminder to everyone, trash cans do not belong on the road, this includes the immediate shoulder! After your refuse collection please remove them from the roadside. Thank you.

Most likely we will be posting roads for spring soon due to unusually warm days and lots of water. There are signs, other than Phil, that say mud season is knocking on the door!

Due to that warm weather, we have needed to spend some time on pothole detail.

We had a bunch of crowded, overhanging and dead ash trees cut on East Hill Road and have been working on cleaning up the remaining brush from that work on both Fog Hill and East Hill.

We have started chewing on brush with the boom mower. There are sections to do all over but have started on Punsit and Pratt.

A tire on the old loader failed due to an old injury, split in the sidewall. I found a pair of used tires in excellent condition for sale at an extremely reasonable price. They should serve us very well.

I have been working on finalizing the Battery Powered Hand Held Power Equipment order that the Climate Smart Committee got us a grant for. I should have a delivery timeline soon.

Our Materials bids are in the process of being prepared and going out.

We will be continuing to tackle more maintenance and organizing projects in the shop between our outside work.

The Days are noticeably longer and it's time for sugar season!

End of Report

Highway Superintendent Fitzpatrick noted that mud season is upon us and requests that the Town Board give permission for the him to post the roads for weight limit. Superintendent Fitzpatrick did not realize the process that needed to happen for this permission. Attorney for the Town, Joseph Catalano, advised that there is no authorization in the Town code for this and there is nothing in past minutes giving permission for the Highway Superintendent to post. Vehicle and Traffic Law section 1660 gives a highway superintendent permission to restrict traffic based on weight limit. The Town Board must approve the posting, then the highway superintendent decides which roads to be posted. A legal notice must be placed in the official Town paper stating the posted roads.

Supervisor Lagonia noted that basically mud season has started already and there are lots of heavy equipment already on our roads with the potential to ruin them. Attorney Catalano advised that the weight limit does not preclude or prohibit certain traffic. It only prohibits thru traffic. There is a possibility of adopting a local law that prohibits certain traffic during certain time frames. Highway Law does state that people can not ruin roads, but this is applicable for situations like dragging logs across a road. It might apply to non-essential vehicles. Vehicles weighing above the posted weight limit can apply for a permit to travel the roads.

The Town Board discussed past practice noting that a formal authorization needs to happen for a common practice that has been done in the past.

A motion was made by K. Kaplan and seconded by C. Humphrey to adopt Resolution #33-2024, Weight Limit Restriction Town Roads

R. Lagonia: yes

G. Vogler: yes

C. Schober : yes

C. Humphrey: yes

K. Kaplan: yes

Motion carried 5:0.

For Office Material
MAR 21 2024
For
Town Board Meeting

BE IT RESOLVED that the Town Board hereby orders the Town Highway Superintendent to temporarily exclude from any portion of any town highway any vehicle with a gross weight of 5 or more tons and such exclusion shall take effect upon posting of signs on the section of the highway where such vehicle is prohibited from traveling, and

BE IT FURTHER RESOLVED that upon written application to the Town Board an operator of a vehicle may request a permit to be exempt from such weight limit pursuant to section 1660 of the Vehicle and Traffic Law paragraph 11.

Attorney for the Town, Joseph Catalano, noted that a public notice should be placed each year. Attorney Catalano will work on a public notice with the Town Clerk and Highway Superintendent.

The Town Board and Highway Superintendent discussed garbage cans in the public right of way. Attorney Catalano will look into this.

Town Clerk Report for the month of January 2024 submitted.

Tax Collector Report for the month of January 2024 submitted.

Planning Board Report for the month of February 2024 submitted.

No Comprehensive Plan Advisory Committee Report.

Town Board Member Vogler noted that the CPAC sent out the draft Comprehensive Plan to other boards and committees for review and have received back comments. The CPAC is now reviewing those comments. Once complete, an updated draft plan will be sent to the Town Board and put out for public viewing.

Building Inspector/Code Enforcement Report for the month of January 2024 was submitted.

Justice Cassuto Justice Court Report for the month of January 2024 submitted.

Justice Grubin Justice Court Report for the month of January 2024 submitted.

Dog Control Report for the month of January 2024 submitted.

Climate Smart Report for the month of February 2024 submitted. An updated Annual Energy Benchmarking Report was also submitted. Town Board Member Humphrey would like a notice to be put out and on also put on the website concerning this report

Climate Smart Committee Member Johathan Miller and Jere Wrightsman has been interviewing community members on film about their relationship with the landscape in Austerlitz and what changes they have seen over the years. J. Miller is an Emmy award winning filmmaker so this project may make Austerlitz famous!

Reference Material

Jan 21 2024

For
Town Board Meeting

The County Climate Smart Committee is looking into a grant for roughly \$900,000.00. This will need Town Supervisor support.

Member Humphrey reminded the Town Board about the Repair Café to be held April 13th which the Town Board agreed to support. This will be a small scall event with maybe an outside tent off the blacktop for lawn mower repairs.

A motion was made to accept the monthly reports by K. Kaplan and seconded by C. Humphrey.

R. Lagonia: yes

G. Vogler: yes

C. Schober : yes

C. Humphrey: yes

K. Kaplan: yes

Motion carried 5:0.

Reference Material

MAR 21 2024

For
Town Board Meeting

Correspondence

None

Unfinished Business

BAR Appointment

A motion to appoint E. Scott Mesick to the Board of Assessment review with a term running from October 1, 2023 to September 30, 2028 was made by R. Lagonia and seconded by K. Kaplan.

R. Lagonia: yes

G. Vogler: yes

C. Schober : yes

C. Humphrey: yes

K. Kaplan: yes

Motion carried 5:0.

New Business

2024 Highway Form 284

The Town Board discussed the submitted Highway Form 284. Highway Superintendent Fitzpatrick noted that he may want to change a few numbers before next month when this will be formalized. Discussion centered on projects listed and why certain roads are prioritized over other roads. Supervisor Lagonia and Member Vogler believe there should be some criteria for deciding which roads are prioritized and would like to see a road plan.

Supervisor Lagonia advised that pricing for projects is being garnered in two different ways: a cost for the Town's Highway Crew to do the work and a cost for an outside company to do the work. Outside companies seem to be more efficient and faster which would leave the Highway Crew available to take care of normal everyday projects that are important and need to get done. Money for the projected projects will come from C.H.I.P.s and reserves.

Resolution #31-2024 Introductory Local law #1-2024

Attorney for the Town, Joseph Catalano, advised that since the Town Board authorized a complete update of the Town's Comprehensive Plan and it recognized that there exist problematic issues with the current Town Zoning Code, due to be updated in conjunction with the Comprehensive Plan update process, that the Town Board enacted a 9-month moratorium on certain land use development until the process could be complete. That moratorium is set to expire in April of this year. Although much work has been done in the update process, more time is necessary beyond the expiration date of April 17, 2024. Therefore, the Town Board is looking to enact an extension to the moratorium.

A specific project was discussed concerning an application put in by Columbia County concerning updating 911 antennas on an existing tower and this being subject to a special use permit. Attorney Catalano does not believe the moratorium prohibits telecommunication permits, especially those used for 911 purposes. Attorney Catalano explained how the approval process works for telecommunication projects noting that the FCC takes precedence and an application really does not have to go to a town planning board. The projects do come before a planning board so a town does get the chance to review.

There were no changes made to the introductory Local Law #1-2024 as it was presented.

A motion to adopt Resolution #31-2024 Introductory Local Law #1-2024 was made by K. Kaplan and seconded by C. Schober.

R. Lagonia: yes

G. Vogler: yes

C. Schober : yes

C. Humphrey: yes

K. Kaplan: yes

Motion carried 5:0.

Reference Material

MAR 21 2024

For
Town Board Meeting

WHEREAS, the Town Board authorized and commenced, in 2022, a planning process for a complete update of the Town's Comprehensive Plan that has not been updated or revised since its adoption in 2004 and that process is ongoing and nearing the public comment stage; and

WHEREAS, the Town Board also recognizes that there currently exists problematic issues with the current Town Zoning Code as previously documented and that the Zoning Code will be amended in conjunction with the Comprehensive Plan update process; and

WHEREAS, in July 2023, the Town Board enacted a 9-month moratorium on certain land use development due to its concern that, while the Comprehensive Plan and Zoning update process is ongoing, land uses and developments may be proposed and processed that would be incompatible with the updated Comprehensive Plan and would circumvent the planning efforts underway; and

WHEREAS, the Town Board confirms its belief that enacting a temporary pause in the processing of proposals for new land uses and developments that require a special use permit while the Comprehensive Plan and Zoning Code update process is in progress would best serve the interests of the Town and its residents; and

WHEREAS, the 9-month moratorium established by the adoption of Local Law No.1 of 2023 is due to expire on April 17, 2024; and

WHEREAS, the Town Board finds that, although much work has been done in the update process including a complete draft Comprehensive Plan being readied for public comment, more time is necessary, beyond the two months left before the moratorium is due to expire, in order to complete the process; and

WHEREAS, a proposed Town Local Law (introductory Local Law No. 1 of 2024) that would continue the moratorium already in place for nine additional months has been prepared and reviewed by the Town Board;

NOW, THEREFORE, BE IT RESOLVED as follows:

- a) The Town Board hereby introduces and proposes for adoption introductory Local Law No. 1 of 2024 of the Town of Austerlitz which continues the 9-month moratorium effective on July 18, 2023 by Local Law No. 1 of 2023 for another nine months from April 18, 2024, the date the 2023 Law will expire.
- b) The Town Board determines that the adoption of the proposed Local Law is an action that is identified as a Type II action in section 617.5 (c)(36) of the State Environmental Quality Review Act (SEQRA) as local legislation involving adoption of a moratorium on land development or construction.
- c) The Town Board hereby schedules a public hearing for the proposed Local Law No. 1 of 2024, to be held at the Town Hall, on March 21, 2024, commencing at 6:45 p.m.
- d) The Town Board hereby directs that notice of the public hearing be posted at the Town Hall, on the Town website, and published at least once in the Town's official newspaper a minimum of 5 days before the scheduled hearing date.
- e) This Resolution shall take effect immediately.

Resolution #32-2024 Fund Balance Policy

Attorney Catalano explained that although the Town of Austerlitz has a policy on how it handles its fund balance, no policy has been memorialized in a document. It is a good idea for a town to have a fund balance policy explaining how and why a town board is handling money the way they are. Attorney Catalano explained town reserve accounts and what the Town of Austerlitz has. A lot of money in the unallocated fund balance which is not tagged for any particular item is not good. The Town needs to be stable and have access to money in case of emergencies though, so some non-allocation is okay.

A motion to adopt Resolution #32-2024, Fund Balance Policy was made by C. Schober and seconded by K. Kaplan.

R. Lagonia: yes

G. Vogler: yes
C. Schober : yes
C. Humphrey: yes
K. Kaplan: yes
Motion carried 5:0.

Reference Material

MAR 21 2024

For
Town Board Meeting

WHEREAS, the Town Supervisor, Deputy Supervisor and the Town Board monitors and manages the Town finances throughout each fiscal year to ensure that the Town of Austerlitz meets its budgetary needs and has enough funds on hand to adequately maintain Town buildings and infrastructure as well as to provide appropriate services to its residents; and

WHEREAS, the Town Board also recognizes that managing the Town's finances also involves planning for future events that may be unexpected such as weather-related emergencies, breakdowns in equipment, or repairs to Town buildings as well as reductions in non-property tax revenue streams due to regional or national economic factors or unforeseen circumstances such as the Covid-19 pandemic; and

WHEREAS, although such circumstances are out of the control of the Town Board and Town officials, that is no reason to not plan for such circumstances in order to maintain financial stability and continuity for the Town government; and

WHEREAS, accordingly, the Town has over the last few years been trying to have enough funds in reserve for the Town to meet its needs in the event circumstances arise that may not be able to be calculated for in the Town's annual operating budget; and

WHEREAS, the Town Board believes that such fiscal approach is in the best interests of the Town's taxpayers in order to maintain stable property tax rates over a long period of time and in the best interests of all Town residents to ensure appropriate Town services are not disrupted or need to be reduced; and

WHEREAS, the Town Supervisor and the Deputy Supervisor have developed a policy over the years for this purpose but such policy has not been memorialized in an official written policy of the Town and, to address that, have prepared a written policy on Town Fund Balances;

WHEREAS, a proposed Town Fund Balance Policy regarding both unallocated and reserve funds has been provided to the Town Board for its review;

NOW, THEREFORE, BE IT RESOLVED as follows:

- a) The Town Board hereby introduces and adopts the Town of Austerlitz Fund Balance Policy, dated February 2024, as attached hereto.
- b) The Town Board believes that this policy should be adhered to as much as is practical and also should be revisited on an annual basis and updated as appropriate.

This Resolution shall take effect immediately.

Public Comment

Debbie Oleynek advised that she received an email from the Columbia County Health Department concerning the new AED requirement. D. Oleynek will make sure the Spencertown Fire Company is onboard with this purchase. The question was raised as to who maintains and inspects the AED and was answered that normally the company you buy the AED from. D. Oleynek will have the AED purchased by May and it will be locked up when the Summer Recreation Program is not in session.

D. Oleynek questioned whether anyone heard about a new cell tower going up in Town. Supervisor Lagonia noted that the Town was approached about putting a tower on Town owned property some month ago. The Town said they would like to discuss, but no one reached back out. Attorney Catalano noted there are no new Planning Board cell tower projects currently.

Adjournment

A motion to adjourn was made by G. Vogler and seconded by K. Kaplan.

R. Lagonia: yes

G. Vogler: yes

C. Schober : yes

C. Humphrey: yes

K. Kaplan: yes

Motion carried 5:0. Meeting adjourned at 8:25 p.m.

Respectfully Submitted,
Susan Haag, Town Clerk

Reference Material
MAR 21 2024
For
Town Board Meeting

[illegible][illegible][illegible]

AT THE DATE OF THIS REPORT COLLATERAL AT THE BANK IS SUFFICIENT WHEN COMPARED WITH BANK BALANCES

Reference Material
MAR 21 2024
For
Town Board Meeting

TOWN OF AUSTERLITZ GENERAL FUND ESTIMATED REVENUES FYE DECEMBER 31, 2024									
		2024 BUDGET		ADJUSTED	2024 ACTUAL		2024		
		ORIGINAL	ADJ		JANUARY	FEBRUARY	YTD	BALANCE	
REVENUES									
Local Sources									
1001	REAL PROPERTY TAXES			-				-	#DIV/0!
1005 1	INTERFUND TRANSFER								
1081	OTHER PAYMENTS IN LIEU OF TAXES					446 76	446 76		
1089	OTHER TAX ITEMS			-				446 76	n/a
1090	INTEREST ON TAXES	8 000 00		8 000 00				8 000 00	0 00%
1120	SALES TAX	300 000 00		300 000 00				300 000 00	0 00%
1170	FRANCHISE TAX	7 000 00		7 000 00				7 000 00	0 00%
Local Sources		315 000 00	-	315 000 00	-	446 76	446 76	315 000 00	0 00%
Departmental									
1255	CLERK FEES	2 000 00		2 000 00	41 80	105 00	146 80	1 853 20	7 34% #DIV/0!
1570	CHARGE FOR DEMO OF BLDGS			-				-	0 00%
2001	PARK/RECREATION FEES	5 000 00	-	5 000 00				5 000 00	0 00% #DIV/0!
2110	ZONING FEES								
2115	PLANNING	1 000 00		1 000 00	300 00	115 01	415 01	584 99	41 50%
2189	OTHER HOME & COMM SERV INC (EV CHARGE \$)								
2360	LIBRARY SERV- OTHER GOV FEES				33 96		33 96	(33 96)	#DIV/0!
2389	LOCAL MUNICIPAL AID	16 000 00		16 000 00				16 000 00	0 00% #DIV/0!
2410	RENTAL OF PROPERTY			-				-	
2440	RENTAL TOWN HALL			-				-	
Total Departmental		24 000 00	-	24 000 00	375 76	220 01	595 77	23 404 23	2 48%
Use of Money									
2401	INTEREST & EARNINGS	50 000 00		50 000 00	4 373 40	5 540 03	9 913 43	40 086 57	19 83%
Licenses									
2544	DOG LICENSES	500 00		500 00	15 00	25 00	40 00	460 00	8 00%
2555	BUILDING PERMITS	50 000 00		50 000 00	10 201 30	218 00	10 419 30	39 580 70	20 84%
2590	SEARCH FEES	1 000 00		1 000 00	200 00	100 00	300 00	700 00	
Total Licenses		51 500 00	-	51 500 00	10 416 30	343 00	10 759 30	40 740 70	20 89%
Fines									
2610	FINES & FORFEITURES	180 000 00		180 000 00	26 915 00	19 468 00	46 383 00	133 617 00	25 77% 0 00%
Total Fines		180 000 00		180 000 00	26 915 00	19 468 00	46 383 00	133 617 00	
Miscellaneous									
2650	MINOR SALES								#DIV/0!
2680	INSURANCE RECOVERIES								#DIV/0!
2705	GIFTS & DONATIONS								
2701	REFUND OF PRIOR YR EXP								#DIV/0!
2750	AIM RELATED PAYMENTS	5 000 00		5 000 00				5 000 00	0 00%
2770	MISCELLANEOUS			-				-	n/a
Total Miscellaneous		5 000 00	-	5 000 00	-	-	-	5 000 00	0 00%
State Aid									
3001	SIA REVENUE SHARING								#DIV/0!
3004	NYSERDA & CLIMATE SMART GRANT FD	10 000 00		10 000 00				10 000 00	0 00%
3005	SIA MORTGAGE TAX	120 000 00		120 000 00				120 000 00	0 00%
3389	SIA OTHER STIMULUS MONEY								n/a
3820	SIA YOUTH			-				-	n/a
3840	SIA PROP TAX SERV			-				-	n/a
3880	SIA ARCHIVES			-				-	n/a
3889	SIA OTHER			-				-	n/a

TOWN OF AUSTERLITZ		GENERAL FUND		FOR YEAR ENDING 12/31/2024		2024		2024		2024	
						BUDGET		ACTUAL		ACTUAL	
APPROPRIATIONS		ORIGINAL	ADJ	ADJUSTED	JANUARY	FEBRUARY	YTD	BALANCE	% USED		
<u>Economic Assistance and Opportunity</u>											
6772.4	AGED PROGRAMS	750.00	-	750.00				750.00	0.00%		
Total E & O		750.00	-	750.00	-	-	-	750.00	0.00%		
<u>Culture and Recreation</u>											
7140.1	PARKS	-	-	-				-	#DIV/0!		
7140.4	PLAYGROUNDS	2,000.00	-	2,000.00				2,000.00	0.00%		
7310.1	YOUTH PROGRAMS	17,000.00	-	17,000.00				17,000.00	0.00%		
7310.2	YOUTH PROGRAMS	500.00		500.00				500.00	0.00%		
7310.4	YOUTH PROGRAMS	4,000.00		4,000.00				4,000.00	0.00%		
7510.1	HISTORIAN	2,060.00		2,060.00	171.66	171.66	343.32	1,716.68	16.67%		
7510.4	HISTORIAN	2,000.00		2,000.00				2,000.00	0.00%		
7550.4	CELEBRATIONS	500.00		500.00				500.00	0.00%		
Total Culture and Recreation		28,060.00	-	28,060.00	171.66	171.66	343.32	27,716.68	1.22%		
<u>Home and Community Services</u>											
8010.1	ZONING	835.00		835.00				835.00	0.00%		
8010.4	ZONING	250.00		250.00				250.00	0.00%		
8020.1	PLANNING MEMBERS	7,190.00		7,190.00	599.14	599.14	1,198.28	5,991.72	16.67%		
8020.11	PLANNING CLERK	4,500.00		4,500.00	50.00	893.75	943.75	3,556.25	20.97%		
8020.12	PLANNING BD MINUTE TAKER	600.00		600.00				600.00	0.00%		
8020.4	PLANNING	1,500.00		1,500.00	295.00	107.51	402.51	1,097.49	26.83%		
8025.4	JOINT PLANNING BOARD	10,000.00		10,000.00		617.60	617.60	9,382.40	6.18%		
8666.4	CLEARANCE, DEMO & REHAB			-				-	0.00%		
Total Home and Comm. Services		24,875.00	-	24,875.00	944.14	2,218.00	3,162.14	21,712.86	12.71%		
<u>Undistributed</u>											
9010.8	RETIREMENT	25,000.00		25,000.00				25,000.00	0.00%		
9030.8	SOCIAL SECURITY	21,000.00		21,000.00	1,447.15	1,492.00	2,939.15	18,060.85	14.00%		
9055.8	DISABILITY INSURANCE			-				-	#DIV/0!		
9060.8	HOSPITALIZATION	9,500.00		9,500.00	764.28	764.28	1,528.56	7,971.44	16.09%		
9710.6	PRINCIPAL SER BONDS	85,000.00		85,000.00				85,000.00	0.00%		
9710.7	INTEREST SERIAL BONDS	25,718.00		25,718.00				25,718.00	0.00%		
Total Undistributed		166,218.00	-	166,218.00	2,211.43	2,256.28	4,467.71	161,750.29	2.69%		
9950.9	TRANSF TO HIGHWAY FD FD	10,800.00		10,800.00							
TOTAL APPROPRIATIONS		855,500.00	-	855,500.00	32,813.42	41,955.21	74,768.63	769,931.37			

Reference Material
 MAY 10 2024
 for
 Town Board Meeting

TOWN OF AUSTERLITZ										
HIGHWAY FUND										
FOR YEAR ENDING DECEMBER 31, 2024										
		2024 BUDGET		2024 ACTUAL		2024 ACTUAL		YTD	BALANCE	% REC'D
		ORIGINAL	ADJ	ADJUSTED	JANUARY	FEBRUARY				
REVENUES										
1001	PROPERTY TAXES	693,000.00		693,000.00	693,000.00		693,000.00	-	100.00%	
1120	SALES TAX	60,000.00		60,000.00			-	60,000.00	0.00%	
2401	INTEREST	-		-			-	-	0.00%	
2655	SALE OF EQUIPMENT	-		-			-	-	0.00%	
2801	INTERFUND TRANSFER	10,800.00	-	10,800.00			-	10,800.00	0.00%	
3501	S/A CHIPS	315,000.00		315,000.00			-	315,000.00	0.00%	
5031	OTHER INCOME	-		-			-	-	0.00%	
TOTAL REVENUES		1,078,800.00	-	1,078,800.00	693,000.00	-	693,000.00	385,800.00	64.24%	
UNEXPENDED BALANCE										
				-				-	0.00%	
TOTAL AVAILABLE FUNDS		1,078,800.00	-	1,078,800.00	693,000.00	-	693,000.00	385,800.00	64.24%	
APPROPRIATIONS										
5110.1	GEN REPAIRS (PAYROLL)	165,000.00		165,000.00	10,046.90	1,395.00	11,441.90	153,558.10	6.93%	
5110.11	GEN REPAIRS (CLERK)	12,000.00		12,000.00	1,625.00	987.50	2,612.50	9,387.50	21.77%	
5110.41	HIGHWAY REPAIRS & MAINTEN	165,000.00		165,000.00	1,006.68	28,312.23	29,318.91	135,681.09	17.77%	
5110.42	DUST CONTROL	15,000.00		15,000.00			-	15,000.00	0.00%	
5112.2	CHIPS	315,000.00		315,000.00			-	315,000.00	0.00%	
5130.1	MACHINERY	58,000.00		58,000.00	2,760.82	6,406.14	9,166.96	48,833.04	15.81%	
5130.4	MACHINERY	60,000.00		60,000.00	199.40	6,911.09	7,110.49	52,889.51	11.85%	
5140.1	BRUSH & WEEDS	29,000.00		29,000.00	1,673.40	652.84	2,326.24	26,673.76	8.02%	
5142.1	SNOW REMOVAL(PAYROLL)	72,000.00		72,000.00	13,660.55	12,138.65	25,799.20	46,200.80	35.83%	
5142.4	SNOW REMOVAL	50,000.00		50,000.00		6,003.87	6,003.87	43,996.13	12.01%	
9010.8	RETIREMENT	45,000.00		45,000.00			-	45,000.00	0.00%	
9030.8	SOCIAL SECURITY	27,000.00		27,000.00	2,324.38	1,647.28	3,971.66	23,028.34	14.71%	
9060.8	HOSPITALIZATION	60,000.00		60,000.00	4,512.23	4,529.48	9,041.71	50,958.29	15.07%	
9089.8	OTHER EMP BENEFITS-LONGEVITY	4,000.00		4,000.00			-	4,000.00	0.00%	
9090.8	UNIFORMS	1,800.00		1,800.00			-	1,800.00	0.00%	
9901.9	TRANSFERS	-		-			-	-	#DIV/0!	
TOTAL APPROPRIATIONS		1,078,800.00	-	1,078,800.00	37,809.36	68,984.08	106,793.44	970,206.56	9.90%	

TOWN OF AUSTERLITZ
Broadband Project
FYE 12/31/2024

Broadband	ACTIVITY	BALANCE IN FUND
Description		
ARPA Balance forward January 1 2024		\$ 29,823.69

Reference Material
MAR 21 2024
For
Town Board Meeting

SPECIAL GRANTS **A3004**
FYE 12/31/2024

NYSERDA Grants

12/31/2022 Balance Forward	\$	4,480.00	
4/3/2023 Grant Recvd	\$	5,000.00	
			\$ 9,480.00

RSF Social Finance (Scout Grant) Note: 2021 grant of \$16,000 fully expended in 2021

2/11/2022	Grant Rec'd	16,000.00
2/17/2022	K BEILKE	(330.00)
4/14/2022	K BEILKE	(968.00)
6/16/2022	K BEILKE	(1,738.00)
7/14/2022	K BEILKE	(990.00)
8/15/2022	K BEILKE	(1,122.00)
9/15/2022	K BEILKE	(1,870.00)
10/19/2022	K BEILKE	(1,430.00)
11/21/2022	K BEILKE	(1,672.00)
12/14/2022	K BEILKE	(1,540.00)

12/31/2022	Balance Forward	4,340.00
1/1/7/23	Kathryn Bielke	(1,232.00)
2/16/2023	Kathryn Bielke	(528.00)
2/17/2023	Grant Rec'd	12,000.00
3/16/2023	Kathryn Bielke	(792.00)
3/16/2023	Johnson Newspaper	(95.09)
5/11/2023	Kathryn Beilke	(1,705.00)
5/11/2023	Intl Council for Local Environ Initiatives	(600.00)
6/14/2023	Kathryn Beilke	(616.00)
7/18/2023	Austerlitz Historical Society	(60.00)
7/18/2023	Kathryn Beilke	(1,023.00)
8/21/2023	Kathryn Beilke	(627.00)
9/21/2023	Grant Rec'd	10,000.00
10/18/2023	Kathryn Beilke	(1,523.50)
11/14/2023	Kathryn Beilke	(1,331.00)
12/19/2023	Kathryn Beilke	(748.00)
12/30/2023	Kathryn Bielke (encumbered)	(908.00)
12/31/2023	Balance Forward	14,551.41

Grand Total		\$ 14,551.41
		\$ 24,031.41

Additional Notes

Grants from Nyserderda for solar panels and from DEC for a charging station were obtained and fully expended in prior years. They have a zero balance.

Reference Material
 MAY 23 2024
 For
 Town Board Meeting

	TOWN OF AUSTERLITZ				
	ELLSWORTH KELLY GRANT				
	FYE 12/31/2024				
	TOWN HALL		ACTIVITY	BALANCE IN	
				FUND	
	Description				
	Balance forward January 1 2024			\$ 7,806.52	

Supplemental Material
for
Town Board Meeting
2024

TOWN OF AUSTERLITZ
Highway Salt Shed
FYE 12/31/2024

		A/C #		ACTIVITY	BALANCE IN
	Description	K105	Funds In		FUND
					\$ 12,778.39
January				\$ -	\$ 12,778.39

Reference Material
 JAN 21 2024
 For
 Town Board Meeting

Austerlitz General Fund Reconciliation Detail

Bank of Greene County checking, Period Ending 02/29/2024

Type	Date	Num	Name	Clr	Amount	Balance
Beginning Balance						835,753.69
Cleared Transactions						
Checks and Payments - 41 items						
Check	11/14/2023	3173	NY Marriot Marquis	X	-665.72	-665.72
Check	11/14/2023	3174	Paul K Mesick, Plu...	X	-348.75	-1,014.47
Check	01/16/2024	3294	ASSOCIATION OF ...	X	-899.00	-1,913.47
Check	01/16/2024	3306	Col Cty Assoc of To...	X	-300.00	-2,213.47
Check	01/16/2024	3302	New York Planning ...	X	-295.00	-2,508.47
Check	01/16/2024	3300	Johnson Newspaper...	X	-125.58	-2,634.05
Check	01/16/2024	3324	Michele Quigley	X	-91.70	-2,725.75
Check	01/16/2024	3316	Crystal Rock	X	-51.46	-2,777.21
Check	01/16/2024	3318	Johnson Newspaper...	X	-49.43	-2,826.64
Check	01/16/2024	3301	Johnson Newspaper...	X	-41.99	-2,868.63
Check	01/16/2024	3299	Johnson Newspaper...	X	-40.48	-2,909.11
Check	01/16/2024	3319	Johnson Newspaper...	X	-38.27	-2,947.38
Check	01/17/2024	3328	Joseph Catalano, Esq	X	-1,110.00	-4,057.38
Check	01/23/2024	3333	Austerlitz Fire Distri...	X	-214,731.21	-218,788.59
Check	01/23/2024	3334	Red Rock Volunteer...	X	-8,826.33	-227,614.92
Check	01/23/2024	3332	Window Depot USA	X	-4,420.00	-232,034.92
Check	01/29/2024	3335	CDPHP, INC	X	-4,800.09	-236,835.01
Check	01/29/2024	3336	Guardian Dental	X	-476.42	-237,311.43
Transfer	02/08/2024			X	-6,016.07	-243,327.50
Check	02/15/2024	3379	STATE COMPTROL...	X	-12,540.00	-255,867.50
Check	02/15/2024	3358	CivicPlus LLC	X	-4,203.15	-260,070.65
Check	02/15/2024	3352	Columbia County	X	-3,962.12	-264,032.77
Check	02/15/2024	3354	Smith Watson & Co ...	X	-2,325.00	-266,357.77
Check	02/15/2024	3362	Edmunds Gov Tech,...	X	-1,676.50	-268,034.27
Check	02/15/2024	3367	Long Energy	X	-1,354.05	-269,388.32
Check	02/15/2024	3355	Beilke, Kathryn	X	-1,221.00	-270,609.32
Check	02/15/2024	3374	Smith Watson & Co ...	X	-1,025.00	-271,634.32
Check	02/15/2024	3372	Postmaster - Spenc...	X	-816.00	-272,450.32
Check	02/15/2024	3368	Long Energy	X	-733.27	-273,183.59
Check	02/15/2024	3371	Nolan Bottle Gas Co...	X	-265.43	-273,449.02
Check	02/15/2024	3364	IIMC Region 1	X	-250.00	-273,699.02
Check	02/15/2024	3353	Columbia County	X	-132.54	-273,831.56
Check	02/15/2024	3357	Carmen Barbato Inc	X	-98.80	-273,930.36
Check	02/15/2024	3380	Erin Reis	X	-85.09	-274,015.45
Check	02/15/2024	3373	Postmaster - Spenc...	X	-82.00	-274,097.45
Check	02/15/2024	3359	Columbia County	X	-64.50	-274,161.95
Check	02/15/2024	3376	Thomas Pest Servic...	X	-64.00	-274,225.95
Check	02/15/2024	3377	VERIZON	X	-50.92	-274,276.87
Check	02/15/2024	3382	Columbia County	X	-42.50	-274,319.37
Check	02/15/2024	3356	Canon Solutions Am...	X	-35.52	-274,354.89
Transfer	02/21/2024			X	-15,235.94	-289,590.83
Total Checks and Payments					-289,590.83	-289,590.83
Deposits and Credits - 8 items						
Deposit	01/29/2024			X	33.96	33.96
Deposit	02/05/2024			X	130.00	163.96
Deposit	02/07/2024			X	318.00	481.96
Deposit	02/14/2024			X	32,073.01	32,554.97
Deposit	02/26/2024			X	50.00	32,604.97
Deposit	02/26/2024			X	446.76	33,051.73
General Journal	02/27/2024	369		X	4,512.23	37,563.96
Deposit	02/29/2024			X	5,540.03	43,103.99
Total Deposits and Credits					43,103.99	43,103.99
Total Cleared Transactions					-246,486.84	-246,486.84
Cleared Balance					-246,486.84	589,266.85

Reference Material
2024
For
Town Board Meeting

12:49 PM

03/01/24

Austerlitz General Fund Reconciliation Detail

Bank of Greene County checking, Period Ending 02/29/2024

Type	Date	Num	Name	Clr	Amount	Balance
Uncleared Transactions						
Checks and Payments - 14 items						
Check	01/16/2024	3315	Pamela Cook		-66.00	-66.00
Check	02/15/2024	3378	VISA		-1,011.61	-1,077.61
Check	02/15/2024	3375	Nan Stolzenburg		-617.60	-1,695.21
Check	02/15/2024	3361	Consolidated Comm...		-541.61	-2,236.82
Check	02/15/2024	3366	Ken Kaplan		-403.34	-2,640.16
Check	02/15/2024	3369	NYSEG		-308.11	-2,948.27
Check	02/15/2024	3363	Howes Horticultural		-150.00	-3,098.27
Check	02/15/2024	3360	Consolidated Comm...		-116.94	-3,215.21
Check	02/15/2024	3381	Johnson Newspaper...		-72.07	-3,287.28
Check	02/15/2024	3365	Johnson Newspaper...		-65.01	-3,352.29
Check	02/15/2024	3370	NYS Town Clerk's A...		-40.00	-3,392.29
Check	02/27/2024	3385	CDPHP, INC		-4,800.09	-8,192.38
Check	02/27/2024	3383	NYSEG		-2,292.06	-10,484.44
Check	02/27/2024	3384	Guardian Dental		-476.42	-10,960.86
Total Checks and Payments					-10,960.86	-10,960.86
Total Uncleared Transactions					-10,960.86	-10,960.86
Register Balance as of 02/29/2024					-257,447.70	578,305.99
Ending Balance					-257,447.70	578,305.99

Supplemental Material

2024

For
Town Board Meeting

11:51 AM

03/01/24

**Austerlitz TA Payroll
Reconciliation Detail
T&A Checking, Period Ending 02/29/2024**

Type	Date	Num	Name	Clr	Amount	Balance
Beginning Balance						5,703.64
Cleared Transactions						
Checks and Payments - 10 items						
Check	02/08/2024	DM	Adirondack Payroll	X	-10,853.91	-10,853.91
Check	02/08/2024	DM	Adirondack Payroll	X	-4,403.86	-15,257.77
Check	02/08/2024	75214	Duane Hotaling	X	-1,376.96	-16,634.73
Check	02/08/2024	1042	Teamsters Local 294	X	-238.00	-16,872.73
Check	02/08/2024	75215	Duane Hotaling	X	-180.92	-17,053.65
Check	02/08/2024	DM	Adirondack Payroll	X	-106.00	-17,159.65
Check	02/21/2024	DM	Adirondack Payroll	X	-18,308.98	-35,468.63
Check	02/21/2024	DM	Adirondack Payroll	X	-6,389.79	-41,858.42
Check	02/21/2024	75216	Duane Hotaling	X	-1,418.97	-43,277.39
Check	02/21/2024	DM	Adirondack Payroll	X	-149.50	-43,426.89
Total Checks and Payments					-43,426.89	-43,426.89
Deposits and Credits - 6 items						
Deposit	02/01/2024			X	0.07	0.07
Transfer	02/08/2024			X	6,016.07	6,016.14
Transfer	02/08/2024			X	11,637.18	17,653.32
Transfer	02/21/2024			X	11,590.23	29,243.55
Transfer	02/21/2024			X	15,235.94	44,479.49
Deposit	02/29/2024			X	0.07	44,479.56
Total Deposits and Credits					44,479.56	44,479.56
Total Cleared Transactions					1,052.67	1,052.67
Cleared Balance					1,052.67	6,756.31
Uncleared Transactions						
Checks and Payments - 1 item						
General Journal	02/29/2024	410			-1,052.53	-1,052.53
Total Checks and Payments					-1,052.53	-1,052.53
Total Uncleared Transactions					-1,052.53	-1,052.53
Register Balance as of 02/29/2024					0.14	5,703.78
Ending Balance					0.14	5,703.78

Reference Material

MAR 21 2024

For
Town Board Meeting

12:04 PM

03/01/24

Austerlitz Highway
Reconciliation Detail
BGC Highway Checking, Period Ending 02/29/2024

Type	Date	Num	Name	Clr	Amount	Balance
Beginning Balance						964,544.88
Cleared Transactions						
Checks and Payments - 16 items						
Check	01/16/2024	3282	Airgas USA LLC	X	-18.15	-18.15
Transfer	02/06/2024			X	-11,637.18	-11,655.33
Check	02/14/2024	3348	Sylvan Timber	X	-28,312.23	-39,967.56
Check	02/14/2024	3350	Sylvan Timber	X	-11,030.10	-50,997.66
Check	02/14/2024	3343	Long Energy	X	-5,501.52	-56,499.18
Check	02/14/2024	3345	McCarthy Tire Servi...	X	-3,306.00	-59,805.18
Check	02/14/2024	3341	Peter Fitzpatrick	X	-1,500.00	-61,305.18
Check	02/14/2024	3347	Polsinello Fuels, Inc	X	-1,479.29	-62,784.47
Check	02/14/2024	3340	COLARUSSO QUA...	X	-484.92	-63,269.39
Check	02/14/2024	3337	Abele Tractor & Equ...	X	-234.86	-63,504.25
Check	02/14/2024	3346	NAPA	X	-75.33	-63,579.58
Check	02/14/2024	3339	CHATHAM HARDW...	X	-75.16	-63,654.74
Check	02/14/2024	3338	CHATHAM AUTO P...	X	-55.78	-63,710.52
Check	02/14/2024	3344	Main Brothers Oil C...	X	-17.43	-63,727.95
Transfer	02/21/2024			X	-11,590.23	-75,318.18
Transfer	02/27/2024			X	-4,512.23	-79,830.41
Total Checks and Payments					-79,830.41	-79,830.41
Total Cleared Transactions					-79,830.41	-79,830.41
Cleared Balance					-79,830.41	884,714.47
Uncleared Transactions						
Checks and Payments - 3 items						
Check	02/14/2024	3349	United Ag and Turf		-166.52	-166.52
Check	02/14/2024	3342	Health Equity		-17.25	-183.77
Check	02/15/2024	3351	Airgas USA LLC		-18.15	-201.92
Total Checks and Payments					-201.92	-201.92
Total Uncleared Transactions					-201.92	-201.92
Register Balance as of 02/29/2024					-80,032.33	884,512.55
Ending Balance					-80,032.33	884,512.55

Reference Material

MAR 21 2024

For
Town Board Meeting

SHaag

From: Peter Fitzpatrick
Sent: Thursday, March 14, 2024 9:13 AM
To: SHaag; J Lotus
Subject: March 2024 Highway Report

So far that groundhog may have known something!!
We have had unusually warm weather and spring is definitely knocking on the door.

It's is still March though and we were reminded with a few inches of snow the other morning to deal with.
Fortunately with warm temps and nice sunshine it didn't hang around long.

The roads are soft and have been posted for spring weight limits,
Please due your part to limit heavy loads and excessive trips!
We have had to talk to a few contractors about the heavy trucks, fortunately they have been understanding.

We have been working on Dugway, West Hill, and Partridge with brush cutting and mowing.
This work has been received well, with several Thanks, and is a great improvement.

The unusually warm and wet weather has the potholes growing like weeds!
We are out filling and patching as the weather allows to help ease them until we can start grading.
The roads are way to soft to start grading yet but as soon as conditions are appropriate, Spring grading will begin.

We replaced a few pins and bushings on the grader that I had mentioned about a year ago needed attention.
This repair was done in house saving us thousands of dollars over taking it somewhere,
and limiting the time we were without this vital piece of equipment.

The Battery Powered Hand Held Power Equipment order was finalized and placed,
Most of the equipment is ready for pickup, last couple items should be in shortly.
We look forward to this addition to our tools.

Materials Bids are coming In.

There is legislation that the Department of Labor changed last year that is currently in court concerning trucking of aggregates that could greatly impact our Materials costs in the future.
Also, we are seeing signs of and hearing about Sand, Gravel, and Quarries either closing or running short on production with no new ones in development to replace that production.
Both of those items happening would dramatically increase our costs.

The Spring Sun is welcome and Feels Good!
Enjoy.

Reference Material
MAR 21 2024
For
Town Board Meeting

Account#	Account Description	Fee Description	Qty	Local Share
A1255	Conservation	Conservation	1	0.72
	Solid Waste	30 Gallon Garbage Bag	20	4.00
		55 Gallon Garbage Bags	35	14.00
		Recycling Stickers - Senior	1	5.00
	Supervisor	EZPass	3	75.00
		Sub-Total:		\$98.72
A2544	Dog Licensing	Male, Neutered	3	15.00
			Sub-Total:	

Total Local Shares Remitted: \$113.72

Amount paid to:	Columbia County Solid Waste	262.00
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Amount paid to:	NYS Ag. & Markets for spay/neuter program	3.00
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Amount paid to:	NYS Environmental Conservation	64.28
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Total State, County & Local Revenues: \$443.00

Total Non-Local Revenues: \$329.28

To the Supervisor:

Pursuant to Section 27, Sub 1, of the Town Law, I hereby certify that the foregoing is a full and true statement of all fees and monies received by me, Susan Haag, Town Clerk, Town of Austerlitz during the period stated above, in connection with my office, excepting only such fees and monies, the application of which are otherwise provided for by law.

Supervisor _____ Date _____

Arsona a Hagg 3/1/24
Town Clerk Date

Reference Material
MAR 21 2024
For
Town Board Meeting

Town of Austerlitz Town & County 2024 Collection Summary

Transactions Posted on 12/26/2023 thru 02/29/2024

District:	Taxes Collected:	Penalty:	Surcharge:	Notice Fee:	Remaining Uncollected:
Town & County 2024	3402523.18	2251.54	0.00	0.00	527988.96
Totals:	3402523.18	2251.54	0.00	0.00	527988.96

Collection Statistics:

Number of Postings:	1375	Cash:	10975.07
Percentage Collected:	87%	Check:	2813931.51
Number of Adjustments:	3	Other:	579868.14
Number of Voids:	10	Total:	3404774.72
Number of Returned Payments:	8	Minus Duplicate/Over Payments:	0.00
Number Refunded Duplicate Pmnts:	3		3404774.72
Total Refunded:	9206.80	Taxes:	3402523.18
Notice Handling Fees Collected:	0.00	Penalty:	2251.54
Received Via:		Surcharge:	0.00
On-Line:	170	Ret. Check Fees:	0.00
Mail:	938	Notice Fees:	0.00
Counter:	261	Total:	3404774.72
		Minus Direct / Under Payments:	
		0 Direct:	0.00
		0 Under:	0.00
			3404774.72

Other Payment Type Breakout:

Credit Card:	3	8953.57
Another Type:	13	35297.62
Online Payment:	171	535616.95

Reference Material
1-25-2024
For
Town Board Meeting

Town of Austerlitz
Planning Board Report
March 7, 2024

A regular meeting of the Planning Board was held on March 7, 2024. Present were: Deborah Lans, Chair, Chris Ferrone, Steve Lobel, Dale Madsen and Eric Sieber, Planning Board Members. Also present: Joseph Catalano, Attorney for the Town, and Planning Board Clerk, J Lotus.

A public hearing was opened at 7:03 concerning the application of Michael O'Brien, who plans a purchase of approximately 40 acres of vacant land (SBL 87.-2-50.3) at the corner of West Hill and Partridge Roads from the Fizzinoglia Living Trust, and who seeks to make a three-lot subdivision of the parcel. Two will remain vacant for now, while Mr. O'Brien plans to build on one. The property has not been subdivided for more than ten years. No members of the public were present. Mr. O'Brien described the application, no questions or comments were made, and the hearing was closed at about 7:10.

The regular meeting of the Board was opened at 7:10. After the minutes of the February meeting were approved, in old business the Board considered the O'Brien application. Previously, the file had been deemed complete and a negative SEQRA declaration made. Discussion was had concerning the wetland areas of the site relative to the proposed house locations, which were well away from the wetlands. Mr. O'Brien is awaiting a letter from the Army Corps of Engineers confirming that no permit is required. It was confirmed that no building permit would issue until such a letter had been received. The Board approved the application.

In new business the Board heard the boundary line adjustment application of James Dohr, concerning two East Hill Road properties he owns. The proposal is to adjust the line between the parcels in anticipation of a sale. The Board concluded that all setback and driveway requirements of Town Law are satisfied, the proposal does not affect neighbors and therefore does not require a public hearing, which was waived. As the application is a SEQRA Type 2, no environmental review was required. The application being complete, it was approved by the Board.

Mr. Catalano updated the Board on his work to revise the zoning laws.

There was no further business, and the meeting was adjourned at 8:00 p.m.

Respectfully,

Deborah E. Lans, Chair

Reference Material
MAR 21 2024
For
Town Board Meeting

FEBRUARY 2024 REPORT

Reference Material
MAR 21 2024
For
Town Board Meeting

Payments received	\$2,934.00
Permits issued/Renewed	10 Issued or Renewed
CO Searches	1
CO/CC Issued	9 total 4 due to sending out Expired Permit Notices
Inspections completed	8 Complaint and 13 Construction
Complaints	2 New Complaints – one unfounded and the other remedied

The permit status report discussed in January was 9 pages and is now 6 pages. All permits that were expired have been addressed, there were 37 permits that were expired on the report most of which have been closed or renewed. Only 11 have not responded to the notice sent and are being followed up with in March.

Permit Status Report

02/01/2024 - 02/29/2024

Permit Type: All

Permit #	Applicant	Parcel Location	SBL#	Permit Type	Issued	Status
P21-013	Richard Ziade	774 Dugway Rd	86.-2-51	In Ground Pool	02/13/2024	Open
Description of Work: 18'x40' gunite in-ground pool with approved fence, gate and alarm						
P21-019	John Allen	191 Partridge Dr	96.-2-2.12	Accessory	02/01/2024	Completed
Description of Work: Addition of 2-19.5'x10' extensions to existing garage - no new electric						
P21-121	Steve Sorros	269 Route 203	87.-2-42	Accessory	02/20/2024	Open
Description of Work: 16'x28' horse barn						
P24-008	Edward Serrano	11428 Route 22	97.-1-14	Roofing	02/06/2024	Open
Description of Work: Repair rotting plywood and shingles in roof						
P24-009	Gerald Seligman	123 Mallory Rd	105.-1-35	C/O Search	02/06/2024	Completed
Description of Work: Raised Ranch 1,700sqft with a finished basement, 1-story, 3 bedroom, 3 fullbaths built in 1982.						
P24-010	SHELLEY HAEFNER	SHELLEY HAEFNER 278 Rigor Hill Rd	94.-1-19.3	sign	02/08/2024	Completed
Description of Work: Sign 2.5'x10' on side of building						
P24-011	Andrea Weiss Greta Schiller	66 East Hill Rd	88.-2-6.100	Hot Tub	02/13/2024	Open
Description of Work: Hot tub and electric to an existing shed						
P24-012	Ricardo Martino	80 Mallory Rd	105.-1-14	Repair	02/20/2024	Open
Description of Work: Interior renovation and repair to decking and roof						
P24-013	William Stratton	1962 Red Rock Rd	67.-1-15	Garage - Detached	02/27/2024	Open
Description of Work: 40'x38' garage with storage and gym						
P24-014	Lucy Dodd	801-50 Dugway Rd	86.-2-47.111	Repair	02/27/2024	Open
Description of Work: Interior renovations and upgrade						
P24-015	James Murray	28 Upper Hollow Rd	107.-1-26.200	Garage - Detached	02/27/2024	Open
Description of Work: 2-car 1-story garage						
Total #						11

Reference Material
MAR 21 2024
For
Town Board Meeting

Completion Issued Report

02/01/2024 - 02/29/2024

Contact Type: Applicant

Permit #	SBL	Completion Type	Completion Number	Applicant	Location	Completion Date
P21-003	97.-1-37.111	CC Issued	CC24-09	Damanik Realty Trust	Bald Mountain Rd	02/20/2024
					Logging # of CC/CO : Issued : 1	
Permit #	SBL	Completion Type	Completion Number	Applicant	Location	Completion Date
P21-019	96.-2-2.12	CC Issued	CC24-06	John Allen	191 Partridge Dr	02/06/2024
					Accessory # of CC/CO : Issued : 1	
Permit #	SBL	Completion Type	Completion Number	Applicant	Location	Completion Date
P21-125	77.-1-11	CO Issued	CO24-06	Lan Nguyen	196 Beale Rd	02/20/2024
					Residential Alteration # of CC/CO : Issued : 1	
Permit #	SBL	Completion Type	Completion Number	Applicant	Location	Completion Date
P22-004	95.-1-12	CC Issued	CC24-12	Bill Stratton Builders	Rodney Rd	02/29/2024
					Demolition # of CC/CO : Issued : 1	
Permit #	SBL	Completion Type	Completion Number	Applicant	Location	Completion Date
P22-015	87.-1-14	Closed	P22-015	Sneeringer Monahan Provost Redgrave	398 Route 203	02/29/2024
					C/O Search # of CC/CO : Issued : 1	
Permit #	SBL	Completion Type	Completion Number	Applicant	Location	Completion Date
P23-069	97.-1-24.121	CC Issued	CC24-08	Chase Custom Builders, LLC	11376 Route 22	02/13/2024
					Plumbing/HVAC # of CC/CO : Issued : 1	
Permit #	SBL	Completion Type	Completion Number	Applicant	Location	Completion Date
P23-104	77.-1-86	CO Issued	CO24-11	Berj Krikorian	1156 Route 203	02/29/2024
					PVA Solar Panels # of CC/CO : Issued : 1	
Permit #	SBL	Completion Type	Completion Number	Applicant	Location	Completion Date
P23-121	86.-2-48.210	CC Issued	CC24-11	Steven Hay	842 Dugway Rd	02/29/2024
					Res. Add/Alter # of CC/CO : Issued : 1	
Permit #	SBL	Completion Type	Completion Number	Applicant	Location	Completion Date
P24-002	88.-1-31.2	CC Issued	CC24-10	Daniel Palladino	11622 Route 22	02/27/2024
					Plumbing/HVAC # of CC/CO : Issued : 1	

Permit #	SBL	Completion Type	Completion Number	Applicant	Location	Completion Date
P24-009	105.-1-35	Closed	P24-009	Gerald Seligman	123 Mallory Rd	02/06/2024
C/O Search # of CC/CO :Issued :						1
Grand Total:						10

Reference Material
MAR 21 2024
For
Town Board Meeting

Inspection Search Report

By Reference #

Ref #	Inspection Date/Time	Type	Result	Inspector	Parcel Location	Identifier
2022-0001	02/01/24 9:11AM	CT	Passed	Erin Reis	830 Route 203	86.-1-1-12
<i>Note:</i> property is compliant per code						
2024-0002	02/01/24 10:13AM	CT	Failed	Erin Reis	75 Big Woods Rd	86.-2-56.200
<i>Note:</i> Elect Cert attached received						
P23-077	02/01/24 10:20AM	BP	Passed	Erin Reis	11351 Route 22	97.-1-5.200
<i>Note:</i> 2nd phase						
P23-052	02/06/24 12:06PM	BP	Passed	Erin Reis	155 Fern Hill Rd	104.-1-24
P23-077	02/06/24 12:52PM	BP	Passed	Erin Reis	11351 Route 22	97.-1-5.200
2021-0022	02/08/24 7:33AM	CT	Partial	Erin Reis	626 Route 203	86.-2-14.1
<i>Note:</i> No one seemed to be home - Area around garage near the house has improved						
ITEMS NOT IN VIOLATION: Truck and cab along side of storage container Canoe along side of SR 203						
P23-120	02/08/24 8:52AM	BP	Passed	Erin Reis	Hare 168 Labranch Rd	106.-1-4.4
A23-127	02/08/24 9:41AM	BA	Passed	Erin Reis	McComb 79 Stever Hill	77.-1-69.11
2023-0006	02/13/24 11:42AM	CT	Re-Scheduled	Erin Reis	147 Mallory Rd	105.-1-15.111
<i>Note:</i> Phone call with owner - emailing forms to get new construction compliant and old permits closed						
P23-081	02/13/24 12:16PM	BP	Passed	Erin Reis	Tishler 423 Mercer Mountain	69.-1-2.211
2024-0002	02/15/24 10:16AM	CT	Failed	Erin Reis	75 Big Woods Rd	86.-2-56.200
<i>Note:</i> Spoke with electrical inspector who stated owner stated they did not have a building permit and explained work that was completed and inspected by him						
P23-044	02/20/24 9:29AM	BP	Passed	Erin Reis	4602 Crow Hill Rd	95.-1-34
P23-109	02/20/24 10:00AM	BP	Passed	Erin Reis	241 LaBranche Rd.	96.-1-18.1

Ref #	Inspection Date/Time	Type	Result	Inspector	Parcel Location	Identifier
2024-0003 <i>Note:</i> could not locate Engel Road	02/20/24 10:15AM	CT Driveway	Re-Scheduled	Erin Reis	David Oliver 49 Engel Rd	78.-1-58.120
2024-0001 <i>Note:</i> emailed docs to pull permit and make renovations compliant	02/20/24 11:11AM	CT Misc Visit	Partial	Erin Reis	581 Harrington Dr	96.-2-89
2024-0003 <i>Note:</i> Driveway work, electrical wiring run underground by NYSEG only - no foundation work has been done	02/27/24 7:46AM	CT Driveway	Passed	Erin Reis	David Oliver 49 Engel Rd	78.-1-58.120
P23-125 <i>Note:</i> pics	02/27/24 9:45AM	BP Foundation before backfill	Passed	Erin Reis	McComb 79 Stever Hill	77.-1-69.11

Reference Material
MAR 21 2024
For
Town Board Meeting

Austerlitz
Inspection Schedule
02/01/2024 - 02/29/2024

Inspection Date/Time	Inspection Type	Inspector	Location	Identifier	Permit Type	Permit #
2/1/2024 10:20 AM	Framing before enclosing 2nd phase	Erin Reis	11351 Route 22	97.-1-5 200	Residential Alteration	P23-077
2/6/2024 8:37 AM	Final Inspection	Erin Reis	191 Partridge Dr	96.-2-2.12	Accessory	P21-019
2/6/2024 9:19 AM	Framing before enclosing PICS	Erin Reis	191 Partridge Dr	96.-2-2.12	Accessory	P21-019
2/6/2024 12:06 PM	Framing before enclosing	Erin Reis	155 Fern Hill Rd	104.-1-24	Residential Addition	P23-052
2/6/2024 12:52 PM	Insulation Inspection	Erin Reis	11351 Route 22	97.-1-5 200	Residential Alteration	P23-077
2/8/2024 8:52 AM	Foundation	Erin Reis	Hare 168 Labranch Rd	106.-1-4.4	New Residence	P23-120
2/8/2024 9:41 AM	Footing before pouring concrete	Erin Reis	McComb 79 Stever Hill	77.-1-69.11	New Residence	A23-127
2/13/2024 12:16 PM	Insulation Inspection	Erin Reis	Tishler 423 Mercer Mountain	69.-1-2.211	New Residence	P23-081
2/20/2024 9:29 AM	Framing before enclosing	Erin Reis	4602 Crow Hill Rd	95.-1-34	Residential Addition	P23-044
2/20/2024 10:00 AM	Framing before enclosing	Erin Reis	241 LaBranche Rd.	96.-1-18.1	Accessory	P23-109
2/27/2024 9:45 AM	Foundation before backfill pics	Erin Reis	McComb 79 Stever Hill	77.-1-69.11	New Residence	P23-125
2/27/2024 12:50 PM	Final Inspection	Erin Reis	1156 Route 203	77.-1-86	PVA Solar Panels	P23-104
2/29/2024 9:20 AM	Final Inspection	Erin Reis	842 Dugway Rd	86.-2-48.210	Res. Add/Alter sign	P23-121
2/29/2024 10:44 AM	Final Inspection	Erin Reis	SHELLEY HAEFFNER 278 Rigor Hill Rd	94.-1-19.3		P24-010

Reference Material
KUZ4
For
Board Meeting

Complaint Action Summary

2/1/2024 - 2/29/2024

Complaint #: <All>

Includes Voids

Owner: < All >

Complaint #: 2024-0002**Type:** Building Code Violation**Status:** Completed**Location:** 75 Big Woods Rd**Identifier:** 86.-2-56.200**Open Date:** 02/15/24**Owner:** Chet Davis**Complainant:****Nature Of Complaint:** Work without permit for electrical work and addition of a sauna to existing habitable basement

Action Type	Action Date	Action Information	Inspector
Inspection	02/01/24	Type: Driveway Result: Failed	Erin Reis
Notes: Elect Cert attached received			
Violation	02/15/24	Code: Title 19 part 1203.3 Status: mitigated Comply By: <None>	Erin Reis
Inspection	02/15/24	Type: Driveway Result: Failed	Erin Reis
Notes: Spoke with electrical inspector who stated owner stated they did not have a building permit and explained work that was completed and inspected by him			
Inspection	03/05/24	Type: Misc Visit Result: Approved	Erin Reis
Notes: Building permit application received - owners are out of the country till 3/25/24			

Complaint #: 2024-0003**Type:** Building Code Violation**Status:** Completed**Location:** David Oliver, 49 Engel Rd**Identifier:** 78.-1-58.120**Open Date:** 02/20/24**Owner:** David Oliver**Complainant:****Nature Of Complaint:** excavation and road work without a permit

Action Type	Action Date	Action Information	Inspector
Inspection	02/20/24	Type: Driveway Result: Re-Scheduled	Erin Reis
Notes: could not locate Engel Road			
Inspection	02/27/24	Type: Driveway Result: Passed	Erin Reis
Notes: Driveway work, electrical wiring run underground by NYSEG only - no foundation work has been done			

Reference Material
 MAK 4.1 2024
 For
 Board Meeting

Justice Information

Municipal Name	Town of Austerlitz
Justice ID	[REDACTED]
Justice Number	[REDACTED]
Justice Name	David Cassuto

Thank you for submitting your monthly Justice Report. You will receive an email with the status of your report. Please print and retain this page for your records as confirmation of your filing.

Submission Log

03/02/2024 11:55:04 AM / David Cassuto / Town of Austerlitz / Submitted Document

Report Certification

Date Filed	03/02/2024
Report Period	02/2024
Report Amount	\$20,584.00
Date Check Sent to CFO	03/02/2024
AC-1030 Report File	[REDACTED]

Reference Material

MAR 21 2024

For
Town Board Meeting

TOWN OF AUSTERLITZ
RECEIVED
MAR 08 2024
TOWN
CLERK
COLUMBIA COUNTY

Justice Information**Municipal Name** Town of Austerlitz**Justice ID** [REDACTED]**Justice Number** [REDACTED]**Justice Name** Sharon GrubinTOWN OF AUSTERLITZ
RECEIVED

MAR 12 2024

Thank you for submitting your monthly Justice Report. You will receive an email with the status of your report. Please print and retain this page for your records as confirmation of your filing.

TOWN
CLERK
SOMERSET COUNTY**Submission Log**

03/02/2024 11:56:35 AM / Sharon Grubin / Town of Austerlitz / Submitted Document

Report Certification**Date Filed** 03/02/2024**Report Period** 02/2024**Report Amount** \$11,894.00**Date Check Sent to CFO** 03/02/2024**AC-1030 Report File** [REDACTED]

Reference Material

MAR 21 2024

For
Town Board Meeting

SHaag

From: Kyle Miller [REDACTED]
Sent: Friday, March 8, 2024 3:02 PM
To: SHaag
Subject: Monthly dog report

Hi Sue,

I have no entries for this past month.

Have a good weekend!

Kyle Miller
Dog Control Officer
Town(s) of Austerlitz, Claverack, Copake, Ghent, Hillsdale, and Taghkanic
Cell: (845)407-1367

Reference Material
MAR 21 2024
For
Town Board Meeting

Green Revolving Fund

Board Member Cara Humphrey is introducing a measure for the board's consideration to establish a Green Revolving Fund into which NYSERDA awards can be deposited to allow for easier tracking and greater flexibility in naming projects as the CSC applies for grants.

Updated Benchmarking Report

Attached to this report is an updated benchmarking of all town facilities over 1000sq ft through the end of 2023. Once this is approved and uploaded to the town website, it can be submitted to NYSERDA for 300 Clean Energy Communities points and a free energy study for any facility in the town's portfolio.

Free NYSERDA Energy Study

As the Town Highway Garage has already received an NYSERDA energy study and the Town History Center is under 1000 sq ft, in discussion of which facilities for which the town might pursue an energy study, the Climate Smart Committee considered the possibility that the Spencertown Academy which is owned by the town, might benefit more than the already efficient town hall. Lisa Bouchard-Hoe who now serves the CSC and also the board of the Academy inquired to the board and director of Spencertown Academy as to whether they would accept this free service if it were to be provided and they unanimously agreed. They were also made aware that CSC Coordinator Kathryn Beilke would need to record 2 years of utility data in advance of the study on their behalf.

The Town Board therefore needs to decide whether it would like to pursue an energy study for the Town Hall or for the Spencertown Academy before the Climate Smart Community Task Force submits the updated benchmarking report to NYSERDA.

PCA Building Decarbonization Grant

With regret, the CSC Task Force reports the Town of Austerlitz was not awarded the \$95,000 grant from Partners for Climate Action to pursue air-to-water heat pumps and solar array expansion for the town highway garage. However, the town was a finalist, received encouraging feedback, and was invited to participate in the learning cohort amongst the awardees.

Path To 5,000 CEC Points

5000 points is now the \$100,000 grant threshold in the Clean Energy Communities program. Austerlitz currently stands at 3500. The CSC Task Force has outlined the following actions in its path to 5,000: benchmarking (300 pts), updated fleet inventory (200 pts), clean energy upgrades 10% reduction (500 pts), Community Campaigns EVs Tier 1 (200 pts) Clean Heating and Cooling Tier 2 (600 pts). The CSC Task Force would like the Town Board to approve the decarbonization projects outlined in the PCA Grant to be used to apply for this grant should the way be clear. While it is a reimbursement grant, NYSERDA may pay invoices directly with the town not having to come out of pocket.

Berkshire Taconic Grant

The CSC Task Force would like to pursue a small \$1500 grant from the Corbin/Edsall Endowment Fund at the Berkshire Taconic Foundation. Named amongst the criteria for proposed projects is, *"Preserving the environment, maintaining and protecting natural resources, developing an appreciation of the environment and, at the same time, striving to make such areas easily accessible to residents and visitors."* The CSC would like to apply for the funds to seed potential planning board and code enforcement training opportunities in interpretation and implementation of the NRI and anticipated zoning update from the town's Comprehensive Plan. The planning board identified in its comprehensive plan feedback the need to understand the degree to which the zoning laws as yet to be revised call for application of resource issues to projects. Funds could also be used for Conservation Advisory Council onboarding and training when it is established. CSC TF reached out to the Hudson River Estuary Program about potential trainings they might be able to offer for these purposes. The grant – a simple one page letter - is due on March 29th.

Respectfully submitted, K Beilke, CSC Coordinator



Town of Austerlitz, New York Annual Energy Benchmarking Report

OVERVIEW

This annual report is used to track municipal buildings' energy performance and is created in compliance with a passed Resolution on November 15th, 2018. Comparisons between annual reports can provide insights into energy use, including potential cost savings. This report includes only municipal buildings larger than 1,000 sq. ft.

PROPERTY INFORMATION

This table provides basic information about each municipal building over 1,000 sq. ft. in size.

Property Name	Address	Gross Property Area (ft ²)
Town Hall	816 Route 203	6,019
Town Garage	714 Route 203	8,400

ENERGY STAR SCORE

The ENERGY STAR Score is a measure of how well your property is performing relative to similar properties, when normalized for climate and operational characteristics. A 1-100 scale is used so that 1 represents the worst performing buildings and 100 represents the best performing buildings. A score may not be available for certain properties because of use type or insufficient information.

Property Name	ENERGY STAR Score				
Year	2019	2020	2021	2022	2023
Town Hall	n/a	n/a	n/a	n/a	n/a
Highway Garage	n/a	n/a	n/a	n/a	n/a

SITE EUI

The Site Energy Use divided by the property square foot. Site Energy is the annual amount of all the energy your property consumes onsite, as reported on your utility bills. Use Site Energy to understand how the energy use for an individual property has changed over time.

Property Name	Site EUI (kBtu/ft ²)				
Year	2019	2020	2021	2022	2023
Town Hall	26.7	21.4	22.9	26.8	24.2
Highway Garage	44.5	40.8	63.2	64.7	47.2

Reference Material
MAR 21 2024
For
Town Board Meeting

GREENHOUSE GAS EMISSIONS

Gases that trap heat in the atmosphere are called greenhouse gases. This number includes both direct greenhouse gases, which comes from burning fossil fuels like oil, propane and natural gas, and indirect emissions like electricity.

Property Name	Total GHG Emissions (Metric Tons of CO ₂ e)				
Year	2019	2020	2021	2022	2023
Town Hall	5	4	4.3	5	4.5
Town Highway Garage	26.1	23	30.4	32	23

SHaag

From: Eve Zatt <evel.zatt@gmail.com>
Sent: Tuesday, February 27, 2024 11:18 AM
To: SHaag
Subject: Use of ballfields 6/21/24

Hi Sue,

The Spencertown Academy requests use of the ballfield and surrounds on the evening of Friday, June 21 for an free outdoor Shakespeare performance of The Tempest. This is a very low impact event: no real sets, no closure of the playground/tennis courts needed. Under 100 attendees.

with thanks,

Eve

Eve Zatt
Administration
Spencertown Academy Arts Center
www.spencertownacademy.org
518.392.3693

Reference Material
MAR 21 2024
For
Town Board Meeting

Town of Austerlitz**2024 Agreement for Expenditure of Highway Funds**

This agreement is entered into by the Town of Austerlitz Highway Superintendent and the undersigned members of the Town Board of the Town of Austerlitz pursuant to section 284 of the Highway Law as set forth below and shall be effective for the fiscal year of 2024. We hereby agree that the monies levied and collected for the repair and improvement of the Town highways, and those monies received from the State of New York for the repair and improvement of Town highways, shall be utilized as follows:

1. General Repairs: The sum of, not to exceed, \$357,000, may be expended for general repairs and maintenance upon 61.7 miles of Town highways including sluices, culverts, drainage ditches and bridges having a span of less than five feet and boardwalks or renewals thereof.

Highway Staff Payroll – General Repairs	\$165,000.00
Highway Clerk Payroll	\$12,000.00
Highway Repairs and Maintenance	\$165,000.00
Dust Control	\$15,000.00

2. Improvements: The following sums shall be set aside for the improvement of Town highways as described below:

- a) Dugway Road, rt 203 to Mallory: There shall be expended the sum of, not to exceed, \$310,000, provided that at least 100% of said amount is to be taken from the NYS CHIPS funding program

Type: Blacktop Project, C.H.I.P.s.

- b) Rigor Hill Road, cty7 to Ghent T/L: There shall be expended the sum of, not to exceed, \$300,000, provided that it is funded by the Austerlitz Town Board from unallocated fund balance to cover the difference from 2024 budget .

Type: Blacktop Project

- c) Angel Hill Road rt 203 to Slate Hill rd: There shall be expended the sum of, not to exceed, \$20,000, provided that it is funded by the Austerlitz Town Board from unallocated fund balance to cover the difference from 2024 budget .

Type: Chip Seal Project

- d) Dugway Road, between Mallory and West Hill: There shall be expended the sum of, not to exceed, \$35,000, provided that it is funded by the Austerlitz Town Board from unallocated fund balance to cover the difference from 2024 budget.

Type: Road Repair Project

- e) Pratt Hill Rd, between Acorn Lane and Rigor Hill: There shall be expended the sum of, not to exceed, \$30,000, provided that it is funded by the Austerlitz Town Board from unallocated fund balance to cover the difference from 2024 budget.

Type: Road Repair Project

- f) West Hill Rd, between Partridge and Dugway: There shall be expended the sum of, not to exceed, \$30,000, provided that it is funded by the Austerlitz Town Board from unallocated fund balance to cover the difference from 2024 budget.

Type: Road Repair Project

3. It is hereby acknowledged that the foregoing is "best estimates", based upon information of road conditions and pricing that the Highway Superintendent has, at the time that this agreement is executed. It is also hereby acknowledged that the foregoing is "best estimates", of revenue for the above projects based upon information that the Town Board has, at the time this agreement is executed, regarding revenues and expected NYS C.H.I.P.s funding that the Town of Austerlitz expects to receive in the next fiscal year, 2024. If there are any changes in the scope of work, available materials, pricing, revenues or NYS C.H.I.P.s funding amounts, this agreement may be modified in writing by the parties hereto.

This agreement shall take effect when approved by the Town Board and executed by the Highway Superintendent and at least a majority of the members of the Town Board.

This agreement shall be effective from March 21, 2024 and shall remain in effect through December 31, 2024.

Executed in duplicate this 21st day of March, 2024 by;

Reference Material

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Peter Fitzpatrick, Highway Superintendent

Robert Lagonia, Town Supervisor

Greg Vogler, Town Board Member

Cara Humphrey, Town Board Member

Ken Kaplan, Town Board Member

Chris Schober, Town Board Member

Town of Austerlitz
Columbia County
New York

Reference Material
MAR 21 2024
For
Town Board Meeting

Resolution #35-2024, Adoption of Local Law No. 1 of 2024

At the regular monthly meeting of the Town of Austerlitz Town Board, duly called and held on the 21st day of March, 2024, the following Resolution was proposed and seconded by:

Proposed By: _____

Seconded By: _____

WHEREAS, the Town Board authorized and commenced, in 2022, a planning process for a complete update of the Town's Comprehensive Plan that has not been updated or revised since its adoption in 2004 and that process is ongoing and nearing the public comment stage; and

WHEREAS, the Town Board also recognizes that there currently exists problematic issues with the current Town Zoning Code as previously documented and that the Zoning Code will be amended in conjunction with the Comprehensive Plan update process; and

WHEREAS, in July 2023, the Town Board enacted a 9-month moratorium on certain land use development due to its concern that, while the Comprehensive Plan and Zoning update process is ongoing, land uses and developments may be proposed and processed that would be incompatible with the updated Comprehensive Plan and would circumvent the planning efforts underway; and

WHEREAS, the Town Board confirms its belief that enacting a temporary pause in the processing of proposals for new land uses and developments that require a special use permit while the Comprehensive Plan and Zoning Code update process is in progress would best serve the interests of the Town and its residents; and

WHEREAS, the 9-month moratorium established by the adoption of Local Law No.1 of 2023 is due to expire on April 17, 2024; and

WHEREAS, the Town Board finds that, although much work has been done in the update process including a complete draft Comprehensive Plan being readied for public comment, more time is necessary, beyond the two months left before the moratorium is due to expire, in order to complete the process; and

WHEREAS, a proposed Town Local Law (Local Law No. 1 of 2024) that would continue the moratorium already in place for nine additional months was reviewed, discussed and formally introduced by the Town Board at its regular monthly meeting held on February 15, 2024;

WHEREAS, the proposed Law was referred to the Planning Board of Columbia County and said Board, by letter dated March 20, 2024, determined that the proposed adoption of the Law

had “no county-wide or inter-community impacts associated with it” and that the Town Board may take final action with a simple majority vote; and

WHEREAS, the public hearing on the proposed Law was duly held, and after public comment. the hearing was closed by motion of the Town Board prior to the introduction of this Resolution; and

WHEREAS, the Town Board, after considering the letter from the Planning Board of Columbia County and all written and spoken public comments from the public hearing, is ready to take final action on the proposed law;

NOW, THEREFORE, BE IT RESOLVED as follows:

- 1. The public hearing on Local Law No. 1 of 2024 has been duly held and closed and those who wished to be heard regarding said proposed law had a full and fair opportunity to be heard.
- 2. The Town Board has previously determined that the adoption of the proposed Local Law is a Type 2 action under the State Environmental Quality Review Act (SEQRA) and no further SEQRA review is required.
- 3. The Town Board hereby adopts introductory Local Law No. 1 of 2024 as Local Law No. 1 of 2024 of the Town of Austerlitz, entitled “Extension of Town of Austerlitz Moratorium of 2023 on Certain Land Uses and Development,” which continues the 9-month moratorium effective on July 18, 2023 by Local Law No. 1 of 2023 for another nine months from April 18, 2024 , the date the 2023 Law will expire.
- 4. The Town Board hereby directs that the Town Clerk prepare said Law for filing and that it be filed with the Office of the Secretary of State.
- 5. This Resolution shall take effect immediately.

Upon the question of the foregoing Resolution, the following Town Board Members voted “Aye:”

Reference Material
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For
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The following Town Board Members voted “Nay:”

The Resolution having been approved by a majority of the Town Board, the said resolution was duly adopted by the Town Board of the Town of Austerlitz on March 21, 2024.

Dated: March 21, 2024

Signed: _____, Town Clerk

Reference Material
MAR 21 2024
For
Town Board Meeting

Standard Work Day & Reporting Resolution

Resolution #34-2024

BE IT RESOLVED, that the Town of Austerlitz, location code #30889, hereby establishes the following as standard work days for elected and appointed officials and will report the following days worked to the New York State and Local Employees' Retirement System based on the time keeping system records or the record of activities maintained and submitted by these officials to the clerk of this body:

<u>Title</u>	<u>Name</u>	<u>Social Security Number (Last 4 Digits)</u>	<u>Registration Number</u>	<u>Standard Work Day (Hrs/Days)</u>	<u>Term Begins/ Ends</u>	<u>Participates In Employer's Time Keeping System (Y/N)</u>	<u>Days/Months (based on Record of Activities)</u>
Appointed Officials							
Property Clerk	J Lotus			6 hrs	01/01/24-12/31/24	N	17.99

Upon the question of the foregoing resolution, the following Town Board Members voted "Aye:"

The Resolution having been approved by a majority of the Town Board, the said was declared duly adopted by the Supervisor of the Town of Austerlitz.

Dated: March 21, 2024

Signed: _____, Town Clerk

Reference Material

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For
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For
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AGREEMENT FOR ENHANCED POLICE SERVICES

THIS AGREEMENT, made the _____ day of _____, 2024, by and between

THE COUNTY OF COLUMBIA, a municipal corporation organized under the laws of the State of New York, with offices located at 401 State Street, Hudson, New York 12534, hereinafter referred to as the “County”, party of the first part; and

THE TOWN OF AUSTERLITZ, a municipal corporation organized under the laws of the State of New York with a mailing address of P.O. Box 238, Spencertown, New York 12165, hereinafter referred to as the “Town”, party of the second part.

WITNESSETH

WHEREAS, the “Town” has determined that a need exists for a more consistent police presence in order to meet its general obligation to protect the safety, well being, and property of the inhabitants and visitors within its geographical boundary, and;

WHEREAS, each party hereto may provide police protection as a governmental function, and;

WHEREAS, The Columbia County Board of Supervisors has authorized the Sheriff, at his discretion and upon execution of a contract, to provide enhanced police protection to the local municipalities located within Columbia County so long as the County is reimbursed for 100% of the County’s cost for such service, and;

WHEREAS, the Town desires enhanced law enforcement services meaning a more constant and consistent presence of sworn Sheriff's Office personnel in the Town for the purpose of enforcing the NYS Penal Law, NYS Vehicle and Traffic Law, local laws, and insuring a higher quality of life.

NOW, THEREFORE, in consideration of the mutual promise contained herein, the parties agree as follows:

1. The Sheriff of Columbia County will provide the Town with enhanced police services as described above. The enhanced police protections will minimally consist of a patrol car with one or more deputies patrolling the Town and/or providing stationary service such as, for example, vehicle and traffic law enforcement.
2. The Town Supervisor and Sheriff shall meet from time to time, on reasonable notice to discuss the number of days, times, and hours of enhanced patrol needed to meet the needs of the Town. This understanding shall be initialed and dated by each party and attached as Schedule "A" to this agreement. The Town shall pay the actual hourly rate of the deputies assigned, including overtime if applicable, any additional costs of liability insurance, and a fee of 67 cents (\$.67) per mile of patrolling. For enhanced police protection, the Town will be charged a minimum of four (4) hours. In the event that the cost of providing these services increases, the Sheriff may unilaterally increase fees upon ten (10) days notice.
3. The Sheriff will consider the Supervisors opinions regarding policing in the Town, but the Sheriff shall have sole discretion on the manner in which the services are provided taking into account his professional opinion, best practices, and the implication of any collective bargaining agreement.
4. The County shall also provide the local justice court security during regularly, scheduled, sessions. The County shall be paid the actual hourly wages of the assigned deputies, mileage to and from court, and any added costs for liability

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For
Town Board Meeting

insurance. For justice court security, the Town will be charged a minimum of three (3) hours.

5. Should an Emergency arise, at the sole discretion of the Sheriff, the enhanced patrols may be reassigned to another area of the County, but shall return as soon as practicable. The Town will not be responsible to make payment for the time the deputy or deputies are away on an emergency call.
6. The County currently maintains liability insurance, automobile insurance, and workers' compensation insurance. Likewise, the Town shall have liability insurance covering the activities contemplated under this agreement, and the underwriters shall have no rights of recovery or subrogation against the County of Columbia. Further, the Town shall hold harmless and indemnify the County, the Sheriff, and the Sheriff's deputies for any claims or torts arising out of the performance of this agreement.
7. The Town shall make payment on a monthly basis. The Sheriff shall submit the request for payment in the form required by the Town. The County may terminate services immediately upon the Town's failure to remit payment.
8. The agreement between the parties shall commence on March 1, 2024 and either party may cancel this agreement by giving the other party thirty (30) days written notice either by personal service, or certified mail, return receipt requested. Contract terminates on February 28th, 2025.

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FOR
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IN WITNESS WHEREOF, the County of Columbia and the Town of Austerlitz have executed this Agreement as of the date(s) written below.

THE COUNTY OF COLUMBIA

By: _____ Date: _____
Matt B. Murell
Chairman of the Columbia County Board of Supervisors

By: _____ Date: _____
Donald J. Krapf
Columbia County Sheriff

By: _____ Date: _____
Robert Lagonia
Austerlitz Town Supervisor

Reference Material

MAR 21 2024

For
Town Board Meeting

"Schedule A"

A meeting will be conducted to discuss the terms of the Enhanced Enforcement Patrol between the Columbia County Sheriff's Office and the Town of Austerlitz.

The agreement previously discussed and both parties agreed to the following terms: Patrols will be assigned to work 3:00pm – 11:00pm (C-Line) on Fridays and Sundays in the Town of Austerlitz.

The shifts may vary if agreed upon between the Town and the Sheriff or his designee

Requests for extra patrols can be requested by the Supervisor to the Sheriff directly.

Sheriff Donald J. Krapf
Columbia County Sheriff

Date

Supervisor Robert Lagonia
Austerlitz Town Supervisor

Date

Reference Material

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FOR
Town Board Meeting

Town of Austerlitz

Premium Summary

Reference Material

MAR 27 2024

For
Town Board Meeting

Expiring term premium (5/15/23-5/15/24)

NYMIR	\$34,592
Travelers (Employee Dishonesty)	\$1,554

Estimated premium for renewal (5/15/24-5/15/24)

NYMIR	\$36,500
Travelers (Employee Dishonesty)	\$1,554

Commercial Property

Location	Subject	Amount	Valuation	Co-ins%	Cause of Loss	Deductible
Town of Austerlitz 918 Route 203 Spencertown, NY 12165	Building and Business Personal Property	\$6,496,517	RC*	100%	Special	\$2,500

General Liability

Description	Limits Amount
Each Occurrence Limit	\$1,000,000
General Aggregate	\$3,000,000
Products & Completed Operations Aggregate	\$1,000,000
Personal & Advertising Injury Limit	\$1,000,000
Medical Expense—Any One Person	\$5,000
Medical Expense—Each Occurrence	\$10,000

Coverage	Limit
Employee Benefits Retroactive Date: 1/1/1950	Each Employee
	\$1,000,000
	Aggregate
	\$1,000,000
	Deductible
	\$1,000
Cyber Breach	Per Occurrence
	\$250,000
	Aggregate
	\$250,000

Disclaimer - This document is for illustrative purposes only. Exact terms and conditions will be set forth by the policy contract. Coverage subject to inspection.



MetzWood
INSURANCE

	Deductible	\$1,000
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Professional (Public Officials) Liability

Description	Limits
Each Claim	\$1,000,000
Aggregate	\$2,000,000
Land Use Liability—Occurrence	\$1,000,000
Land Use Liability—Aggregate	\$1,000,000
Deductible	\$2,500

Commercial Auto

Coverage	Symbol(s) (#s)	Limit
Liability	1	\$1,000,000
Personal Injury Protection (No fault)	5	\$50,000
Additional PIP (Additional No fault) (NY Only)	5	\$100,000
Optional Basic Economic Loss Coverage	5	\$25,000
Medical Payments	2	\$10,000
Uninsured/Underinsured Motorist	6	\$1,000,000

Reference Material

MAR 21 2024

For
Town Board Meeting

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MetzWood
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Inland Marine

Description	Limit of Insurance	Deductible
Auto Physical Damage	\$783,532	\$500
Contractors Equipment	\$1,234,282	\$500
Radios	\$6,683	\$250
Other	\$11,720	\$250
EDP Equipment (including Software)	\$1,502	\$250 Basic Policy
		\$1,000 Specific Cause of Loss

Crime

Description	Limit of Insurance	Deductible
Employee Theft	\$2,000,000	\$10,000
Money Orders & Counterfeit Currency	\$50,000	\$5,000

Commercial Umbrella

Description	Limits Amount
Each Occurrence Limit	\$5,000,000
Aggregate Limit	\$10,000,000
Personal & Advertising Injury Limit	\$5,000,000
Products & Completed Operations	\$5,000,000
Public Officials Aggregate (Claims Made Basis)	\$5,000,000

Reference Material

MAR 21 2024

For
Town Board Meeting

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MetzWood
INSURANCE